

# Aynho Parish Council



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Issued: 27<sup>th</sup> September 2022

To: All Parish Councillors

From: Mr Chris Wilson, Clerk to Aynho Parish Council

Dear Councillor,

You are hereby summoned to the **Ordinary** meeting of Aynho Parish Council in the Village Hall Committee Room, Croughton Road, Aynho, OX17 3BD on **Monday 3<sup>rd</sup> October 2022 at 7:30pm** when the following business will be transacted.

Mr C Wilson Clerk to Aynho Parish Council

A handwritten signature in dark ink, appearing to be 'C Wilson', is shown within a rectangular box.

## Agenda

2022/	
279	To receive and approve apologies for absence.
280	To receive declarations of interest under the Aynho Parish Council's (APC) Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)
281	To receive and approve for signature the minutes of the meeting held on Monday 5 <sup>th</sup> September 2022.
282	Public participation session. (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the chairman of the meeting.)
283	To acknowledge the passing of Queen Elizabeth II and review: a. APC response to operation London Bridge. b. Budget and suitable commemoration.
284	Matters arising from APC meeting held on Monday 5 <sup>th</sup> September 2022.
	<b>Finance</b>
285	To receive the financial statement (Oct 22) and consider invoices to be paid.

286	To review the 2021/22 AGAR Section 3 External Auditor Report.
287	To discuss the King's Coronation and agree a budget for 2023-24.
288	To receive and confirm changes to signatories on the Council bank account (if any). (2022/189)
289	To review the budget (22-23) against spend.
290	To receive and take a first look at the budget 2023-24.
291	To confirm scrutiny of invoices, bank statements and internal financial controls for June, July, August.
	<b>Website and Email</b>
292	To discuss the village website and to action required now.
293	To confirm Councillor's access to emails and actions required.
	<b>RH/Aynhoe Park</b>
294	To receive updates on the developments at Aynhoe Park.
	<b>Risk &amp; Risk Assessment</b>
295	The Clerk to report on sub-committees and working groups including setting up e.g., terms.
296	To discuss and agree setting up specific sub-committees and working groups, specifically 'RH at Aynhoe Park'
	<b>Maintenance</b>
297	To receive an update on grass cutting and the contractor (if any).
298	To discuss the Aynho totem pole and maintenance on the Banbury Road layby.
299	To receive any other maintenance issue/s.
	<b>Parking, Highways and Transport</b>
300	To receive an update on MVAS data.
301	To receive an update on the community speedwatch (July).
302	To receive an update on PCC grant for fixed MVAS speed sign/s. (2022/54)
303	To discuss the potential for/financing of a speed bump or other calming measures on the Charlton Road entrance gateway.
	<b>Health, Wellbeing and Community Matters</b>
304	To discuss and agree to landscape and locate a bench on the Charlton Road/Butts Close bank.
305	To confirm date (15 <sup>th</sup> October) and details for the Autumn 'Keep Aynho Beautiful' (KAB).
306	To discuss and agree source and budget for the Christmas Tree.
307	To discuss and start investigations on refurbishments on the Pavilion.
308	To discuss organising a Christmas fundraising event.
	<b>Recreational Matters – sportsfield, playground and Aynho Active</b>
309	To receive quotes and approve a budget to renew the fence black path/playpark.
310	To receive an update on use and invoicing of the tennis court by Rosie Clark Tennis Coaching.
311	To receive and review a vision statement for Aynho Active. (2022/21)
312	To receive an update (if any) on the general use of pavilion and sportsfield.
313	To receive an update on any other recreational matter.
314	To note the number/s for the Park Club Draw.
	<b>Planning</b>
315	To review and note any planning issues as required.
	<b>Aynho Eco</b>

316	To discuss and investigate sustainable energy resources and generation. (e.g. solar, wind etc.)
317	To discuss and appoint Councillor to lead on Vehicle Charging (EV) points for residents without off-road parking.
	<b>Grants and Fundraising</b>
318	To receive an update. (2022/208)
319	<b>Farming and footpaths</b>
	<b>Meetings &amp; Conferences</b>
320	To note and receive apologies for the ward meeting (5 <sup>th</sup> October) at Evenley.
	<b>Communications</b>
321	To decide on Newsletter/website content.
322	Any other business: <b>(absolutely no expenditure or decisions can be made)</b> a. Items for note. Items for listing at the next monthly meeting.
323	To confirm date of next meeting on Monday 7 <sup>th</sup> November 2022, 7:30pm and close.

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence including a general reason (i.e. illness, holiday, work etc.) should be notified to the [clerk@aynho.org](mailto:clerk@aynho.org) prior to the start of the meeting.

### **Declarations of Interest**

Members should disclose any interests in the business to be discussed. They are also reminded that the disclosure of a Disclosable Pecuniary Interest (i.e., money) will require that the member withdraws from the meeting room during the transaction of that item of business. They should declare these either before the meeting or at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare that fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

If notified by the Clerk or any Councillor to evacuate the building, do this via the nearest available fire exit. Members and visitors should proceed to the assembly area directly in-front of the village hall and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the Clerk, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.