

# Aynho Parish Council



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Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 5<sup>th</sup> July 2021** at 7:30pm held at Aynho Village Hall.

Present: Chair: Leighton  
 Cllrs: Clinch, Dean, Hadley, Horley, Icke, James, and Moroney.

In attendance: Chris Wilson (Clerk), Stephen Brook (RFO) and 0 members of the public.

2021		Action
152	To receive and approve apologies for absence. Cllr. Willis submitted apologies. Proposed Cllr. Dean, seconded Cllr. Horley. <b>Resolved:</b> Unanimously.	
153	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr. Dean declared an interest in item 163 and duly signed the Book of Declarations of Interest.	
154	To receive and approve for signature the minutes of the meetings held on Monday 7 <sup>th</sup> June 2021. The Clerk had previously notified the Chair the minutes were not yet ready.	
155	Public participation session. There were no members of the public present. <b>Finance</b>	
156	To receive the financial statement and consider invoices to be paid. The RFO circulated the financial statement (July 21) and invoices. The payments were proposed by Cllr. Moroney and seconded by Cllr. Dean. <b>Resolved:</b> Unanimously.	
157	To confirm electronic submission of the AGAR to PKF Littlejohn. The RFO confirmed sending and receiving an acknowledgment.	
158	To discuss and approve a debit card for the bank account for use by the RFO. The Council discussed and the Clerk noted the Financial Regs (FR) had a clause to limit the amount. Proposed Cllr. Clinch, seconded Cllr. Icke. <b>Resolved:</b> Unanimously.	Clerk to check/amend FR's.

159	To discuss and approve a Zettle account for card payments and 2 card readers at a cost of £78 ex VAT.	
	The Council discussed and proposed by Cllr. Dean, seconded Cllr. Horley. <b>Resolved:</b> Unanimously.	RFO to organise.
	<b>Planning</b>	
160	WNS/2021/0727/FUL: The Pediment, 6 Croughton Road, Aynho OX17 3BD: Addition of bespoke garden room.	
	The Clerk had previously circulated a report on the application and the Council agreed the following response: <i>"The PC discussed on 5th July and decided to reply with - no comment."</i>	Clerk to register.
161	WNS/2021/0574/FUL: 17 The Butts, Aynho OX17 3AN Single storey extension to rear. Glazed roof over yard. Single storey extension to garage. Glazed side screen with glazed roof. Turning area to front.	
	The Clerk had previously circulated a report on the application and the Council agreed the following response: <i>"The PC discussed on 5th July and decided to reply with - no comment."</i>	Clerk to register.
162	WNS/2021/0741/FUL: 3 The Butts, Aynho OX17 3AN Single storey front extension with pitched roof - incorporating new roof to garage. New window/door openings to external elevations.	
	The Clerk had previously circulated a report on the application and the Council agreed the following response: <i>"The PC discussed on 5th July and decided to reply with - comment - there was concern that the extension was to the front."</i>	Clerk to register.
163	WNS/2021/0702/FUL: 16 Roundtown, Aynho OX17 3BG Replacement garage and workshop.	
	Cllr. Dean left the room for the duration of the discussion. The Clerk had previously circulated a report on the application and the Council agreed the following response: <i>"The PC discussed on 5th July and decided to reply with - support with comments. The PC noted the site is in the conservation area, concerns on the impact on the grade 1 Aynhoe Park on the corner. The Council supported the use of sustainable PV but prefer PV tiles as opposed to panels. The PC would like to see use of stone or render that reflects nearby buildings or park house. The new building needs to be restricted to use of 16 Roundtown solely as a garage not as separate dwelling. The PC discussed the elevation to the B4100 is very dominant and if the roof was hipped or half hipped would be more visually appropriate."</i>	Clerk to register.

164	WNS/2021/0789/FUL: Rose Cottage 6 Banbury Road Aynho OX17 3AB Single storey rear extension, create a new entrance with an oak framed canopy, replace the existing fireplace in the sitting room. Replacing the existing driveway access gates with new timber gates.	
	The Clerk had previously circulated a report on the application and the Council agreed the following response: <i>"The PC discussed on 5th July and decided to reply with - no comment."</i>	Clerk to register.
	<b>Meetings and conferences</b>	
165	To approve the agenda for the 'Little Brook Ward' meeting, Mon 26 <sup>th</sup> July 2021.	
	The Council discussed and agreed the following actions/points; to invite all the new WNC Councillors, expanding the 'ward' meeting to other Parishes and joint initiative for grass maintenance.	Clerk to send agenda out.
166	To discuss PC agenda style and improvements.	
	The Council discussed and agreed; meetings 2 hours max, agenda to be circulated on whatsapp and when Village Hall has screen/media to display agenda electronically.	
	<b>Health, Wellbeing and Community Matters</b>	
167	To discuss 'Assets of Community Value' and actions required.	
	The Council discussed 'Assets of Community Value' for places such as: The Cartwright Hotel.	Chair to email application forms
	<b>Maintenance</b>	
168	To discuss and review areas for tender and grass cutting.	
	The Council discussed and Cllr. Willis had reported they had been in contact with Peter Tustain with a works list. The Condition of the causeway on Holloway and Blacksmiths Hill was discussed.	Peter Tustain to treat causeways.
	<b>Grants and Fundraising</b>	
169	To discuss and approve the terms and conditions of a Grants Policy.	
	The Chair circulated a draft 'Grant Award and Policy Procedure'.	Councillors to review for next meeting.
170	<b>Risk &amp; Risk Assessment</b>	
	The Council discussed a loose maintenance cover and fallen tree on the Croughton Road.	Clerk to report on Streetdoctor.
	<b>Parking, Highways and Transport</b>	
171	To discuss and approve objectives for 2021-22.	
	The Council discussed and agreed the following: <ul style="list-style-type: none"> <li>- 2016, Charlton Road 5604, Croughton Road 29000 vehicle movements, 2021 figures not dissimilar.</li> <li>- Funding for new MVAS sign.</li> <li>- SWARCO, maintenance, sign not flashing.</li> <li>- 2022, start Community Speed Watch.</li> <li>- Police, Mobile Speed Camera.</li> </ul>	Chair and Cllr. Dean to look at Wembley Corner. Cllr. Icke to contact Police re: Speed Van.
172	Covered under item 2021/168.	

	<b>Aynho Eco</b>	
173	To approve a budget of £200 (ex VAT) for 6 signs for areas to be left un-cut.	
	The Council discussed. Proposed Cllr. Dean, seconded Cllr. Moroney. <b>Resolved:</b> Unanimously.	
174	<b>Farming and footpaths</b>	
	Cllr. Willis, as a member of the Thursday walking group, volunteered to be footpath warden.	
	<b>Communications</b>	
175	To decide on Newsletter/website content.	
	The Council agreed to there was nothing in particular to post.	
176	To receive an update on replacement for <a href="http://www.aynho.org">www.aynho.org</a> .	
	The Council discussed and reported new email servers were ready.	Councillors to move to new servers.
177	Any other business – no decisions can be made under this item.	
	<ul style="list-style-type: none"> <li>- The number #109 was noted for June Park Club Draw.</li> <li>- Cllr. Horley reported a resident had offered a beehive to Aynho Eco.</li> <li>- Cllr. Horley enquired on the Parish Boundaries. The Council referred to <a href="http://www.aynho.org/aynho-parish-council/aynho-boundary-map/">http://www.aynho.org/aynho-parish-council/aynho-boundary-map/</a>.</li> </ul>	
178	To confirm date of next meeting on Monday 6 <sup>th</sup> September 2021, 7:30pm and close.	
	<b>Resolved:</b> That next meeting of the Parish Council is on Monday 6 <sup>th</sup> September 2021 at 7:30pm and closed at 9.42pm.	