Aynho Parish Council



Tel.: 07887 548774 Email: clerk@aynho.org Web: www.aynho.org/parish_council/ Twitter: @aynho Postal Address: c/o Aynho Village Hall, Croughton Road, Aynho, OX17 3BD

Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 7th April 2022** at 7:30pm in Aynho Village Hall Committee Room.

Present: Chair: Leighton Cllrs: Clinch, Dean, Horley, James and Willis.

In attendance: Chris Wilson (Clerk) and 0 members of the public.

2022		Action	
63	To receive and approve apologies for absence.		
	Cllr. Hadley submitted apologies. Proposed Cllr. Clinch, seconded Cllr.		
	Willis.		
	Resolved: Unanimously.		
64	To receive declarations of interest under the Council's Code of		
	Conduct related to business on the agenda.		
	There were no declarations of interest received.		
65	To receive and approve for signature the minutes of the meetings held		
	on Monday 7 th March 2022.		
	Cllr. Dean proposed the minutes of the meetings held on Monday 7 th		
	March 2022, seconded by Cllr. Willis.		
	Resolved: Unanimously.		
66	Public participation session.		
	There was no public present to participate.		
67	To note the current casual vacancies.		
	The Chair reported Cllr. Moroney had resigned. The Clerk confirmed		
	the notice of Casual vacancies had been posted on the noticeboards.		
68	To discuss Councillor recruitment, advertising, procedure and		
	timescales.	<u>a</u> · .	
	The Clerk previously circulated the 'Co-Opt' procedure and website	Chair to	update
	page, the Council agreed to advertise.	wording.	
60	Finance		
69	To receive the financial statement (April 22) and consider invoices to be paid.		
	The RFO previously circulated the financial statement (April 22) and		
	invoices. The Council scrutinised the invoices and the payments were		
	proposed by Cllr. Dean and seconded by Cllr. James.		
	Resolved: Unanimously.		

		213
70	To approve payment of Clerk and RFO by twelve equal monthly payments (on last day of month) based on contracted hours. (Clerk 30 hours per month, RFO 5.5 hours per month).	
	Cllr. Horley proposed and Cllr. Dean seconded that the payment of Clerk and RFO be by twelve equal monthly payments. Resolved: Unanimously.	
71	To review 2021/22 year end finances.	
	The RFO was absent from the meeting and therefore it was agreed to delay the receipt of the 21-22 end of year finances from the RFO.	RFO to produce actual end of year 21-22 figures against budget.
72	To receive and approve Section 2 (Accounting Statements 21-22) of the Annual Governance and Accountability Return.	
70	The RFO previously circulated the figures for Section 2, the Council discussed and agreed, without the RFO present, to delay.	RFO present in May.
73	To receive and approve a bank reconciliation in support of Section 2. The Council agreed to delay the receipt of the bank reconciliation from the RFO.	RFO present in May.
74	To receive and approve an explanation of any significant variances year on year in Section 2.	
	The Council agreed to delay the receipt of the explanation of variances in Section 2 from the RFO.	RFO present in May.
75	To receive an update on listing the sportsfield on the asset register. The Clerk confirmed they had found figures in the old minutes and had the deeds. The Council agreed to look at the deeds before changing the asset register.	Clerk to forward copy.
76	Planning	
	WNS/2022/0655/FUL: Aynhoe Park House, Aynho Park, Aynho, OX17 3BQ	
	Erection of an electrical substation building and associated works. The Council discussed and agreed the following response. 'No Comment.'	Clerk to reply.
	Maintenance	
77	To discuss grass cutting and contractor for 2022-2024.	
	Cllr. Willis confirmed the first cut from Flint Tree Surgeons was due on 8 th April.	
78	To discuss the draft annual village maintenance schedule and workflow.	
	The Chair & Cllr. Willis confirmed further work required. The Council discussed the increase in Dog fouling and requested 'poobags'. The cost and frequency of the removal of waste was also discussed.	Cllr. Willis to purchase 'poobags'. Clerk to contract Marcus Landscapes to see
		if it could be adjusted.

		214
79	To receive a report on the spring 'Keep Aynho Beautiful'.	
	Cllr. Willis confirmed a good attendance and that all accessible	Clerk to contact
	road/street signs were cleaned and 14 bags of rubbish from around	WNC for removal.
	the village. The Council noted some street name plates had faded and	Clerk to contact
	need replacing. The Council agreed a schedule of signs was required	WNC re: legal
	to estimate total number.	position on name
		plates.
		Cllr. Clinch to
		organise name
		plate survey.
	Health, Wellbeing and Community Matters	
80	To receive an update (if any).	
	There was nothing to report.	
	Recreational Matters – sportsfield, playground and Aynho Active	
81	To discuss and agree a vision statement for Aynho Active.	
	The Chair confirmed this was now started and would be available in	Update in May.
	May.	
82	To note the number/s for the Park Club Draw.	
	The Clerk reported the current organiser (Rachel Moroney) was	Cllr. Dean to
	looking to be replaced. Cllr. Dean volunteered to be responsible as an	contact Rachel
	independent entity to run the Park Club Draw.	Moroney.
83	Risk & Risk Assessment	
	Cllr. Hadley had submitted a report noting that some electrical work	Cllr. Hadley to list
	and inspection of extinguishers was required at the pavilion.	maintenance tasks.
	Parking, Highways and Transport	
84	To receive an update on Highways plans for Wembley Corner.	
	Cllr. Dean reported the work was now complete and the white lines	For approval in
	along the kerbs throughout the village had been renewed. They also	May.
	reported the 'speed van' had been located in the village. Cllr. Dean	
	proposed 4 new signs at the entrance to the village at £59each.	
85	To receive an update on PCC grant for fixed MVAS speed sign/s.	
	Cllr. Dean presented graphs from the traffic data show peak	Await PCC grant
	times/speeds.	award.
86	Aynho Eco	
	Cllr. Horley reported seeds and plants sown on Charlton Road.	
87	Grants and Fundraising	
	The Chair reported Cllr. Hadley was now responsible for Aynho Active.	
88	Farming and footpaths	
	The Council reported the blockage on Portway path had now been	
	cleared.	

		215
	Meetings & Conferences	
89	To discuss the Annual Village Report and confirm the date (23 rd May	
	2022) and items for discussion at the Annual Village Meeting.	
	The Chair stated that the report would be more concise in 2022 with	Clerk to email
	reports from the Chairman and various clubs/societies/community	speakers for
	groups.	meeting and
		collect reports.
	Communications	
90	To decide on Newsletter/website content.	
	The Council discussed and agreed:	
	Dog faeces	Chair
	Councillor Vacancies	Chair
	Park Club Draw	Chair
	Keep Aynho Beautiful	Chair
	Aynho Eco/Hedgehog alert	Chair
	Annual Village Report & Meeting	Chair
91	Any other business – no decisions can be made under this item.	
	- The Chair reported 'thank you' and acknowledgment letters from	
	Katharine House Hospice and Thames Air Ambulance.	
	- The Chair reported and updated on the planning for the Queen's	Clerk to put on
	Platinum Jubilee celebrations. The Council previously approved	agenda for May.
	(2022/46) £300 and it was suggested this should be increased to	
	£1000.	
	- The Chair reported a Ukrainian family was possibly due to live in the	
	Parish.	
	- Cllr. Willis reported they would be cleaning and repainting the Bus	
	Shelter and erecting a noticeboard.	
	- The Clerk had been requested by Jean Skuce to ask permission for a	Clerk to notify
	commemorative plaque to be placed next to the tree planted for the	family.
	late Gerald Skuce.	
92	To confirm date of next meeting on Monday 9 th May 2022, 7:30pm and close.	
	Resolved: That next meeting of the Parish Council is on Monday 9 th	
	May 2022 at 7:30pm and closed at 9.22pm.	