

Aynho Parish Council

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Issued: 7th May 2019

To: All Parish Councillors

From: Mr Chris Wilson, Clerk to Aynho Parish Council

Dear Councillor,

You are hereby summoned to the **AGM** and **Ordinary** meeting of Aynho Parish Council in the Village Hall, Croughton Road, Aynho, OX17 3BG on **Monday 13th May 2019** at **7:30pm** when the following business will be transacted.

AGM Agenda

2019/

96. To receive and approve apologies for absence.

97. Election of Chairman for 2019-20 and to receive Chairman's Declaration of Acceptance of Office.

98. Election of Vice-Chairman for 2019-20.

99. To confirm the use of the current Financial Regulations and approve the new Standing Orders.

Monthly Parish Meeting

100. To receive and approve apologies for absence.

101. To receive declarations of interest under the Council's Code of Conduct related to **business on the agenda**. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)

102. To receive and approve for signature the minutes of the meetings held on Thursday 28th March 2019 and Monday 29th April 2019.

103. **Public participation session**. (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the chairman of the meeting.)

Please note, this is a public meeting. Copies of all council papers are available to download at www.aynho.org/parish_council/

Finance:

- 104. To receive the financial statement and consider invoices to be paid.
- 105. To review the Annual Governance and Audit Return and 2018-19.
- 106. To confirm granting the Grass Mowing tender 2019-2021 to Continental Landscapes.
- 107. To confirm LC2 SCP 27 pay grade from 1st April 2019 for Clerk and RFO as per 2018/101.
- 108. To review the breakdown on the Clerk's hours.

109. **Planning**

110. **Risk and Risk Assessment**

Parking, Highways and Transport:

- 111. The Chair to report on data from SWARCO sign.
- 112. The Clerk to report summary on usage and cost for Aynho Shoppers' Bus 2018-19 and to report on figures for April/May.

Maintenance:

- 113. To discuss and review initial grass cutting.

Streetlighting:

- 114. To receive an update on latest developments.

Health, Wellbeing and Community Matters:

- 115. To review initial data from the 'Good Neighbour Scheme' (GNS) survey.
- 116. To discuss and approve a potential small donation to 'Maytime in the Square'.

Recreational Matters – sportsfield, playground and Aynho Active:

- 117. To receive an update on latest developments.

118. **Farming and footpaths**

Communications:

- 119. To decide on Newsletter/website content.

Meeting and conferences:

- 120. To discuss and review feedback for the Annual Village Meeting 2019.
- 121. To confirm date of next meeting on Monday 3rd June 2019 at 7:30pm and close.



Mr C Wilson

Clerk to Aynho Parish Council