

Aynho Parish Council

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Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 1st June 2020** at 7:30pm held on a 'virtual' platform.

Present: Chair: Leighton
 Cllrs: Burge, Brook, Clinch, Dean, James, Moroney and Reynolds.

In attendance: Chris Wilson (Clerk), Roger Wertheimer (RFO) and 2 members of the public.

2020/

104. To receive and approve apologies for absence.

No apologies received.

105. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

There were no declarations of interest.

106. To receive and approve for signature the minutes of the meeting held on Monday 4th May 2020.

The minutes of the meeting held on Monday 4th May 2020 were proposed by Cllr. Burge and seconded by Cllr. Clinch.

Resolved: That the minutes be signed by the Chair as a correct record of the meeting.

107. Public participation session.

One member of the public spoke about vehicular security of the sportsfield, the council discussed this and what measures could be put in place.

Action: Council to explore suitable removable bollard.

Finance:

108. To approve the Parish Council Insurance, 3-year long term agreement at £838.37 per annum.

The Clerk had previously circulated a report and Cllr. Dean proposed and seconded by Cllr. Burge.

Resolved: That the Parish Council Insurance, 3-year long term agreement at £838.37 per annum be approved.

109. To receive the financial statement and consider invoices to be paid.

The RFO circulated the financial statement RW/06/20 and invoices. The RW/06/20 payments were proposed by Cllr. Reynolds and seconded by Cllr. Moroney.

Resolved: That the cheques listed should be formally approved.

110. To review the Annual Governance and Audit Return 2019-20.

- a. The Clerk had previously circulated the pre-filled AGAR form. The Council discussed Section 1 and agreed to answer Yes to Governance statements 1,2,3,4,6,7,8 and No to Governance statement 5.

Resolved: That the Chair and Clerk should sign this document.

- b. The Council discussed and approved Section 2 (Accounting Statement 2019-20).

Resolved: That the Chair should sign this document.

111. **Grants and Fundraising**

There were no items to discuss.

112. **Planning**

There were no planning applications to discuss.

113. **Risk and Risk Assessment**

There were no items to discuss.

114. **Parking, Highways and Transport**

The Chair reported two enquiries about HGV volumes at Aynho Wharf and on the B4100. The council discussed and agreed levels seem to be no more than previously. The Clerk reported they had an enquiry about the proposed Bus Stop library.

115. **Maintenance**

The Clerk reported a resident had enquired to whether the rest of the tree over hanging into the Almshouses could be cut. The Clerk reported the wall to The Glebe has part collapsed and had notified Grand Union housing. It was noted that the road had been resurfaced on 'second crossing'.

Action: Chair to contact Arceman.

116. **Streetlighting**

Cllr. Brook noted the lamp posts need to be painted to the bottom and that some lamps were being repositioned to the correct orientation. College Fields had now agreed to supply electric to the light.

Action: Cllr. Brook to get new quote from Zeta.

Health, Wellbeing and Community Matters:

117. To receive an update on the Village Survey 2020.

The Chair confirmed 160 replies to the survey. The Clerk advised they were awaiting reports from some clubs and societies for the Village Report.

118. To discuss COVID19 and update of actions.

The Clerk confirmed that they had continued to deliver 5 food parcels each week.

Recreational Matters – sportsfield, playground and Aynho Active:

119. To review use of sportsfield/tennis court facilities.

Cllr. Burge had circulated a risk assessment for use of the tennis courts, the Clerk confirmed they had contacted R Clarke but no risk assessment had been received. The Council agreed to approve some 'risk' signage for the sportsfield. The Clerk confirmed RoSPA had arranged the annual inspection in July.

Action: Cllr. Burge to arrange. Clerk to email R Clarke.

120. To note the number for the Park Club Draw.

The numbers were noted for March (#38), April (#45) and May (#96).

121. **Farming and footpaths**

There were no items to discuss.

Communications:

122. To discuss the casual vacancy and set deadline for applications.

The Chair circulated a policy for filling a Councillor vacancy. It was proposed by Cllr. Clinch and seconded by Cllr. Dean. The Council agreed to set the deadline for the current vacancy as 26th June to co-opt at the next meeting.

Resolved: That the policy be adopted.

123. To decide on Newsletter/website content.

The Chair reported mailchimp email updates on COVID19 had circulated to 216 addresses and 70% open rate.

124. **Meetings and conferences**

The Clerk confirmed next ward meeting is on 29th July and the council discussed items to raise including:

- Potential for a mini-roundabout at Croughton air base junction.
- Travellers, have councils considered risk for open spaces.

125. To confirm date of next meeting on Monday 6th July 2020 at 7:30pm and close.

Resolved: That next meeting of the Parish Council is on Monday 6th July 2020 at 7:30pm and closed at 9.26pm.