Aynho Parish Council

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Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 3rd October 2022** at 7:30pm in Aynho Village Hall Committee Room.

Present: Chair: Leighton
Cllrs: Dean, Horley, James, A.Ryan-Pont, E.Ryan-Pont, D.Willis and R.Willis.

In attendance: Stephen Brook (RFO), Chris Wilson (Clerk) and 0 members of the public.

2022		Action
279	To receive and approve apologies for absence.	
	The Cllr. Grant submitted apologies. The Council approved the apology. **Resolved:** Unanimously.	
280	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.	
	No Declarations of Interest were made.	
281	To receive and approve for signature the minutes of the meetings held on Monday 4th July, Monday 1st August and Monday 5th September 2022.	
	The Council approved the minutes of the meetings held on Monday 4th July, Monday 1st August and Monday 5th September 2022. **Resolved:** Unanimously.	
282	Public participation session.	
	There were no members of the public.	
283	To acknowledge the passing of Queen Elizabeth II and review: a. APC response to operation London Bridge. b. Budget and suitable commemoration.	
	The Council acknowledged the passing of the Queen and agreed a good response to the London Bridge protocol, wreath laying and book of condolence (BOC).	Clerk to notify date and address for submission of BOC.
284	Matters arising from APC meeting held on Monday 5th September 2022.	
	There were no matters arising.	

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	Finance	
285	To receive the financial statement (Oct 22) and consider invoices to be paid.	
	The RFO circulated the financial statement (Oct 22) and invoices. The Council scrutinised the invoices and the payments were approved, including £247.35 for cricket equipment. **Resolved:** Unanimously.	
286	To review the 2021/22 AGAR Section 3 External Auditor Report.	
	The Clerk previously circulated the report and informed the Council there were no points for action.	
287	To discuss the King's Coronation and agree a budget for 2023-24.	
	The Council discussed and agreed not to add specifically to the budget, however it was noted the 23-24 budget does account £1000 towards 'community matters'. **Resolved:** Unanimously.	
288	To receive and confirm changes to signatories on the Council bank account (if any). (2022/189)	
	The RFO reported no changes had been made as yet.	
289	To review the budget (22-23) against spend.	
	The RFO circulated the latest financial position.	
290	To receive and take a first look at the budget 2023-24.	
	The Chair circulated a draft of the 23-24 budget. The following items were discussed as budget areas; tennis court renovation, playpark fencing, traffic calming, sportsfield, VAS sign/s, pavilion (new kitchen, painting, reconfigure changing room and toilets). The Council agreed to set up a working group for the pavilion.	Cllrs. R.Willis, Horley, E.Ryan-Pont and Chair to meet.
291	To confirm scrutiny of invoices, bank statements and internal financial controls for June, July, August.	
	Cllr. James confirmed scrutiny of invoices, bank statements and internal financial controls for June, July, August. The Council approved this. **Resolved:** Unanimously.	
	Website and Email	
292	To discuss the village website and to action required now.	
	The Council agreed work on the website was required. **Resolved:** Unanimously.	Chair and Cllr. A.Ryan-Pont to meet.
293	To confirm Councillor's access to emails and actions required.	
	The Council agreed email needed to be working. **Resolved:** Unanimously.	Cllr. A.Ryan-Pont to meet affected.
	RH/Aynhoe Park	
294	To receive updates on the developments at Aynhoe Park.	
	There were no updates from RH, the Council discussed general lines of communication and working practices.	

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	Risk & Risk Assessment	
295	The Clerk to report on sub-committees and working groups including setting up e.g., terms.	
	The Clerk reported sub-committees were run in a similar way as full Council meetings; notice, agenda, public participation and minutes. Working groups tend to be more casual, reporting and advising the Council.	
296	To discuss and agree setting up specific sub-committees and working groups, specifically 'RH at Aynhoe Park'.	
	The Council discussed and Cllr. Horley proposed the working group having 3 members. The Council voted and on majority the Council rejected a working group. The Clerk suggested Cllr. Grant to ask RH how they wanted to communicate with the PC. **Resolved:** Unanimously.	Cllr. Grant.
	Maintenance	
297	To receive an update on grass cutting and the contractor (if any).	
	Cllr. D.Willis reported one final cut and reports of areas being missed was incorrect, just some areas are scheduled to be cut less regularly.	
298	To discuss the Aynho totem pole and maintenance on the Banbury Road layby.	
	The Council agreed to clear an area around the pole. **Resolved:** Unanimously.	Cllr. R.Willis to strim.
299	To receive any other maintenance issue/s.	
	The Council discussed the streetlight at the top of Cartwright Gardens leaning. It was agreed to contact Zeta. **Resolved:** Unanimously.	Cllr. Dean.
	Parking, Highways and Transport	
300	To receive an update on MVAS data.	
	Cllr. Dean reported on the attached statistics.	
301	To receive an update on the community speedwatch (July).	
	Cllr. Dean previously circulated statistics from Northants Police.	
302	To receive an update on PCC grant for fixed MVAS speed sign/s. (2022/54)	
	The Chair reported a sponsor/referee was required and this was in progress.	
303	To discuss the potential for/financing of a speed bump or other calming measures on the Charlton Road entrance gateway.	
	The Council discussed and agreed to contact Helen Howard (Highways) for advice.	
	Health, Wellbeing and Community Matters	
304	To discuss and agree to landscape and locate a bench on the Charlton Road/Butts Close bank.	
	The Council agreed to investigate the project. **Resolved:** Unanimously.	Cllr. Horley to obtain 3 quotes.
305	To confirm date (15th October) and details for the Autumn 'Keep Aynho Beautiful' (KAB).	
	The Council agreed to support with a budget of £150. **Resolved:** Unanimously.	Cllr. D.Willis.

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306	To discuss and agree source and budget for the Christmas Tree.	
	The Council agreed to investigate the supplier from last year (£75) and the potential for improved lights. **Resolved:** Unanimously.	Cllr. E.Ryan-Pont to contact J.Belcher. Cllr. R.Willis lights.
307	To discuss and start investigations on refurbishments on the Pavilion.	
	See item 2022/290.	
308	To discuss organising a Christmas fundraising event.	
	The Council agreed to an event at the Pavilion. **Resolved:** Unanimously.	Cllrs. E.Ryan-Pont, D.Willis
	Recreatio/nal Matters – sportsfield, playground and Aynho Active	
309	To receive quotes and approve a budget to renew the fence black path/playpark.	
	The Council received 3 quotes for the work; £6600, 7600 and £4900. The possibility of a grant was discussed.	Clerk/Chair to look at possible grants.
310	To receive an update on use and invoicing of the tennis court by Rosie Clark Tennis Coaching.	
	The Council agreed outstanding invoices were required to be paid. (~£200). **Resolved:** Unanimously.	Cllrs. Horley, D.Willis and E.Ryan-Pont
311	To receive and review a vision statement for Aynho Active. (2022/21)	
	Due to the time the Council agreed to delay this to the next meeting. **Resolved:** Unanimously.	November.
312	To receive an update (if any) on the general use of pavilion and sportsfield.	
	Due to the time the Council agreed to delay this to the next meeting. **Resolved:** Unanimously.	November.
313	To receive an update on any other recreational matter.	
	Due to the time the Council agreed to delay this to the next meeting. **Resolved:** Unanimously.	November.
314	To note the number/s for the Park Club Draw.	
	Due to the time the Council agreed to delay this to the next meeting. **Resolved:** Unanimously.	November.
	Planning	
315	To review and note any planning issues as required.	
	Due to the time the Council agreed to delay this to the next meeting. **Resolved:** Unanimously.	November.
	Aynho Eco	
316	To discuss and investigate sustainable energy resources and generation. (e.g. solar, wind etc.)	
	Due to the time the Council agreed to delay this to the next meeting. **Resolved:** Unanimously.	November.

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317	To discuss and appoint Councillor to lead on Vehicle Charging (EV) points for residents without off-road parking.	
	Due to the time the Council agreed to delay this to the next meeting. **Resolved:** Unanimously.	November.
	Grants and Fundraising	
318	To receive an update. (2022/208)	
	Due to the time the Council agreed to delay this to the next meeting. **Resolved:** Unanimously.	November.
319	**Farming and footpaths**	
	Due to the time the Council agreed to delay this to the next meeting. **Resolved:** Unanimously.	November.
	Meetings & Conferences	
320	To note and receive apologies for the ward meeting (5th October) at Evenley.	
	The Clerk confirmed they would attend and noted Cllrs. apologies.	
	Communications	
321	To decide on Newsletter/website content.	
	Due to the time the Council agreed to delay this to the next meeting. **Resolved:** Unanimously.	November.
322	Any other business: **(absolutely no expenditure or decisions can be made)** a. Items for note. Items for listing at the next monthly meeting.	
	There were no items to discuss.	
323	To confirm date of next meeting on Monday 7th November 2022, 7:30pm and close.	
	The Council approved the next meeting on Monday 7th November 2022, 7:30pm at the Village Hall Committee room and closed at 9:55pm. **Resolved:** Unanimously.	

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