

Aynho Parish Council

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Minutes of the AGM and Ordinary meeting of Aynho Parish Council held on **Monday 13th May 2019** at 7:30pm.

Present: Cllrs: Anderson, Brook, Burge, Dean, James, Moroney, Reynolds.

In attendance: Chris Wilson (Clerk), Roger Wertheimer (RFO) and 2 members of public.

2019/

96. To receive and approve apologies for absence.

Cllr. Leighton submitted apologies.

Resolved: That Cllr. Leighton absence be approved.

97. Election of Chairman for 2019-20 and to receive Chairman's Declaration of Acceptance of Office.

The Clerk asked for nominations for Chairman, Cllr. Brook proposed Cllr. Leighton and Cllr. Dean seconded.

Resolved: That Cllr. Leighton be elected as Chairman for 2019-2020 be approved.

Action: Clerk to receive Cllr. Leighton's Declaration of Acceptance at the June meeting.

98. Election of Vice-Chairman for 2019-20.

The Clerk asked for nominations for Vice-Chairman, Cllr. James proposed Cllr. Burge and Cllr. Moroney seconded.

Resolved: That Cllr. Burge be elected as Vice-Chairman for 2019-2020 be approved and in the absence of Cllr. Leighton Chair the AGM and monthly meeting.

99. To confirm the use of the current Financial Regulations and approve the new Standing Orders.

The Vice-Chair presented the current Financial Regulations (dated 2nd July 2018), Cllr. Reynolds proposed and Cllr. James seconded.

Resolved: That the Financial Regulations dated 2nd July 2018 be re-adopted.

Action: Clerk publish on website.

The Vice-Chair presented the previously circulated new Standing Orders dated 13th May 2019, the Council reviewed the document and discussed section 3 (x) – it was discussed this should be 2 hours. Cllr. James proposed and Cllr. Reynolds James seconded.

Resolved: That the change to 3 (x) be changed to 2 hours and the Standing Orders dated 13th May 2019 be adopted.

Action: Clerk publish on website.

Monthly Parish Meeting

100. To receive and approve apologies for absence.

Cllr. Leighton submitted apologies.

Resolved: That Cllr. Leighton absence be approved.

101. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

There were no declarations of interest.

102. To receive and approve for signature the minutes of the meetings held on Thursday 28th March 2019 and Monday 29th April 2019.

The minutes of the meeting held on Thursday 28th March 2019 were proposed by Cllr. Dean and seconded by Cllr. Moroney. The minutes of the meeting held on Monday 29th April 2019 were proposed by Cllr. Dean and seconded by Cllr. James.

Resolved: That the minutes be signed by the Vice-Chair as a correct record of the meetings.

103. Public participation session.

There were two members of the public which introduced themselves as potential new councillors.

Finance:

104. To receive the financial statement and consider invoices to be paid.

The RFO confirmed there was no invoices to be paid.

105. To review the Annual Governance and Audit Return 2018-19.

The Vice-Chair read out the Annual Governance Statement for 2018-19 and Aynho Parish Council agreed it. Cllr. Brook reported the RFO had confirmed that all previous actions from the internal and external audits reports relating to the 2018/19 accounts had been actioned. It was proposed by Cllr. Brook, seconded by Cllr. Reynolds.

Resolved: That the Vice-Chair should sign this document.

106. To confirm granting the Grass Mowing tender 2019-2021 to Continental Landscapes.

The Clerk confirmed satisfactory references had been received from work completed by Continental Landscapes therefore Cllr. Moroney proposed and Cllr. Reynolds seconded.

Resolved: That Continental Landscapes be appointed Grass Mowing contractor for 2019-21.

107. To confirm LC2 SCP 27 pay grade from 1st April 2019 for Clerk and RFO as per 2018/101.

The Council confirmed the increase as per 2018/101. It was proposed by Cllr. Brook and seconded by the Vice-Chair.

Resolved: That pay grade LC2 SCP 27 be applied from 1st April 2019 for Clerk and RFO.

108. To review the breakdown on the Clerk's hours.

The Clerk circulated recent timesheets; the council discussed areas where most time had been spent.

Action: Clerk to keep timesheets.

Planning:

109. The Vice-Chair reported on 2019/74 – conditions relating to development of land at Aynhoe Park Corner. They reported there was 37 conditions. The Council reviewed the conditions.

Action: Clerk to email Cllr. Burge re: condition letter to be sent to Aynhoe Park land agent.

110. Risk and Risk Assessment

2019/48: Aynho Watch. Following the Annual Village Meeting Cllr. Moroney suggested getting branded stickers in relation to cold calling saying 'Aynho says No to Cold Callers'.

Action: Cllr. Moroney to draft sticker design for June meeting.

The Council discussed the use of 'FixMyStreet', the replacement to 'StreetDoctor' for reporting potholes etc.

Action: Clerk to advertise in N/L and facebook.

Parking, Highways and Transport:

111. The Chair to report on data from SWARCO sign.

The Clerk circulated the latest data provided by the Chair. The Council discussed it was probably a small number of regular offenders – some of which were Aynho residents.

Action: Clerk to write in N/L.

112. The Clerk to report summary on usage and cost for Aynho Shoppers' Bus 2018-19 and to report on figures for April/May.

The Clerk circulated figures for 2018-19 where the average weekly bus figures was 4-5 people, the total cost to the Council being £43 for 2018-19. The Clerk reported various Councillors had volunteered to collect fares.

Action: Clerk to write instructions for Councillors re: how fares are arranged with Kings Sutton.

The Clerk reported that they had received a letter noting the parking of commercial vehicles in School End where the Council had screened bins and increased parking.

Action: Clerk to write in N/L.

Maintenance:

113. To discuss and review initial grass cutting.

The Council discussed the cutting. The Clerk reported they had emailed Continental over few areas.

Action: Clerk to find when next cut in village and arrange meeting.

The Council discussed the wall recently repaired to the front of The Glebe, the Clerk reported a meeting was being held between contractor and Grand Union Homes.

Action: Clerk to find time of meeting.

The Council discussed Hill Trees and work required to cut foliage back.

Action: Clerk to email Land Agent.

Streetlighting:

114. To receive an update on latest developments.

Cllr. Brook reported the Tender document had been updated and due to be sent out.

Action: Cllr. Brook to complete.

Health, Wellbeing and Community Matters:

115. To review initial data from the 'Good Neighbour Scheme' (GNS) survey.

The Clerk reported 15 surveys returned, 3 indicated help required, 13 offering help and 5 interested in the organising aspect.

Action: Cllr. Anderson to review surveys.

116. To discuss and approve a potential small donation to 'Maytime in the Square'.

The Council discussed the donation, figures to cover PI insurance and event licence totalled £77.00. It was proposed by Vice-Chair and seconded by Cllr. Anderson. Cllr. Burge suggested the Council could organise in 2020. Cllr. Brook suggested a weedkill/tidy up of Square and Holloway prior to event.

Resolved: The £77 be approved as a donation to Maytime in the Square.

Action: Maytime to be discussed in October. Clerk to contact Peter Tustain.

Recreational Matters – sportsfield, playground and Aynho Active:

117. To receive an update on latest developments.

Cllr. Moroney confirmed the order was now in and awaiting installation.

- a. The Vice-Chair reported the monthly playground inspection were needed.

Action: Vice-Chair to organise a volunteer parent.

- b. The Council discussed Blandford Blackfly on recreation ground.

Action: Vice-Chair to find poster, Clerk to laminate and put up on recreation ground.

118. Farming and footpaths

Nothing to report.

Communications:

119. To decide on Newsletter/website content.

FixMyStreet	Clerk
Parking School End/Butts Close	Clerk
Aynho Active equipment update	Cllr. Moroney
Blandford Blackfly	Clerk
Speeding	Clerk

Meeting and conferences:

120. To discuss and review feedback for the Annual Village Meeting 2019.

The Council discussed the meeting, it was generally felt that there was fewer residents than previous years, however no major issues were raised and the residents responses were positive.

121. To confirm date of next meeting on Monday 3rd June 2019 at 7:30pm and close.

Resolved: The Council confirmed the next meeting on Monday 3rd June 2019 at 7:30pm and that the meeting closed at 9:10pm.