

# Aynho Parish Council



Tel.: 07887 548774

Email: clerk@aynho.org

Web: www.aynho.org/parish\_council/

Twitter: @aynho

Postal Address: c/o Aynho Village Hall, Croughton Road, Aynho OX17 3BD

Issued: 9<sup>th</sup> May 2023

To: All Parish Councillors

From: Mr Chris Wilson, Clerk to Aynho Parish Council

Dear Councillor,

You are hereby summoned to the **Ordinary** meeting of Aynho Parish Council in the Village Hall Committee Room, Croughton Road, Aynho, OX17 3BD on **Monday 15<sup>th</sup> May 2023 at 7:30pm** when the following business will be transacted.

Mr C Wilson Clerk to Aynho Parish Council

A handwritten signature in dark ink, appearing to be "C Wilson", is enclosed in a light blue rectangular box.

## Agenda

2023/	
83	To receive and approve apologies for absence.
84	To receive declarations of interest under the Aynho Parish Council's (APC) Code of Conduct related to business on the agenda. <small>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)</small>
85	To receive and approve for signature the minutes of the meeting held on Monday 3 <sup>rd</sup> April 2023.
86	Public participation session. <small>(Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the chairman of the meeting.)</small>
	<b>Finance</b>
87	To receive the financial statement (May 23) and consider invoices to be paid.
88	To confirm scrutiny of invoices, bank statements and internal financial controls for November, December 2022 and January 2023. (2023/33)
89	To approve use of a virtual telephone number for the PC at £5.95pcm (inc. Vat).
90	To receive and review the internal auditors' report/comments.
91	To consider three quotes for the PC insurance and approve

92	To approve payment of £5.25 for continued lease of the Village Hall 2023-2028.
93	<b>Planning</b>
	<b>RH/Aynhoe Park</b>
94	To receive an update on the developments at Aynhoe Park.
	<b>Recreational Matters – sportsfield, playground and Aynho Active</b>
95	To note the number/s for the Park Club Draw.
96	To receive an update on the Pavilion and sport field.
97	To consider and approve 3 quotes for the pavilion kitchen, all ~£3000.
	<b>Parking and Highways</b>
98	To receive an update (if any).
99	To receive an update on the approval of the fixed VAS sign. (Wembley Corner).
	<b>Maintenance</b>
100	To receive an update (if any).
101	To approve tree works at School End, Quotes being; £420, £480 and £740.
	<b>Health, Wellbeing and Community matters</b>
102	To approve purchase of a bench, Quotes being: £470, £329.99, £385 and £349.
	<b>Meetings &amp; Conferences</b>
103	To discuss the Annual Village Report and Annual Village Meeting.
	<b>Communications</b>
104	To decide on Newsletter/website content.
105	To confirm date of next meeting on Monday 5 <sup>th</sup> June 2023, 7:30pm and close.

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence including a general reason (i.e. illness, holiday, work etc.) should be notified to the [clerk@aynho.org](mailto:clerk@aynho.org) prior to the start of the meeting.

### **Declarations of Interest**

Members should disclose any interests in the business to be discussed. They are also reminded that the disclosure of a Disclosable Pecuniary Interest (i.e., money) will require that the member withdraws from the meeting room during the transaction of that item of business. They should declare these either before the meeting or at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare that fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

If notified by the Clerk or any Councillor to evacuate the building, do this via the nearest available fire exit. Members and visitors should proceed to the assembly area directly in-front of the village hall and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the Clerk, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.