

Aynho Parish Council

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Minutes of the Annual Parish Council Meeting & Ordinary meeting of Aynho Parish Council held on **Monday 4th May 2020** at 7:30pm held on a 'virtual' platform.

Present: Cllrs: Burge, Brook, Clinch, Dean, James, Leighton, Moroney and Reynolds.

In attendance: Chris Wilson (Clerk), Roger Wertheimer (RFO) and 1 member of the public.

2020/

78. To receive and approve apologies for absence.

No apologies received.

79. Election of Chairman for 2020-21.

Nominations for Chairman were sought, Cllr. Reynolds proposed Cllr. Leighton and Cllr. Dean seconded.

Resolved: That Cllr. Leighton be elected as Chairman for 2020-2021 be approved.

80. To approve the delayed receipt of Chairman's Declaration of Acceptance of Office.

Resolved: That the Chair will print and return the Declaration of Acceptance of Office to the Clerk.

81. Election of Vice-Chairman for 2020-21.

Nominations for Vice-Chairman were sought, Cllr. Moroney proposed Cllr. Burge and Cllr. Reynolds seconded.

Resolved: That Cllr. Burge be elected as Vice-Chairman for 2020-2021 be approved.

82. To confirm the use of the current Financial Regulations and Standing Orders.

The Clerk had previously circulated the current Financial Regulations and Standing Orders, Cllr. Burge proposed and Cllr. Moroney seconded.

Resolved: That the Financial Regulations dated 2nd July 2018 and Standing Orders dated 13th May 2019 be re-adopted.

Monthly Parish Meeting

83. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

There were no declarations of interest.

84. To receive and approve for signature the minutes of the meetings held on Monday 6th April 2020.

The minutes of the meeting held on Monday 6th April 2020 were proposed by Cllr. Dean and seconded by Cllr. Reynolds.

Resolved: That the minutes be signed by the Chair as a correct record of the meetings.

85. Public participation session.

One member of the public expressed an interest in the Councillor vacancy. The Clerk reported the Casual Vacancy notice had been posted on the noticeboards and once the 14-day period had past and SNC had notified the Clerk, the Council could look to start the Co-opting process.

Finance:

86. To receive the financial statement and consider invoices to be paid.

The RFO circulated the financial statement RW/05/20 and invoices. The RW/05/20 payments were proposed by Cllr. Clinch and seconded by Cllr. Moroney. Cllr. James queried the cost of the bus for the financial year. The RFO reported the cheque for the Bus was still being held.

Resolved: That the cheques listed should be formally approved.

Action: *Clerk to check bus invoices and payments.*

87. To receive year end 2019/20 final budget.

Cllr. Brook circulated the final budget and the Council reviewed.

88. To review the Annual Governance and Audit Return 2019-20.

The Clerk had previously circulated the completed AGAR form. The Council discussed section 1 of the AGAR form and decided to complete at the June 2020 meeting.

89. To review and approve changes to the bank signatories.

The Council discussed and Cllr. Dean proposed the signatories be Cllrs. Clinch, Leighton, James, Brook and the RFO, Cllr. Moroney seconded.

Resolved: That Cllrs. Clinch, Leighton, James, Brook and the RFO be approved as signatories.

90. Grants and Fundraising

The Clerk confirmed they had nominated the Village Hall for the Waitrose 'Green token scheme' and they had donated £333.

91. Planning

Cllr. Burge confirmed breaches of the planning conditions (working times) on Wensden Buildings had been lodged with SNC enforcement.

92. Risk and Risk Assessment

The Clerk confirmed the 3-year Parish Council insurance was expiring at the end of May.

Action: Clerk to obtain 3 quotes.

93. Parking, Highways and Transport

There was nothing to discuss.

94. Maintenance

The Council discussed the tree works. The Clerk confirmed Acreman were due to commence in the next couple of weeks.

95. Streetlighting

Cllr. Brook confirmed the lamp posts will be painted soon and final lighting regimes had been confirmed with EON. The electric supply to College Fields was discussed.

Action: Cllr. Brook to contact Derek Weale.

Health, Wellbeing and Community Matters:**96. To receive an update on the Village Survey 2020.**

The Chair confirmed a good response and that they would start to compile the results.

Action: Chair and Cllrs. Clinch and Moroney to help collate results.

97. To discuss response to Aynho Community Connect and COVID19 with update of actions taken.

The Chair confirmed Cllr. Moroney had written the last community update and further updates would be released as guidelines change. The Clerk reported that 10 food parcels were being distributed weekly in Aynho.

Recreational Matters – sportsfield, playground and Aynho Active:**98. To receive an update on the latest developments.**

Cllr. Moroney reported Valery had advised that there had been Direct Debit fraud on the Aynho Park Club Draw account and this had been resolved and funds returned. Cllr. Moroney also reported minor vandalism at the pavilion, the Council discussed removing unwanted items from the sheds.

Action: Cllr. Moroney to contact Peter Wright. Review need for a skip in June.

99. Farming and footpaths

Cllr. Reynolds volunteered to be Footpath warden.

Communications:

100. To note the casual vacancy created by the resignation of Cllr. Anderson.

The Chair confirmed they had received a resignation letter from Cllr. Anderson and this had been accepted. The Clerk confirmed the Vacancy notice had been posted.

Action: Clerk to publish resignation letter.

101. To decide on Newsletter/website content.

General update on COVID-19 as required.

Cllr. Moroney

102. Meetings and conferences

There was nothing to discuss.

103. To confirm date of next meeting on Monday 1st June 2020 at 7:30pm and close.

Resolved: That next meeting of the Parish Council is on Monday 1st June 2020 at 7:30pm and closed at 9.04pm.