

Aynho Parish Council

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Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 1st March 2021** at 7:30pm held on a 'virtual' platform.

Present: Chair: Leighton
 Cllrs: Clinch, Dean, Hadley, Horley, Icke, Moroney and Willis.

In attendance: Chris Wilson (Clerk), Roger Wertheimer (RFO) and 3 members of the public.

2021/

34. To receive and approve apologies for absence.

Cllr. James submitted apologies. The Council approved the apology.

Resolved: Unanimously.

The Chair proposed Dawn Willis to be Co-opted on to the Council, as the Casual Vacancy being filled was within 6 months of when the previous Councillor would have retired. The Council discussed and agreed to Co-opt Dawn Willis.

Resolved: That Dawn Willis be co-opted as a new Councillors.

Action: Clerk to circulated DoAoO, 'Register of Members' Interests' (RoMI) and Code of Conduct.

35. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

There were no declarations of interest.

36. To receive and approve for signature the minutes of the meetings held on Monday 1st February 2021.

The minutes of the meetings held on Monday 1st February 2021 were proposed by Cllr. Dean and seconded by Cllr. Moroney.

Resolved: Unanimously.

37. Public participation session.

There were no members of the public wishing to participate.

Finance:

38. To receive the financial statement and consider invoices to be paid.

The RFO had previously circulated the financial statements RW/03/2021 and invoices. Cllr. Dean had it noted and amended that the Zeta invoice was for £426.00 not £428.00. The RW/03/2021 payments were proposed by Cllr. Clinch and seconded by Cllr. Moroney.

Resolved: Unanimously.

39. To review and adopt APC Financial Regulations 2021.

Cllr. Clinch proposed and Cllr. Moroney seconded the APC Financial Regulations 2021.

Resolved: Unanimously.

40. To review 2020/21 year end finances.

The RFO reported the 2020-21 finances would be review in April 2021 Council meeting. The Clerk reported amendments to the aynho.org website was required to fulfil posting of 2021 agenda and 2019-20 transparency information.

Action: Chair to update website.

41. Cllr. James to confirm scrutiny of invoices, bank statements and Internal financial controls for September to December 2020.

Cllr. James was absent therefore this was postponed to April 2021.

Action: Cllr. James to report in April.

42. To receive an update on the Park Club Draw 2021 (if any).

The re-newed PCD was discussed with a change to 3 winners per month, the Clerk raised how the Council could take on the PCD bank account.

Action: Clerk to contact NCALC.

Grants and Fundraising:

43. a. To receive an update on grant applications made.

No current applications in process.

b. To receive an update on future grant applications.

Cllr. Hadley reported the proposed tree planting initiative grant was ready to be applied for but planting would not happen till Sept 2021. They also reported HS2 funding could be possible as the Parish is on the border of the eligible area. The Chair suggested either/both of the Waitrose/Tesco bag for life scheme would be another source as received previously.

Planning: To consider and respond to:

S/2021/0377/FUL: 15 The Square, Aynho OX17 3BL

A single-storey extension of the existing L-shaped property.

The Clerk had previously circulated a resume of the application and the Council agreed the following response:

“Supported”.

44. S/2021/0173/FUL: 5 St Michaels House, Roundtown, Aynho, Northamptonshire, OX17 3BG Pavilion and Natural Pool.

The Clerk had previously circulated a resume of the application and the Council agreed the following response:

“The Parish Council broadly support the proposed development at St Michael’s House but with concerns for: - issues of noise and other disturbances that might impact on their near neighbours’ quiet enjoyment of their gardens and outdoor spaces. - noise and other disturbances negatively impacting church matters, such as visiting graves and/or attending weddings, funerals and other church events. - the construction of the pool house is materially and visually inconsistent with neighbouring out-buildings.”.

Risk and Risk Assessment:

45. To review and adopt the APC Complaints Policy 2021.

The Clerk had previously circulated a copy and the Council discussed and agreed to investigate similar policies and adopt a policy at a later date.

Action: Cllrs. to investigate and review in April.

46. To review and adopt the APC Vexatious Complaints policy 2021.

The Clerk had previously circulated a copy and the Council discussed increasing the scope, investigate similar policies and adopt a policy at a later date.

Action: Cllrs. to investigate and review in April.

47. To discuss Parish and Unitary elections in May 2021 (if necessary).

The Council discussed and agreed promote in the 3rd week of March via website, posters and mailchimp.

- a. Cllr. Icke agreed to become Aynho’s Police Liaison Representative.

48. To review the asset register.

The Council reviewed the existing register and agreed to make amendments.

Action: Chair and RFO to review and circulate amended.

49. To review and approve the APC risk assessment.

The Council discussed and decided to review and follow up in April.

Action: Follow up in April.

Parking, Highways and Transport:

50. To review traffic data from the SWARCO sign.

The Chair and Cllr. Dean reported the data still needed to be downloaded.

Action: Cllr. Dean to report at next meeting.

The Council discussed recent fatal accident at Wembley corner. The Clerk reported they had emailed NCC Highways, MP and NCC Councillor. Cllr. Icke reported a good initial response for the recently advertised 'community speed watch' initiative.

Maintenance:

51. To decide on actions required for 'Keep Aynho Beautiful' on Saturday 27th March.

The Council agreed promote later in March, scale dependent on COVID restrictions at the time.

52. To discuss village maintenance issues and approve actions required.

The Council previously discussed and agreed painting the entry gateways white.

Action: Cllr. Icke and R Willis to investigate painting.

Aynho Eco:

53. To receive an update on Aynho Eco.

The Council reported further work is required.

Action: To receive an update in April.

Health, Wellbeing and Community Matters:

54. To discuss initial outcomes from the Village Survey 2020.

The Council reported further work is required.

Action: Council to report for AVM in May.

55. To discuss and agree actions required for the defibrillator, including; maintenance, rota and current funding.

The Council discussed the rota and more training. Cllr. Hadley reported there could be on-line training.

Action: Cllr. Hadley to re-new rota.

Recreational Matters – sportsfield, playground and Aynho Active:

56. To receive an update on Aynho Active.

Cllr. Icke reported the improved vehicular access to the pavilion was now complete. The RFO reported ring fenced funds of £3402.99.

57. Farming and footpaths

There was nothing to discuss.

Communications:

58. To decide on Newsletter/website content.

Highways

Clerk

Elections

Clerk

Park Club Draw

Chair/Cllr. Moroney

Keep Aynho Beautiful

Clerk

Speed Watch

Cllr. Icke

Meetings and conferences

59. To discuss the Annual Village Report 2021.

The Council agreed have the report ready for the Annual Village Meeting.

60. To discuss and agree the date for the Annual Village Meeting.

The Council agreed to decide on a date when it was possible to have a COVID safe meeting in the Village Hall.

61. To confirm date of next meeting on Monday 12th April 2021 at 7:30pm and close.

Resolved: That the next meeting of the Parish Council is on Monday 12th April 2021 at 7:30pm and closed at 9.43pm.

DRAFT