

Aynho Parish Council



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Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 2nd November 2020** at 7:30pm held on a 'virtual' platform.

Present: Chair: Leighton
 Cllrs: Burge, Clinch, Dean, Hadley, Horley, Icke, James and Moroney.

In attendance: Chris Wilson (Clerk), Roger Wertheimer (RFO) and 0 members of the public.

2020/

206. To receive and approve apologies for absence.

There were no apologies.

207. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

Cllr. Icke declared an interest in the planning item 2020/214, this being his own residence.

208. To receive and approve for signature the minutes of the meetings held on Monday 5th October 2020.

The minutes of the meeting held on Monday 5th October 2020 were proposed by Cllr. Dean and seconded by Cllr. James.

Resolved: That the minutes be signed by the Chair as a correct record of the meetings.

209. Public participation session.

There were no members of the public to participate.

Finance:

210. To receive the financial statement and consider invoices to be paid.

The RFO had previously circulated the financial statement RW/11/2020 and invoices. The RW/11/2020 payments were proposed by Cllr. Moroney and seconded by Cllr. James.

Resolved: That the cheques listed should be formally approved.

211. To review the budget 2021-2022.

- a. The Chair reviewed the budget areas for 2021-22 and it was agreed to budget for an election contingency of ~£1 per capita.
- b. It was decided to agree the final budget and set precept in December.
- c. The RFO confirmed the final questions from the external auditor had now been satisfied.

- d. The Council discussed using online banking to make payments, the Clerk noted a suitable '2 to sign' payment system was required.

Action: RFO to look at online banking.

- e. The Council agreed to transfer the delegated authority to be able to spend up to £150 without upfront approval to Cllr. Icke for spending on Aynho Active.

Resolved: That Cllr. Icke have the authority to spend up to £150 on Aynho Active if required.

Grants and Fundraising

212. a. To receive an update on grant applications made.

No current applications in process.

- b. To receive an update on future grant applications.

Cllr. Hadley proposed joining NACRE for £20 per annum so that they could attend a zoom seminar on grants for environment and biodiversity, Cllr. Icke seconded.

Resolved: That the Council would join NACRE for £20 per annum.

Planning

213. S/2020/1795/FUL: 9 Portway, Aynho OX17 3AP: First floor side extension with replacement garden room roof.

Cllr. Burge reported on the application and the Council agreed the following response:

"Support: no comments".

214. S/2020/1770/LBC: 15 Croughton Road, Aynho OX17 3BE: Divide first floor bedroom to create en-suite to master bedroom.

Cllr. Icke left the room for the discussion. Cllr. Burge reported on the application and the Council agreed the following response:

"No objection - Providing the conservation officer has made a site visit and has no concerns regarding the works causing any harm to the listed building".

215. S/2020/1808/FUL: Friars Well, 11 Roundtown, Aynho OX17 3BG: Replacement of existing garden shed/mower garage with a new wooden building of similar design and size.

Cllr. Burge reported on the application and the Council agreed the following response:

"No objection - we would prefer to see a bespoke timber shed more in keeping with the character of the existing building however understand the constraints and are happy to support providing the conservation officer is also in support".

S/2020/1838/FUL: Oak Gates, Millers Lane, Aynho OX17 3BW: Removal of single storey element. 2 storey side extension plus single storey ground floor front extension.

Cllr. Burge reported on the application and the Council agreed the following response:

"No objections: no comments".

Risk and Risk Assessment:

216. To receive an update on compiling a Mission/Ethos Statement.

Cllr. Horley had circulated a copy of the amended Mission Statement. It was discussed and agreed to spend more time rewording before approval.

Action: Cllr. Horley and Moroney to amend.

The Council agree to publish the responsibility map on the website and update the councillor responsibility list.

Action: Clerk to amend.

Parking, Highways and Transport:

217. To review traffic data from the SWARCO sign.

The Chair and Cllr. Dean reported the data needed to be downloaded from the MVAS device.

Action: Cllr. Dean to report in December.

The Council discussed the Ability Northants (AN) bus and queried whether it was running during CoVID lockdown 2.0.

Action: Clerk to contact AN.

Maintenance:

218. To review maintenance schedule and tasks.

Cllr. Icke confirmed he had met Peter Tustain and a list of tasks had been issued. Cllr. Horley reported various sycamore sapling in the hedgerow on the Charlton Road and it was agreed to remove these. The Clerk reported the fence on the east side of the sportsfield required attention. The Council discussed replacing reflective bollards at the entrance to The Bothy and The Glebe. Cllr. Clinch proposed purchasing a dozen posts with a budget of £500 and this was seconded by Cllr. Burge.

Resolved: That the Council approve a budget for bollards at £500.

219. **Health, Wellbeing and Community Matters**

Cllr. Hadley reported they had contacted Andy Anderson over the defibrillator.

Recreational Matters – sportsfield, playground and Aynho Active:

220. To review use and storage facilities at the pavilion.

Cllr. Icke reported Ray Willis could source a 10' x 8' shipping container for free (PC to pay for transport). It was agreed pictures and transport costs needed to be investigated.

221. To review improvements at sportsfield/playground and pavilion.

The Clerk queried if the tennis court could be used under CoVID lockdown 2.0.

222. To note the number for the Park Club Draw.

The number #49 was noted for October Park Club Draw (PCD). Cllr. Moroney reported the PCD administrator had discussed raising the subscription to £18 per annum and moving the payment date to Spring.

223. **Farming and footpaths**

Cllr. Horley reported planning to contact Astrop Farms re: unofficial path to Rainsborough Camp.

Communications:

224. To decide on Newsletter/website content.

Review of Nov PC meeting **Clerk**

225. **Meetings and conferences**

- a. The Chair reported Cllr. James would represent the Council at the Remembrance service.
- b. The Chair confirmed they would attend with Cllrs. Hadley, Horley and Moroney the zoom biodiversity conference.
- c. The Chair queried the NCALC training programmes.

Action: Clerk to forward NCALC link.

- d. The Chair reported they wanted the Annual Report ready to distribute prior to Christmas.

Action: Chair to compile report and let Cllrs. Clinch and Moroney review survey results.

- f. The Council discussed Keep Aynho Beautiful, the Clerk reported that under the imminent CoVID restrictions an event would not be within the guidelines. The Clerk suggested a more flexible approach litter picking on an ad-hoc basis.

226. To confirm date of next meeting on Monday 7th December 2020 at 7:30pm and close.

The Council approved a Christmas tree for the green and discussed solar light options. The Council agreed to add Aynho Eco as an agenda item from the next meeting.

Action: The Chair to contact J Belcher for Xmas tree. The Clerk to implement new agenda item.

Resolved: That next meeting of the Parish Council is on Monday 7th December 2020 at 7:30pm and closed at 9.32pm.