

# Aynho Parish Council

Tel.: 07887 548774

Email: clerk@aynho.org

Web: www.aynho.org/parish\_council/

Twitter: @aynho

Postal Address: c/o Aynho Village Hall, Croughton Road, Aynho, OX17 3BD



Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 7<sup>th</sup> February 2022** at 7:30pm in Aynho Village Hall Committee Room.

Present: Chair: Leighton  
Cllrs: Clinch, Dean, Hadley, Horley, James, and Willis.

In attendance: Chris Wilson (Clerk), Stephen Brook (RFO) and 5 members of the public.

| 2022 |   | Action                           |
|------|---|----------------------------------|
| 1    | To receive and approve apologies for absence.<br>Cllrs. Icke and Moroney submitted apologies. Proposed Cllr. Dean, seconded Cllr. Willis.<br><b>Resolved:</b> Unanimously.  |                                  |
| 2    | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.<br>There were no declarations of interest received.  |                                  |
| 3    | To receive and approve for signature the minutes of the meetings held on Monday 6 <sup>th</sup> December 2021.<br>Cllr. Dean proposed the minutes of the meetings held on Monday 6 <sup>th</sup> December 2021, seconded by Cllr. Hadley.<br><b>Resolved:</b> Unanimously.  |                                  |
| 4    | Public participation session.<br>One resident raised the following points: <ul style="list-style-type: none"> <li>- Litter in the roads approaching the village.</li> <li>- Electric charging for vehicles, have the PC any plan to install.</li> </ul> Another resident raised the following points: <ul style="list-style-type: none"> <li>- Traffic on the Croughton Road and Roundtown, concerns on speed, development at Aynhoe Park, weigh of vehicles and road condition.</li> <li>- 24-hour use of generator at Aynhoe Park House.</li> </ul> | Clerk to report on streetdoctor. |
|      | <b>Finance</b>  |                                  |
| 5    | To receive the financial statement (January 22) and consider invoices to be paid.<br>The RFO circulated the financial statement (January 22) and invoices. The payments were proposed by Cllr. Dean and seconded by Cllr. Clinch.<br><b>Resolved:</b> Unanimously.  |                                  |

|    |  |                  |
|----|--|------------------|
| 6  | To receive the financial statement (February 22) and consider invoices to be paid.   |                  |
|    | The RFO circulated the financial statement (February 22) and invoices. The payments were proposed by Cllr. Horley and seconded by Cllr. Hadley.<br><b>Resolved:</b> Unanimously.   |                  |
| 7  | To confirm request for precept of £27,765 with West Northants Council (WNC).   |                  |
|    | The Chair confirmed submission of the precept of £27,765 with WNC.   |                  |
| 8  | To confirm invoicing WNC for £675.72, Grass Cutting Grant season 2021.   |                  |
|    | The Clerk confirmed invoicing WNC for £675.72, Grass Cutting Grant season 2021.  |                  |
| 9  | To regularise the payment of salaries for RFO and Clerk to a fixed amount and date each month.   |                  |
|    | The RFO reported that using 'Sage' and making standard payments for standard hours per month simplified the payroll. The proposal was proposed by Cllr. Dean and seconded by Cllr. Hadley.<br><b>Resolved:</b> Unanimously.                                |                  |
| 10 | To confirm renewal of Dropbox for the Clerk (£95pa) and agree payment from the Council payment card.   |                  |
|    | The Clerk reported the payment came from their account and claimed as expenses, payment from the Council payment card was proposed by Cllr. Clinch and seconded by Cllr. Horley.   | Clerk to set up. |
| 11 | To confirm scrutiny of invoices, bank statements and internal financial controls for October, November and December 2021.  |                  |
|    | Cllr. James confirmed they had scrutinised the invoices, bank statements and internal financial controls for October, November and December 2021.  |                  |
| 12 | To consider and approve grants/donations.  |                  |
|    | The Council discussed and agreed the following donations to be approved in March 2022.<br>£400 - Aynho Parochial Council (newsletter and burial ground).<br>£200 – Thames Air Ambulance.<br>£200 – Road safety charity (specific charity to be confirmed). | March 22 agenda. |
|    | <b>Planning</b>  |                  |
| 13 | WNS/2022/0015/FUL: 1 The Square, Aynho OX17 3BL<br>Ground floor rear extension and internal alterations, new roof lights, porch and loft conversion.   |                  |
|    | The Council discussed and agreed the following response.<br><i>'No Comment other than the PC would prefer velux windows to be at the rear of the property.'</i>  | Clerk to reply.  |
|    |  |                  |
|    |  |                  |
|    |  |                  |

|    |  |   |
|----|--|---|
| 14 | WNS/2021/2191/FUL: Aynhoe Park House, Aynho Park, Aynho OX17 3BQ<br>Minor external and internal works to remove existing fixtures, fittings and fabric.  |   |
|    | The Council discussed and agreed the following response.<br><i>'No Comment.'</i>   | Clerk to reply.   |
|    | The Council discussed the proposed warehouse development near Baynards Green/M40 Junc 10 and the potential increase in traffic on the B4100 through Aynho. The Council agreed to submit an objection.                | Cllr. Horley to draft objection letter.<br>Mailchimp email to village.        |
|    | <b>Maintenance</b>   |   |
| 15 | To consider and accept the grass cutting of verges on behalf of West Northamptonshire Council.   |   |
|    | The Council discussed and it was proposed by Cllr. Willis, seconded by Cllr. James to accept the grass cutting of verges on behalf of WNC.<br><b>Resolved:</b> Unanimously.  | Clerk to submit letter of acceptance.   |
| 16 | To discuss received tenders for grass cutting and approve contractor for 2022-2024.  |   |
|    | The Council discussed three tenders; one was discounted on the basis of being the highest cost. It was agreed to contact the contractors to clarify points in the tenders and also to collect references.            | Clerk to collect references.<br>Chair & Cllr. Willis to approach contractors. |
| 17 | To discuss the draft annual village maintenance schedule and workflow.   |   |
|    | The Chair and Cllr. Willis confirmed a schedule of works had been constructed and been forwarded to Peter Tustain.   |   |
| 18 | To discuss the spring 'Keep Aynho Beautiful' and set a date.   |   |
|    | The Council discussed and agreed to set a date for 'Keep Aynho Beautiful' as Saturday 2 <sup>nd</sup> April in the morning.  |   |
|    | <b>Health, Wellbeing and Community Matters</b>   |   |
| 19 | To receive an update on Aynhoe Park and Restoration Hardware (RH).<br>The Chair confirmed communications with RH contact.  |   |
| 20 | To discuss village celebrations for the Queen's Platinum Jubilee.<br>The Council discussed and Mr Bellamy reported initial discussions for localised street parties and a planning meeting to be arranged for March. |   |
|    | <b>Recreational Matters – sportsfield, playground and Aynho Active</b>   |   |
| 21 | To discuss and agree a vision statement for Aynho Active.<br>The Chair confirmed this was now part-completed and would update in March.  | Update in March.<br>Cllr. Hadley to list maintenance issues for March.        |
| 22 | To note the number/s for the Park Club Draw.<br>The draw was delayed to March as Cllr. Moroney was not present.  |   |
|    |  |   |

|    |   |                                    |
|----|---|------------------------------------|
|    | <b>Risk &amp; Risk Assessment</b>   |                                    |
| 23 | To discuss the Asset Mapping Project and agree actions required for submission on or before 31 <sup>st</sup> March 2022.  |                                    |
|    | The Clerk briefly explained the project and grant and it was agreed to investigate further and update in March.   | Update in March.                   |
|    | <b>Parking, Highways and Transport</b>  |                                    |
| 24 | To receive an update on Highways plans for Wembley Corner.<br>Cllr. Dean confirmed work to commence next week.  |                                    |
| 25 | To discuss quotes and funding options for 2 fixed MVAS speed signs.<br>Cllr. Dean reported quotes received for 'bend' and 'speed' at £3000 each. A Police and Crime Commissioner's grant is available for £5000.            |                                    |
|    | <b>Aynho Eco</b>  |                                    |
| 26 | To discuss and agree planting of wild flowers and seeds at a cost of £250.<br>The Council discussed and approved planting of wild flowers and seeds at a cost of £250.<br><b>Resolved:</b> Unanimously.                     |                                    |
| 27 | <b>Grants and Fundraising</b><br>There was nothing to discuss.  |                                    |
| 28 | <b>Farming and footpaths</b><br>Cllr. Dean reported a yew tree had fallen on path to Souldern.  | Cllr. Dean to contact Aynhoe Park. |
|    | <b>Meetings &amp; Conferences</b>   |                                    |
| 29 | To confirm the date of the rearranged Ward meeting as 28 <sup>th</sup> February 2022.<br>The Council confirmed the date of the Ward meeting as 28 <sup>th</sup> February 2022.  |                                    |
| 30 | To discuss the Annual Village Report and confirm the date and scope of the Annual Village Meeting.<br>The Council discussed and agreed to set a date for confirmation at the March meeting.                                 | Update in March.                   |
|    | <b>Communications</b>   |                                    |
| 31 | To decide on Newsletter/website content.<br>The Council discussed and agreed no actions required.   |                                    |
| 32 | Any other business – no decisions can be made under this item.<br>There was no further business to discuss.   |                                    |
| 33 | To confirm date of next meeting on Monday 7 <sup>th</sup> March 2022, 7:30pm and close.<br><b>Resolved:</b> That next meeting of the Parish Council is on Monday 7 <sup>th</sup> March 2022 at 7:30pm and closed at 9.46pm. |                                    |