

Aynho Parish Council

Tel.: 07887 548774

Email: clerk@aynho.org

Web: www.aynho.org/parish_council/

Twitter: @aynho

Postal Address: Scholars Corner, 3 School End, Aynho OX17 3BS



Minutes of the Extraordinary meeting of Aynho Parish Council held on **Thursday 22nd April 2021** at 7:30pm on ZOOM.

Present: Chair: Leighton
 Cllrs: Hadley, James and Willis.

In attendance: Chris Wilson (Clerk) and Stephen Brook (RFO) and 0 members of the public.

2021/

88. To receive and approve apologies for absence.

Cllrs. Clinch, Dean, Horley, Icke and Moroney submitted apologies. Proposed by Cllr. Hadley, seconded by Cllr. Willis.

Resolved: Unanimously.

89. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

There were no declarations of interest declared.

90. To receive and approve for signature the minutes of the meeting held on Monday 1st March 2021.

Cllr. Hadley proposed, seconded by Cllr. Willis.

Resolved: Unanimously.

91. Public participation session.

There were no members of the public present.

Finance:

92. To review 2020/21 year end finances.

The previous RFO was not present, to be reviewed in May.

93. To RFO to report and approve Section 2 (Accounting Statement 2020-21) of the AGAR 20-21 pt3.

The RFO presented the accounting statement and noted the review on the asset register and removal of old streetlighting had reduced the figure from £182K to £132K. Cllr. James proposed, seconded by Cllr. Hadley.

Resolved: Unanimously.

Action: Clerk to send PKF email to RFO.

94. To confirm Stephen Brook has accepted the Responsible Finance Officer (RFO) position.

The Chair confirmed NCALC had been consulted prior to the RFO position being employed.

95. To discuss and approve PC accounting packages. Preferred option £485 (excluding VAT) year 1, £288 yearly onwards.

The RFO reported the current use of spreadsheets was not ideal and that there was a specific accounting package for parish councils. The current RFO costs £1088pa, the new package costs £485 for year 1 plus reduced hours for the RFO. Cllr. James proposed, seconded by Cllr. Hadley.

Resolved: Unanimously.

Action: RFO to action.

Highways:

96. To consider and approve response to the consultation on road and signage improvements for Croughton Road/Roundtown/Wembley Corner.

The Council discussed the proposal which complements the 2009 road restructuring through the village. The Council agreed to respond mentioning movement of the road marked slow sign to near 6 Banbury Road, re-instating central white line, narrow road, armco, fixed MVAS and grip test.

Action: Chair to draft and circulate.

Planning:

97. To discuss and approve responses to planning applications (if any).

There were no applications to discuss.

98. To confirm date of next meetings (Annual Meeting, PC Meeting and Annual Village Meeting) on Monday 21st June 2021 starting at 6pm, receive items for the agenda and close.

The Clerk reported the agenda item should have dated Monday 17th May.

Resolved: That the next meeting of the Parish Council is on Monday 17th May 2021 at 6:00pm and closed at 8.48pm.