

**The Minutes of the  
Annual Parish Meeting and Annual Parochial Church Meeting  
For the Parish of St Michael, Aynho**

**Held on Tuesday 18<sup>th</sup> April 2023 at 4pm in St Michael's Church**

Present:	Andrew Bellamy (Chair)	Rural Dean (From Item 5)
	Kathy White	Di Stephenson
	Ian Calderbank	Richard Stephenson
	Ted Sutton	MayLeng Chong
	Caroline Boswell	Peter Phillips
	Annabel Bellamy	Moya Burns

**Annual Parish Meeting**

**1. Introduction**

Andrew Bellamy was in the chair due to the interregnum. He opened the meeting and thanked everyone for coming. He explained that the meeting time had been re-scheduled to 4pm due to a meeting with the Archdeacon at 7pm.

**2. Opening Prayer**

The prayer was led by Andrew Bellamy.

**3. Minutes of the previous APM/APCM on 25<sup>th</sup> May 2021**

The minutes of the APM/APCM were agreed.

All those present were unanimous in their agreement that they were a true record.

**4. Matters arising**

There were no matters arising.

**5. Election of Churchwardens**

Kathy White and Andrew Bellamy said they were both prepared to continue in their roles as Churchwardens.

Kathleen White was proposed by Joyce Ashbrook and seconded by Peter Phillips. Andrew Bellamy was proposed by Tim Boswell and seconded by Richard Stephenson. All were in favour. The Churchwardens were thanked for all the work they had done over the past year.

The meeting was closed.

## **Annual Parochial Church Meeting**

*For members on the Electoral Roll*

### **1. Apologies of absence**

Apologies were received from Tim Boswell, Pat Calderbank, Norman White, Sybil Stevens, Deborah and Graham Gibbs, Jenny Pusey and Jane Wade.

### **2. Minutes of the previous meeting**

As in previous years the Minutes of the previous APCM had been displayed in the Church Porch over the past year. It was agreed that they were a true record. Ian Calderbank was the proposer and Ted Sutton the seconder.

### **3. Matters Arising**

Andrew Bellamy referred to the three-month trial when the Aynho service time was changed from 11am to 9.30am as Croughton had requested. The trial was deemed a failure as it appeared not to help Croughton numbers and certainly didn't help the Aynho numbers.

### **4. The Annual Parish Report**

The Annual Report which covers all aspects of our Church business had been circulated to all those on the Electoral Roll. The written Report gives an opportunity to discuss parish matters and see whether everyone agrees with the arrangements.

Ian Calderbank appreciated the work that had gone into the Report and acknowledged that it was a good reflection of the year.

The Annual Report will be sent to the Diocese along with the Financial Report.

### **5. Points for discussion**

#### **a. The Churchwarden's Key points on Worship:**

Before discussing 'Worship' Kathy White said that the electoral roll had been revised in accordance with the rules, 2 names had been removed and one added with the total being 42 for 2023.

She said that during the interregnum, the Churchwardens of the Benefice had worked together to maintain a good service schedule. In Aynho there had been at least one lay-led and one communion service each month. She said we had benefited from Father John Duncan taking some services and she thanked Ian Calderbank for taking the lay-led service helping herself and Andrew Bellamy. All the services on the key festivals had been well attended.

Reverend Hugh Warwick would be retiring after his final service on 14th June. Reverend Terry Richards, Carrie O'Regan and MayLeng Chong were all thanked.

**b. The Churchwarden's Report on Fabric:** Andrew Bellamy said that the fabric of the building is in good order generally and no unnecessary costs had been incurred. The roof was holding up for the

time being. The boiler and heating system were at the end of their life. The Churchyard was in good order. The big tree by the Preaching Cross had had remedial work; a generous donation had covered the cost of much of this work. Andrew Bellamy confirmed that the 'loop' system had been checked that very day and is in good working order.

c. Financial matters: The Treasurer, Norman White, was unable to attend the meeting but had put endless work into the accounts which was greatly appreciated. The accounts were approved by the PCC at the February meeting and have since been independently examined. There were no questions from the floor. Andrew Bellamy explained that Covid had had a bad effect resulting in a loss of income to the tune of approximately £8K per annum. The Trust Fund (created after the selling of the school) had been left to grow usually yielding £9K per annum. It was this money, saved over years, which would be largely used for the heating project where it could not be covered by grants. It is important that the income rather than the capital is used from the long term investment. The Accounts were approved with Caroline Boswell proposing and MayLeng Chong seconding.

d. Update on Heating Project: Andrew Bellamy said that the Faculty for the Heating Project should be granted by the Chancellor of the Diocese very soon, allowing grant applications to be submitted to the Lottery Fund, Northampton Historic Churches and Valencia Community Fund by 30<sup>th</sup> April. If the applications are successful, the grants should amount to £85K towards the £150K cost of the project which is for the revised project of installing 6 infrared 'Halo' Heaters by Herschal. Each heater produces a 'cone' of heat. The heaters will include lighting. A new power supply into the vestry will also be installed with phase 3 electricity. The fitting of these heaters should take place between mid-August to mid-September with completion by the time of the Harvest Festival service. The old system of heating pipes and the boiler would be taken out and the stones repaired as part of the project. The running costs of this new heating system should be a tenth of the cost of the present heating system.

### **Comments:**

The Rural Dean, Father Matthew Robinson joined the meeting and was introduced to everyone. The Chair thanked him for attending the meeting. He, in turn, thanked everyone for their time and effort in keeping everything running smoothly during the interregnum; he said he greatly appreciated all that had been done over the past few months since Reverend Cooper's departure.

## **6. Election of PCC Members and Deanery Synod**

All members of the PCC had another year or so before re-election was required but the PCC were delighted to receive a nomination for Caroline Boswell. She was proposed by Nick Montgomery and seconded by Annabel Bellamy. The meeting supported her election and all were in favour of her joining the PCC.

The nominations of Ted Sutton and Norman White to the Deanery Synod will run their two-year course. Re-election takes place next year.

## **7. Appointment of Safeguarding Officer**

Mayleng Chong said she was happy to continue in this role and all were in favour of her appointment as the Parish Safeguarding Officer.

## **8. Appointment of Independent Examiner**

Keith Morgan is prepared to continue as the Independent Examiner. All those present were in favour.

## **9. Appointment of Side Persons**

The following people are prepared to continue as Side Persons: Annabel Bellamy, Mayleng Chong, Jenny Pusey, Gillian Reynolds, Ted Sutton, Jane Wade. Norman White will join the list officially as he often acts as a Side Person handing out the service sheets. All were in favour.

## **10. Any Other Business**

a. Andrew Bellamy said he would like to make a general thanks to everyone who helped in the running of the church. Particularly mentioning Sybil Stevens and Graham Gibbs for playing the organ, Deborah Gibbs for her financial help with gift aid, Peter Phillips for his help with the bellringing, to all those who help with the cleaning and the flowers; and to Ian Calderbank for joining the team who take the Lay led services, and to all those who prepare the intercessions. Jane Wade was thanked for opening and closing the church and for fulfilling her role as Verger. Finally, he thanked Sybil Stevens and Deborah Gibbs for producing the Newsletter. He also mentioned Peter Tustain who mows the grass in the churchyard.

### **Closing Prayers.**

The Rural Dean closed the meeting with a prayer and The Grace.

**Attached** is a summary of the constituted PCC for 2023 with dates of appointments.

The Minutes of both the APM and APCM will be displayed in the Church.

A PCC meeting followed the APCM)

## **St Michael's Church, Aynho Elections/Appointments 2023**

### **Churchwardens**

Kathy White and Andrew Bellamy

### **Elected PCC members (April-April)**

- |                      |            |
|----------------------|------------|
| 1. Mayleng Chong     | 2021-2024  |
| 2. Annabel Bellamy   | 2021-2024  |
| 3. Ted Sutton        | 2022-2025  |
| 4. Norman White      | 2022-2025  |
| 5. Sybil Stevens     | 2022-2025  |
| 6. Caroline Boswell. | 2023 -2026 |

### **Deanery Synod Representatives**

Ted Sutton	Serve until June 2024
Norman White	Serve until June 2024

### **Appointed Officers to the PCC**

Norman White	Treasurer	2023
Annabel Bellamy	Secretary	2023
Kathy White	Electoral Roll Officer	2023
MayLeng Chong	Safeguarding Officer	2023

### **Readers**

Carrie O'Regan Lay Reader  
Mayleng Chong Lay Reader

### **Sides Persons**

Annabel Bellamy  
Mayleng Chong  
Jenny Pusey  
Gillian Reynolds  
Ted Sutton  
Norman White  
Jane Wade