

Aynho Parish Council



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Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 7th June 2021** at 7:30pm held at Aynho Village Hall.

Present: Chair: Leighton
 Cllrs: Clinch, Hadley, Horley, Icke, James, Moroney and Willis.

In attendance: Chris Wilson (Clerk), Stephen Brook (RFO) and 0 members of the public.

2021		Action
124	To receive and approve apologies for absence. Cllr. Dean submitted apologies. Proposed Cllr. Icke, seconded Cllr. Willis. Resolved: Unanimously.	
125	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. There were no declarations of interest.	
126	To receive and approve for signature the minutes of the meetings held on Monday 17 th May 2021. The minutes of the meetings held on Monday 17 th May 2021 were proposed by Cllr. Clinch and seconded by Cllr. James. Resolved: Unanimously.	
127	Public participation session. There were no members of the public present. Finance	
128	To receive the financial statement and consider invoices to be paid. The RFO circulated the financial statement (June 21) and invoices. The RFO noted donations had now been set up in Scribe as separate individual funds. The payments were proposed by Cllr. Clinch and seconded by Cllr. Moroney. Resolved: Unanimously.	
129	To review 2020/21 year end finances. The RFO reported the end of year finances for the auditor had been completed.	
130	To review and approve actions from the Internal Auditors (IA) report. The Council reviewed the IA report and confirmed explanations to the IA queries on Risk Assessment and Park Club Draw has been accepted.	

131	To review and approve Section 1 – Annual Governance Statement 2020-21.	
	The pre-filled AGAR form had previously circulated. The Council discussed Section 1 and agreed to answer Yes to Governance statements 1,2,3,4,6,7,8 and No to Governance statement 5. Proposed by Cllr. Moroney, Seconded by Cllr. Clinch. Resolved: That the Chair and Clerk should sign this document.	Clerk/RFO to submit to External Auditor.
132	To review and approve Section 2 – Accounting Statement 2020-21.	
	The Council discussed and approved Section 2 (Accounting Statement 2020-21). Proposed by Cllr. James, Seconded by Cllr. Moroney. Resolved: That the Chair should sign this document.	Clerk/RFO to submit to External Auditor.
133	To review the audit process.	
	The Council reviewed the audit process, the Clerk noted that using Scribe would deliver the financial report easily.	
	Grants and Fundraising	
134a	To receive an update on grant applications made	
	No grant applications in-process.	
134b	To receive an update on future grant applications.	
	The Council discussed the funding for the Wharf path and noted Evenley had used HS2 funding.	Cllr. Horley to enquire with Evenley.
135	To discuss and agree outline details for setting up an Aynho PC grant policy.	
	The Chair circulated a draft Grants Policy for review at the next meeting.	Chair to update.
136	Planning	
	There were no planning applications.	
137	Risk and Risk Assessment	
	The Clerk reviewed the weekly and monthly inspections of the playground and recreation ground.	Cllr. Icke to complete inspections.
	Parking, Highways and Transport	
138	To discuss the plans and actions for 2021-22.	
	The Council discussed the recent traffic data and noted there was no major issues. The Chair reported the service contract on the MVAS was due for renewal at a cost of £299. Proposed by Cllr. Moroney, seconded by Cllr. Clinch. Resolved: Unanimously.	
	Maintenance	
139	To discuss village maintenance issues and approve actions required.	
	The Council discussed and agreed that Cllrs. Icke and Willis to meet with Peter Tustain.	

140	To discuss and approve the timeline for issuing the Grass Cutting tender (2022-24)	
	The Council discussed and agreed that the cutting areas needed to be reviewed.	
	Aynho Eco	
141	To discuss the plans and actions for 2021-22.	
	The Council discussed and agreed to investigate; Octopus Energy, areas of grass to be left fallow (including signs) and path to Aynho Wharf.	
	Health, Wellbeing and Community Matters	
142	To discuss the plans and actions for 2021-22 from the Village Survey 2020.	
	The Council noted the Annual Village Report had the statistical data showing areas for potential action and that the survey contained many individual resident comments.	
143	To discuss further actions required for the community event to be held on Mon 21 st June.	
	The Council discussed creating a permanent BBQ at the Pavilion with an approximate cost from a contractor at £250. The RFO discussed the use of card readers to take payment.	RFO to investigate card machines.
	Recreational Matters – sportsfield, playground and Aynho Active	
144	To discuss the plans and actions for 2021-22.	
	Cllr. Icke reported the need to set up a user group to receive feedback.	Cllr. Icke to set up action plan and priorities.
145	To note the number for the Park Club Draw.	
	The number #83 was noted for May.	
146	Farming and footpaths	
	The Council discussed the time scale for opening the path at the bottom of the deer park.	
	Communications	
147	To decide on Newsletter/website content.	
	The Council agreed to email out to promote the Freedom party on 21 st June.	
148	To discuss www.aynho.org , investigate upgrade options and/or replacement.	
	The Council discussed and agreed to investigate.	Chair to investigate.
	Meetings and conferences	
149	To discuss the Annual Village Meeting and any feedback/actions required.	
	The Council reported that the Annual Village report had been received well, the Clerk reported a complaint had been received that the 7-day notice for the Annual Village Meeting had not been complied with.	

150	To confirm the date and actions required for the 'Little Brook Ward' meeting, Mon 26 th July 2021.	
	The Council discussed and agreed to contemplate suitable topics.	Clerk to email Croughton/Evenley for input.
151	To confirm date of next meeting on Monday 5 th July 2021, 7:30pm and close.	
	Cllr. Horley suggested having AOB and the Council discussed arranging the agenda so major topics were addressed first. Resolved: That next meeting of the Parish Council is on Monday 5 th July 2021 at 7:30pm and closed at 9.38pm.	Clerk to adopt.