

# Aynho Parish Council

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Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 12<sup>th</sup> April 2021** at 7:30pm held on a 'virtual' platform.

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Present: Chair: Leighton  
 Cllrs: Clinch, Dean, Hadley, Horley, Icke, James, Moroney and Willis.

In attendance: Chris Wilson (Clerk), Roger Wertheimer (RFO) and 1 members of the public.

2021/

62. To receive and approve apologies for absence.

There were no apologies.

63. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

There were no declarations of interest.

64. To receive and approve for signature the minutes of the meetings held on Monday 1<sup>st</sup> March 2021.

The minutes of the meetings held on Monday 1<sup>st</sup> February 2021 were previously circulated however not enough councillors had read and not confident to approve.

**Action:** Cllrs to approve next meeting.

65. Public participation session.

There were no members of the public.

## Finance:

66. To receive the financial statement and consider invoices to be paid.

The RFO confirmed their wishes to resign as RFO, Stephen Brook the last Chairman had expressed an interest to take on, they had been contacted and confirmed their interest. Cllr. James proposed and seconded by Cllr. Dean. The previously circulated the financial statement RW/04/2021 and invoices. They were proposed by Cllr. James and seconded by Cllr. Moroney.

**Resolved:** Unanimously.

67. To review and adopt APC Financial Regulations 2021.

Previously approved 2021/39.

68. To review 2020/21 year end finances.

The RFO reported that as 2020-21 had only been completed the figure were not available.

**Action: Review at next meeting.**

69. Cllr. James to confirm scrutiny of invoices, bank statements and Internal financial controls for September to December 2020.

Cllr. James confirmed scrutiny of accounts for Sep – Dec 2020 and Jan 2021 – Mar 2021.

70. To receive an update on the Park Club Draw 2021 (if any).

Cllr. Moroney confirmed 109 players, £1282 collected, half as £53 monthly prize, half as contribution to Aynho Active.

### **Grants and Fundraising:**

71. a. To receive an update on grant applications made.

Woodland Trust – awaiting for grant applications to open.

b. To receive an update on future grant applications.

Cllr. Hadley reported investigation of Burton Wold Community Wind Farm Fund, Compton Fund and HS2 grants.

### **Planning:** To consider and respond to:

72. S/2021/0550/FUL: 3 The Square, Aynho OX17 3BL

Removal of existing extension. Proposed one and a half storey extension to side. Replace existing uPVC windows door with traditional windows and doors.

The Clerk had previously circulated a resume of the application and the Council agreed the following response:

*“Comment: The PC discussed and were concerned on infilling, massing and reduction of light on the street scene.”.*

WNS/2021/0017/FUL: Oak Gates, Millers Lane, Aynho OX17 3BW

Construction of carport plus plant and storage area.

The Clerk had previously circulated a resume of the application and the Council agreed the following response:

*“Supported.”.*

### **Risk and Risk Assessment:**

73. To receive Councillors’ update on the proposed APC Complaints Policy 2021.

The Clerk had previously circulated a copy of the model complaints policy and the Council discussed and agreed to take no action.

74. To receive Councillors’ update on the proposed APC Vexatious Complaints policy 2021.

The Clerk had previously circulated a copy and the Council discussed and agreed further work needed and to re-visit the ‘mission statement’.

**Action: Cllrs. to look into mission statement.**

75. To review and approve the APC risk assessment.

The Council discussed and agreed review in May.

76. To approve sum insured for APC insurance.

The Council discussed.

**Action: Cllr. Dean to email streetlighting capital cost.**

#### **Parking, Highways and Transport:**

77. To review traffic data from the SWARCO sign.

The Council agreed to review in May.

**Action: Cllr. Dean to report at next meeting.**

#### **Maintenance:**

78. To discuss village maintenance issues and approve actions required.

The Council previously discussed and agreed painting the entry gateways white, concern raised over H & S during work. Edging to the walking track at sportsfield was discussed. The Council discussed and agreed not to cut the sportsfield side of Portway.

**Action: Cllr. Dean to contact highways re: signage and gateway painting.**

#### **Aynho Eco:**

79. To discuss and approve the proposed Aynho Eco re-fill station at a cost of £307 excluding VAT.

The Council discussed and Cllr. Willis reported various companies in Bicester and Banbury could be promoted instead.

**Action: Cllrs. Moroney and Willis to investigate.**

#### **Health, Wellbeing and Community Matters:**

80. To receive a summary of results from the Village Survey 2020.

The Council agreed to present at the Annual Village Meeting.

81. To discuss and approve a community event to be held on Mon 21<sup>st</sup> June.

The Council discussed and agreed to hold an event.

**Action: Cllrs. Willis, Moroney, Icke and Horley to meet and finalise.**

#### **Recreational Matters – sportsfield, playground and Aynho Active:**

82. To receive an update on Aynho Active.

Cllr. Icke reported a second football pitch had been rented at £700pa, a Sunday running club now operational and work required to paint storage container, source sand for boule pitch

and darts board/table football for social club. The Council agreed to present an update at the Annual Village Meeting.

83. To note the number for the Park Club Draw.

The number #85 was noted for April Park Club Draw.

**84. Farming and footpaths**

There was nothing to discuss.

**Communications:**

85. To decide on Newsletter/website content.

Aynho Eco

**Cllr. Moroney**

AA running club

**Cllr. Icke**

Engage with residents for potential grant funding

**Clerk**

**Meetings and conferences**

86. To discuss the Annual Village Report 2021.

The Council agreed have the draft report ready for end of April.

87. To discuss and agree the agenda for the Annual Village Meeting, Mon 17th May.

**Resolved:** Unanimously.

88. To confirm date of next meeting on Monday 17<sup>th</sup> May 2021 at 6:00pm and close.

**Resolved:** That the next meeting of the Parish Council is on Monday 17<sup>th</sup> May 2021 at 6:00pm and closed at 10.17pm.