

## Aynho Parish Council

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Minutes of the Ordinary meeting of Aynho Parish Council held on **Monday 2<sup>nd</sup> December 2019** at 7:30pm.

Present:           Chair: Leighton  
                       Cllrs: Anderson, Burge, Brook, James, Reynolds.

In attendance: Chris Wilson (Clerk), Roger Wertheimer (RFO) and 2 members of the public.

2019/

291. To receive and approve apologies for absence.

Cllrs. Clinch, Dean and Moroney submitted apologies. The apologies were proposed by Cllr. Reynolds and seconded by Cllr. Anderson.

**Resolved:** That Cllrs. Clinch, Dean and Moroney absence be approved.

292. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

There were no declarations of interest.

293. To receive and approve for signature the minutes of the meetings held on Monday 4<sup>th</sup> November 2019.

The minutes of the meetings held on Monday 4<sup>th</sup> November 2019 were proposed by Cllr. Burge and seconded by Cllr. Reynolds.

**Resolved:** That the minutes be signed by the Chair as a correct record of the meeting.

294. Public participation session.

- a. There was one member of the public who queried the Parish Council involvement in the Almshouses (John Baker Charity (JBC)) and their income and expenditure. The PC referred to (2019/259a).

**Action: Chair/Cllr. Brook to contact JBC Treasurer (A Bellamy).**

- b. (2019/315) The Secretary to the Village Hall Committee (VHC) reported health concerns for various members of the committee and as the Parish Council is a Trustee sought advice. Cllr. Anderson offered to act as VHC Chair for a few months and to advertise for new members.

**Action: Cllr. Anderson to write in Newsletter.**

**Finance:**

295. To receive the financial statement and consider invoices to be paid.

The RFO circulated the financial statement RW/12/19 and invoices. The RW/12/19 payments were proposed by Cllr. James and seconded by Cllr. Burge.

**Resolved:** That the cheques listed should be formally approved.

296. To receive an update on whole project cost for streetlighting and installation progress.

Cllr. Brook reported painting of the streetlight columns will be now postponed till early Spring 2020 and it was agreed to withhold £1000 till this was completed. Cllr. Brook also reported the electric supply for a light on the lower end of Charlton Road was not practical as the electric supply was from the rear of the properties. It was therefore agreed to have the light positioned on Roundtown near 'Wembley Corner'.

**Action: To be followed at next meeting. Clerk to look at bin replacements for Charlton Road.**

297. To approve a new streetlight for College Fields, approximately £1603.30 excluding VAT.

Cllr. Brook proposed the light and seconded by Cllr. Anderson. The position of the light on the Banbury Road/College Fields entrance was to be confirmed.

**Resolved:** That the streetlight for College Fields, at £1603.30 excluding VAT, should be formally approved.

298. To receive the budget 2020-21 and set precept.

The Council agreed the final budget 2020-21 (attached), this was proposed by Cllr. James and seconded by Cllr. Reynolds.

**Resolved:** That the final budget 2020-21 should be formally approved.

**Action: Clerk to publish final budget.**

The precept of £25,920 for 2020-21 was presented and the Council noted an increase of £1,200 from 2019-20. Cllr. Burge proposed and seconded by Cllr. Brook.

**Resolved:** That the precept of £25,920 for 2020-21 should be formally approved.

**Action: Clerk to receive dog bin invoice and donations in Feb 2020.**

299. To approve Clerks CiLCA training budget £1100 (Course £495, Society of Local Council Clerks membership (SLCC), Arnold-Baker on Local Council Administration £130 and travel costs £125).

The Council discussed and agreed with the Clerk a 50% penalty if they resigned within a year. Therefore Cllr. Anderson proposed and seconded by Cllr. Burge.

**Resolved:** That the Clerks CiLCA training budget £1100 should be formally approved.

300. (Inc 2019/310) To discuss and approve Survey Monkey subscription for Village Survey.

The Council discussed the scope and scale of the survey and agreed a Survey Monkey 'not for profit' subscription of £150. The total cost of survey including printing and extras £450. It was proposed Cllr. Reynolds and seconded by Cllr. Brook.

**Resolved:** That the Village Survey and costs of £450 be formally approved.

301. To discuss and approve website contractor.

The Chair reported that the aynho.org website has had some issues which they had now resolved without an external contractor.

**Action: Chair to submit expenses for approval.**

302. To receive and discuss development initiatives 2020-2022.

The Council had previously raised 9 ideas areas which will be included in the village survey.

303. **Planning**

There were no issues to be discussed.

**Risk and Risk Assessment:**

304. To approve changes to the asset register.

The Council reviewed the updated list.

**Action: Approve at Feb meeting.**

**Parking, Highways and Transport:**

305. To receive an update and approve Shoppers' Bus 2020 Q1.

The Clerk circulated the figures and funding for 2020 Q1 was proposed by Cllr. James and seconded by Cllr. Anderson.

**Resolved:** That the Shoppers' Bus 2020 Q1 be formally approved.

**Maintenance:**

306. To approve signage for The Square, Little Lane and litter signs on 2<sup>nd</sup> Crossing.

Cllr. Burge reported the costs to replace the sign to The Square at £90, Little Lane at £45 and Fly-tipping signs 4 at £45 each). It was proposed by Cllr. James to budget £350 for signage and fitting, seconded by Cllr. Reynolds.

**Resolved:** That the signage for The Square, Little Lane and litter signs on 2<sup>nd</sup> Crossing on a budget of £350 be formally approved.

307. To discuss and approve tree maintenance.

Cllr. Reynolds reported 10 trees needed attention.

**Action:** *Cllr. Reynolds to contact Acreman.*

308. To approve Continental Landscapes £300 (2 days at £150 per day) for village works.

The Chair reported Continental Landscapes had quoted for 2 days work. Cllr. Reynolds proposed and Cllr. James seconded.

**Resolved:** That the Continental Landscapes £300 (2 days at £150 per day) for village works be formally approved.

**Streetlighting:** see 2019/296.

### **Health, Wellbeing and Community Matters**

309. To receive an update on latest developments, including Brackley Integrated Health Facility.

Cllr. Anderson and the Clerk reported they had attended Brackley Parishes Forum with a presentation on the new facility, Caryl Billingham to attend next Little Brook Ward meeting.

310. To discuss a Village Survey 2020 – set timescale and summary of content.

See 2019/300.

### **Recreational Matters – sportsfield, playground and Aynho Active:**

311. To receive an update on the latest developments, including SNC grant application.

The Chair reported the SNC Community Grant for £5085 had been approved for replacement swing set and works.

312. To note the number for the Park Club Draw.

The draw was postponed till next meeting due to Cllr. Moroney's apologies.

### **313. Farming and footpaths**

There were no issues to be discussed.

### **Communications**

314. To decide on Newsletter/website content.

The following items were discussed to be inserted in the Newsletter.

- |                          |                             |
|--------------------------|-----------------------------|
|                          | <b>Action</b>               |
| - Happy New Year         | <b>Clerk</b>                |
| - Village Hall Committee | <b>Cllr. Anderson/Clerk</b> |

### **Meeting and conferences**

315. To discuss the Village Hall committee.

See 2019/294b

316. To discuss and decide on items/guest speaker(s) for the Little Brook Ward meeting (Mon 27<sup>th</sup> Jan 2020).

The Clerk reported they had invited Caryl Billingham (new Brackley Medical Facility) and Marie Reilly (NCALC Training Manager). The Council discussed also asking Croughton and Evenley for other health related items.

***Action: The Clerk to contact Croughton/Evenley re: items and reports from SNC/NCC Cllrs.***

317. To confirm Parish Council meetings on 3rd Feb 2020, 2nd March, 6th April, 27th April (AVM), 4th May (Annual Parish Meeting), 1st June, 6th July (Pavilion), 7th Sept, 5th Oct, 2nd Nov, 7th Dec, 1st Feb 2021, 1st Mar, 12th Apr and 10th May (Annual Parish Meeting).

The Council discussed and an extra meeting may be required on 6<sup>th</sup> Jan 2020.

**Resolved:** The Council confirmed Parish Council meetings on 3rd Feb 2020, 2nd March, 6th April, 27th April (AVM), 4th May (Annual Parish Meeting), 1st June, 6th July (Pavilion), 7th Sept, 5th Oct, 2nd Nov, 7th Dec, 1st Feb 2021, 1st Mar, 12th Apr and 10th May (Annual Parish Meeting).

318. **Any other business:** Items agreed by Chairman can be discussed but decision deferred to next meeting.

- a. Bus Shelter Guttering; the Clerk reported a member public had said it was loose.
- b. Tennis Court Invoices; the Clerk reported these needed to be sent out.
- c. Grass Grant; the Clerk reported they would apply for 2019 season grant.
- d. Xmas Tree; the Chair reported a tree had been ordered.

319. To confirm date of next meeting on Monday 3<sup>rd</sup> February 2020, 7:30pm at the Village Hall Committee room and close.

**Resolved:** The that next meeting of the Parish Council is on Monday 3<sup>rd</sup> February 2020, 7:30pm at the Village Hall Committee room and closed at 9:45pm.