

Aynho Parish Council

Tel.: 07887 548774

Email: clerk@aynho.org

Web: www.aynho.org/parish_council/

Twitter: @aynho

Postal Address: Scholars Corner, 3 School End, Aynho OX17 3BS



Minutes of the Extraordinary meeting of Aynho Parish Council held on **Monday 16th December 2019** at 7:30pm.

Present: Chair: Leighton
 Cllrs: Burge, Brook, Clinch, Dean, James, Moroney and Reynolds.

In attendance: Chris Wilson (Clerk), Roger Wertheimer (RFO) and 0 members of the public.

2019/

320. To receive and approve apologies for absence.

Cllr. Anderson submitted apologies. The apology was proposed by Cllr. Dean and seconded by Cllr. Moroney.

Resolved: That Cllr. Anderson absence be approved.

321. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

There were no declarations of interest.

322. Public participation session.

There were no members of the public present.

Finance:

323. To approve invoices payable to Kings Sutton Parish Council (re. Bus):

- a. October 2019 (0008.19/20) for £103.00
- b. November 2019 (0009.19/20) for £83.00
- c. Financial statement and invoices RW-12e-19

The RFO circulated the financial statement RW-12e-19 and invoices. The Kings Sutton invoices (a+b) and RW-12e-19 (c) payments were proposed by Cllr. Brook and seconded by Cllr. Dean.

Resolved: That the cheques listed should be formally approved.

324. To approve the payment of £26,207.38 (inc. VAT) to Zeta Specialist Lighting for the Streetlighting project.

Cllr. Brook reported 7 lights are still awaiting EON connection and all painting of the streetlight columns will be now postponed till early Spring 2020 and therefore Cllr. Brook proposed payment of £13,000 (ex VAT) and seconded by Cllr. Dean.

Resolved: That a payment of £13,000 (ex VAT) to Zeta Specialist Lighting for the Streetlighting project should be formally approved.

325. To approve the Clerks' holiday entitlement as 42 hours pa (paid as 3.5 hours pcm).

The Chair reported the Clerk had agreed to be paid for 26.5 contact hours and 3.5 holiday hours per month. Any further hours would need to be agreed on an ad-hoc basis. Cllr. Dean proposed and seconded by Cllr. James.

Resolved: That the Clerk to be paid 26.5 contact hours and 3.5 holiday hours per month should be formally approved.

326. To approve the Clerks' home office at £10pcm (inc. heating, light, use of room and internet).

The Chair reported the Clerk had agreed to be paid £10pcm for home office expenses. Cllr. Dean proposed and seconded by Cllr. James.

Resolved: That the Clerk to be paid £10pcm for home office expenses.

Planning:

327. S/2019/2344/FUL: Aynhoe Park House, Aynho OX17 3BQ.

Change of use to include provision for the use of the floorspace as a retail gallery space with integrated hospitality (including a dedicated restaurant, cafe, pantry and coffee bar) and design services (including interior, architecture and landscape) (Mixed Use of A1, A3, A4, B1 and D1) (Sui Generis) in addition to the established use as an event space and private residence (Mixed Use of D2 and C3) (Sui Generis). To approve changes to the asset register.

Cllr. Burge reported that the application was to regularise current business activity and the Council agreed the following response:

"Supported: The PC understood the application was to regularise current business activity. The PC main concern was noise and traffic disturbance to neighbours, including limiting on road disturbance during deliveries and off-loading on the B4100 which has been an issue."

328. **Any other business:** Items agreed by Chairman can be discussed but decision deferred to next meeting.

a. Club Park Draw; #154 drawn for November and #91 for December.

Action: Cllr. Brook to speak to Valery re: donation.

b. Invitation to RAF Croughton's Civic Open Day; the Clerk had circulated the invite and Cllr. James agreed to attend.

c. Little Brook Ward Meeting; the Chair to invite Laura Haddy, Community Relations Advisor from RAF Croughton.

- d. Defibrillator; communication had been received by a member of the public regarding information on how to use, any update on training or maintenance.

Action: Cllr. Anderson to submit N/L article re-iterating what the defibrillator is, when it is used and operated.

- e. Swings; Cllr. Moroney reported the safety mesh has gone and the swing set needed removing.
 - f. ANPR; the Clerk had previously circulated an email from the Police asking for interest. The Council discussed and agreed to look at the idea but not sure on use and funding.
 - g. Tree work; Cllr Reynolds confirmed a meeting was arranged for later in week.
329. To confirm date of next meeting on Monday 3rd February 2020, 7:30pm at the Village Hall Committee room and close.

Resolved: The that next meeting of the Parish Council is on Monday 3rd February 2020, 7:30pm at the Village Hall Committee room and closed at 8.16pm.