

Aynho Parish Council

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Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 6th April 2020** at 7:30pm held on a 'virtual' platform.

Present: Chair: Leighton
 Cllrs: Anderson, Burge, Brook, Clinch, Dean, James, Moroney and Reynolds.

In attendance: Chris Wilson (Clerk), Roger Wertheimer (RFO) and 2 members of the public.

2020/

50. To receive and approve apologies for absence.

No apologies received.

51. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

Cllr. James declared a disclosable interest in the planning applications S/2020/0488/MAF and S/2020/0507/FUL as a neighbour.

52. To receive and approve for signature the minutes of the meetings held on Monday 2nd March February 2020.

The minutes of the meeting held on Monday 2nd March 2020 were proposed by Cllr. Burge and seconded by Cllr. James.

Resolved: That the minutes be signed by the Chair as a correct record of the meetings.

53. Public participation session.

Two members of the public spoke with regard to 2020/69; Freedom of use of the sports field.

Finance:

54. To receive the financial statement and consider invoices to be paid.

The RFO circulated the financial statement RW/04/20 and invoices. The RW/04/20 payments were proposed by Cllr. Moroney and seconded by Cllr. Anderson.

Resolved: That the cheques listed should be formally approved.

Action: Clerk to check bus invoices and payments.

55. To receive year end 2019/20 final budget.

The RFO reported these had not yet been finalised and therefore will be received at May 2020 meeting. The RFO confirmed figures for loss of income for the pavilion/sportsfield had been reviewed.

56. To review the Annual Governance and Audit Return 2019-20.

The Clerk had previously circulated the part-filled AGAR form and reported deadlines for the process had been delayed due to COVID. The Chair reported the asset value needed to be added and therefore will be review at the May 2020 meeting.

57. Grants and Fundraising

- a. Cllr. Anderson noted a grant for £3000 could be applied for during the COVID situation.
- b. The Clerk confirmed £243 cheque had been received from Waitrose (Green token Scheme).
- c. Cllr. Clinch confirmed that many grants are available from different sources.

Action: Cllr. Clinch to investigate suitable grants/projects.

Planning:

58. S/2020/0473/LBC: 6 Blacksmiths Hill, Aynho OX17 3AH

Replacement of detective floor joists.

Cllr. Burge reviewed the application and the Council agreed the following response:

“Supported.”

59. S/2020/0488/MAF: Aynhoe Park House, Aynho Park, Aynho OX17 3BQ

Variation of Conditions 2 (plans) and 10 (Landscaping) to planning application S/2019/0521/MAF - (Variation of conditions 2 Plans and 18 Materials to planning application S/2018/1442/MAF Variation of condition 2 (plans) S/2015/0871/MAF Variation of condition 2 (Drawings) to S/2013/1570/MAF To allow a revised house layout with attached garage block and an alteration to access gates) to plots 1 & 3 to construct basement garaging and rooftop shelter. To alter basement access, omit roof shelter, add Solar panels, changes to fenestration and remove external cladding (plot 3)) To include swimming pond, improvements to terrace layout and materials (Plot 3).

Cllr. Burge reviewed the application and the Council agreed the following response:

“Supported.”

60. S/2020/0409/FUL: 25 Blacksmiths Hill, Aynho OX17 3AH

Single storey rear extension.

Cllr. Burge reviewed the application and the Council agreed the following response:

“Supported.”

61. S/2020/0400/FUL: College Farm, Station Road, Aynho OX17 3FZ

Double garage/equipment store.

Cllr. Burge reviewed the application and the Council agreed the following response:

“Objection: On the basis that the proposed garage represents over development of the site, and its location forming a courtyard to the front of College Farm imposes to greatly and causes harm on the curtilage of the listed building.”

S/2020/0507/FUL: 9 Cartwright Gardens Aynho OX17 3BB

Demolition and replacement of existing rear single-storey extension with a new single-storey extension and whole-house remodelling works.

Cllr. Burge reviewed the application and the Council agreed the following response:

“Supported.”

62. Risk and Risk Assessment

- a. Registration of the Parish Council to the Information Commissioner’s Office. The Clerk confirmed they had provisionally reviewed the registration process and reported it would cost £40.

Action: Clerk to apply to the ICO.

- b. The Council discussed the fence to 12 Portway Gardens was leaning into Black Path.

Action: Clerk to write to household.

63. Parking, Highways and Transport

- a. The Clerk enquired to whether the Thursday bus was running.

Action: Chair to contact Kings Sutton.

Maintenance:

64. To receive and update on Continental Landscapes and the grass mowing.

The Chair confirmed the grass is due to be cut this week.

- a. Tree Works: The Council discussed if this had now been done.

Action: Clerk to check with Acreman.

- b. General Maintenance: The Chair confirmed Peter Tustain was unable to work because of COVID. The Clerk noted that two days maintenance work had been approved (2019/308) but had not been used.

65. Streetlighting:

- a. Cllr. Brook confirmed the lamp posts will be painted after Zeta have been, also the electric supply to College Fields was discussed.

Action: Cllr. Brook to contact Derek Weale.

Health, Wellbeing and Community Matters:

66. To receive an update on the Village Survey 2020.

The Council confirmed 135 responses had been received.

67. To discuss response to Aynho Community Connect and COVID19 with update of actions taken.

The Clerk confirmed that with Brackley Town Council and South Oxfordshire Food and Education Agency (SOFEA) 35 food parcels had been received and distributed in Aynho.

Recreational Matters – sportsfield, playground and Aynho Active:

68. To receive an update on the latest developments (new exercise equipment).

Cllr. Moroney reported the work had started, the Clerk enquired if they were going to look at the Playpark.

Action: Cllr. Moroney to check playpark work with contractor. Source risk sign. Clerk to check on insurance.

69. To discuss and approve measures for use of the Sportsfield/Tennis Court during COVID19.

The Council discussed the use of sportsfield/Tennis court. It was agreed to close the Tennis Court and monitor use of the sportsfield.

70. To note the number for the Park Club Draw.

Cllr. Moroney confirmed they were out of the county, therefore the Council agreed to delay the draw.

71. Farming and footpaths

Cllr. Anderson reported a tree fallen across path from Park House side.

Communications:

72. To review the progress on the Annual Village Report.

The Clerk confirmed 10 reports received and awaiting 10 reports.

73. To decide on Newsletter/website content.

Summary of COVID-19	Cllr. Anderson
Sensible use of sportsfield/equipment	Cllr. Anderson

Meetings and conferences:

74. To receive an update on the management of the Village Hall.

Cllr. Anderson reported the Village Hall was now closed.

75. To review the date for the Annual Village Meeting.

The Council agreed to postpone this until further notice.

76. **Any other business:** Items agreed by Chairman can be discussed but decision deferred to next meeting.

- a. The Clerk reported a request to use field by one detectorist, the Council discussed and decided this was not a suitable use.

77. To confirm date of next meeting on Monday 4th May 2020, 7:30pm at a location to be confirmed and close.

Resolved: That next meeting of the Parish Council is on Monday 4th May 2020, 7:30pm and closed at 9.19pm.