

# Aynho Parish Council

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Issued: 27<sup>th</sup> May 2022

To: All Parish Councillors

From: Mr Chris Wilson, Clerk to Aynho Parish Council

Dear Councillor,

You are hereby summoned to the **Ordinary** meeting of Aynho Parish Council in the Village Hall Committee Room, Croughton Road, Aynho, OX17 3BD on **Monday 6<sup>th</sup> June 2022 at 7:30pm** when the following business will be transacted.

Mr C Wilson Clerk to Aynho Parish Council

A handwritten signature in dark ink, appearing to be 'C Wilson', enclosed in a light blue rectangular box.

## Agenda

2022/	
137	To receive and approve apologies for absence.
138	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. <small>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)</small>
139	To receive and approve for signature the minutes of the meeting held on Monday 9 <sup>th</sup> May 2022.
140	Public participation session. <small>(Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the chairman of the meeting.)</small>
141	To Co-Opt new Councillor/s or discuss recruitment.
	<b>Finance</b>
142	To receive a short report and list of expenditure for payment on the Queen's Platinum Jubilee celebrations (as 2022/105).
143	To receive the financial statement (June 22) and consider invoices to be paid.
144	To confirm scrutiny of invoices, bank statements and internal financial controls for January, February and March 2022.

	<b>Audit 2021-2022</b>
145	To receive 2021-22 budget against year-end finances (or Receipts and Payment forecast 21-22).
146	To confirm receipt of the Annual Internal Audit Report and note any action points.
	<b>To review and approve Section 1 – Annual Governance Statement 2021-22.</b>
147.1	Approve ‘Yes’ to: We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.
147.2	Approve ‘Yes’ to: We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
147.3	Approve ‘Yes’ to: We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.
147.4	Approve ‘yes’ to: We provided proper opportunity during the year for the exercise of electors’ rights in accordance with the requirements of the Accounts and Audit Regulations.
147.5	Approve ‘yes’ to: We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
147.6	Approve ‘yes’ to: We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.
147.7	Approve ‘yes’ to: We took appropriate action on all matters raised in reports from internal and external audit.
147.8	Approve ‘yes’ to: We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.
147.9	Approve ‘N/A’ to: (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.
147.10	To approve the Section 1 – Annual Governance Statement 2021-22.
	<b>To review and approve Section 2 - Accounting Statements 2021-22.</b>
148	To approve Section 2 (Accounting Statements 2021-22) of the AGAR.
149	To confirm Chairman and Clerk signing Section 1 – Annual Governance Statement 2021-22. To confirm Chairman and Clerk signing Section 2 – Accounting Statements 2021-22.
150	To receive and approve an explanation of any significant variances in 2022/147 (Section 2; Accounting Statements).
151	To receive a bank reconciliation as at 31 March 2022.
152	To confirm posting the arrangements for exercise of public rights.

	<b>Planning</b>
153	To consider and respond to the consultation on: WNS/2022/0957/FUL: 1 Blacksmiths Hill, Aynho OX17 3AH Single storey rear extension, loft conversion including new conservation rooflights and replacement doors and windows and new shed/greenhouse to replace existing.
154	To receive update (if any) to the consultations on developments in Cherwell: <ul style="list-style-type: none"> <li>- Baynards Green warehouse development.</li> <li>- Oxfordshire Strategic Rail Freight Interchange (OXSRFI) at Heyford.</li> </ul>
155	To review and note other planning issues as required.
	<b>Maintenance</b>
156	To receive an update on grass cutting and the contractor.
157	To note the resignation of Peter Tustain, village maintenance contractor.
158	To discuss advertising for village maintenance contractor.
159	To receive an update on the project to survey and renew street name signs (2022/80).
	<b>Parking, Highways and Transport</b>
160	To approve purchase and fitting of 4 Speed camera signs at £59 per sign.
161	To receive an update on MVAS data.
162	To receive an update on PCC grant for fixed MVAS speed sign/s.
	<b>Health, Wellbeing and Community Matters</b>
163	To receive an update on the August Bank Holiday Monday 2022 car boot, event scheduled and organisers.
	<b>Recreational Matters – sportsfield, playground and Aynho Active</b>
164	To receive and review a vision statement for Aynho Active.
165	To receive an update on urgent remedial action required at the pavilion.
166	To approve appointing a contractor to regularly clean the pavilion.
167	To receive an update on any other recreational matter.
168	To note the number for the Park Club Draw.
	<b>Risk &amp; Risk Assessment</b>
169	To confirm regular weekly inspections of play park and sports field.
170	<b>Aynho Eco</b>
171	<b>Grants and Fundraising</b>
172	<b>Farming and footpaths</b>
	<b>Meetings &amp; Conferences</b>
173	To receive feedback and actions required from the Annual Village Meeting.
	<b>Communications</b>
174	To decide on Newsletter/website content.
175	Any other business – no decisions can be made under this item.
176	To confirm date of next meeting on Monday 4 <sup>th</sup> July 2022, 7:30pm and close.