

Aynho Parish Council

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Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 6th July 2020** at 7:30pm held on a 'virtual' platform.

Present: Chair: Leighton
 Cllrs: Burge, Clinch, Dean, Horley, James, Moroney and Reynolds.

In attendance: Chris Wilson (Clerk), Roger Wertheimer (RFO) and 1 member of the public.

2020/

126. To receive and approve apologies for absence.

The Chair noted he had received a letter of resignation from Cllr. Brook which had been accepted, the Clerk agreed to contact SNC and if no election announced deadline for co-option would be set as 28th August 2020. No apologies received.

Action: Clerk to inform SNC of resignation.

127. To discuss and Co-Opt a new Councillor.

There was only one candidate Les Horley and the Council discussed areas of interest including biodiversity and Cllr. Moroney proposed and was seconded by Cllr. Dean. A majority vote of the Council was received.

Resolved: That Les Horley be co-opted as a new Councillor.

128. To approve a delayed receipt of the new Councillors' Declaration of Acceptance of Office.

The Clerk had previously circulated the Council's 'Code of Conduct', 'Register of Members' Interests' (RoMI) and 'Declaration of Acceptance of Office' (DoAoO) which Cllr. Horley signed and displayed on screen.

Resolved: That Cllr. Horley signs the DoAoO and RoMI and approve the delayed return.

Action: Cllr. Horley to return DoAoO and RoMI to the Clerk ASAP.

129. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

There were no declarations of interest.

130. To receive and approve for signature the minutes of the meeting held on Monday 1st June 2020.

The minutes of the meeting held on Monday 1st June 2020 were proposed by Cllr. Burge and seconded by Cllr. James.

Resolved: That the minutes be signed by the Chair as a correct record of the meeting.

131. Public participation session.

One member of the public spoke about the condition of the wall fronting 'The Glebe'. Two sections had collapsed outside No.1 & 24. They explained due the unsatisfactory repair to a section last year they were concerned the next repair be satisfactory. The Clerk confirmed Grand Union (GU) had acknowledged the area outside No. 24 and Mr Lang had arrange a site meeting with GU and it was agreed available Councillors would attend too.

Finance:

132. To receive the financial statement and consider invoices to be paid.

The RFO had previously circulated the financial statement RW/07/20 and invoices. The RW/07/20 payments were proposed by Cllr. James and seconded by Cllr. Reynolds. Cllr. Moroney confirmed the grant for £5085.00 had been approved and due for payment by SNC.

Resolved: That the cheques listed should be formally approved.

133. To review and approve actions from the Internal Auditors (IA) report (if received).

The Clerk had previously circulated the IA and the two main points raised were:

- a. The asset value for year end 31 March 2019 had been inputted incorrectly and did not match the AGAR form for 2018/19.
- b. The use of third-party accounts to deposit cash to the Council account.

The Council discussed these points and agreed to explain these with a cover note when sent to the External Auditor.

Resolved: That the Clerk submit the AGAR form with a cover note, RFO to look to get cash card.

Action: Clerk to return AGAR. RFO to investigate cash card.

134. **Grants and Fundraising**

The Clerk had been notified by Kings Sutton PC that the Thursday bus arranged through Cheney Travel was no longer going to be run as another provider (Ability Northants) which was now running a bus on a Tuesday and Thursday. As 2019/259b a £500 set up fee was needed to be paid to be included.

Action: Cllr. Clinch to investigate potential grants and contact Ability Northants.

135. Planning

S/2020/1027/FUL Friars Well, 11 Roundtown, Aynho, OX17 3BG

Proposed conversion of existing residential outbuildings to two dwelling houses with gardens, parking areas, landscaping, and associated works.

Cllr. Burge reviewed the application and the Council agreed the following response:

“Supported. Please ensure that the Highways officer makes a site visit as the access to the proposed site is on a sharp bend which has been the site of numerous accidents (about 2-4 per year) as people mis-judge the bend and results in many near misses with other cars and cars ploughing into the wall adjacent to the proposed site. We have no objection but would like to ensure the access is properly assessed for the safety of all.”

The Clerk had previously circulated a proposed plan for land at the rear of 4 Banbury Road to provide access and parking, it was agreed to reply saying the council are only a consultee on a planning application submitted to SNC.

136. Risk and Risk Assessment

The Clerk confirmed the Council was now registered with the Information Commissioner’s Office and a direct debit had been previously approved and set up for payment. Cllr. Burge raised a concern when a contractor had accidentally damaged the Gigaclear connection to Millers Lane.

Parking, Highways and Transport:

137. To discuss the income/cost of the Thursday Bus 2019-2020 and approve future actions. Cllr. James had reviewed the Bus invoices and a discrepancy of over £200 extra had been paid to Kings Sutton.

Action: Cllr. James to contact Cllr. Irving at KS.

The Chair reported signage review and a ‘grip test’ were to be completed on Wembley Corner by NCC.

Maintenance:

138. To discuss installing a removeable bollard at the entrance to sports field and approve a spending limit.
- a. The Council agreed to defer this to next PC meeting.
 - b. The Chair reported Arceman are due to return to cut the tree over hanging into the Almshouses. The Clerk reported the wall to The Glebe has part collapsed and had notified Grand Union housing. It was noted that the road had been resurfaced on ‘second crossing’.

Action: Chair to contact Arceman.

139. Streetlighting

The Chair confirmed that the work was now nearly complete with only changing the orientation of Little Lane light and sealing the electric supply to College Fields Light.

147. To discuss items for the agenda and confirm date of Little Brook Ward Meeting (hosted by Croughton) on Monday 27th July 2020, location to be confirmed.

The Clerk confirmed next ward meeting is on 27th July and the council discussed items to raise including:

- Potential for a mini-roundabout at Croughton air base junction.
- Travellers, have councils considered risk for open spaces.

148. To confirm date of next meeting on Monday 7th September 2020 at 7:30pm and close.

Resolved: That next meeting of the Parish Council is on Monday 7th September 2020 at 7:30pm and closed at 9.20pm.