

## AYNHO PARISH COUNCIL

### **Minutes of the Council Meeting held on Monday 2<sup>nd</sup> July 2018 at 7.30 pm in the Sportsfield Pavilion**

Present: Chair – Leslie Leighton  
Councillors – Anderson, Brook, Burge, James, Moroney, and Reynolds

In Attendance: Chris Wilson (Clerk) and Roger Wertheimer (RFO) and 1 members of the public.

**2018/**

#### **39. Apologies for Absence**

Apologies were accepted from Cllrs. Dean and Mann.

#### **40. Declarations of Interest**

Cllr. James declared an interest in Agenda Item 44 – Planning Application S/2018/1442/MAF Applicant: Aynhoe Park House Aynho Park Aynho OX17 3BQ as a neighbour and Cllr. James and signed the declaration of interest book.

#### **41. Minutes of the Council Meetings held on Mon 4 June 2018**

It was proposed by Cllr. James, seconded by Cllr. Brook and therefore agreed that the minutes of 4<sup>th</sup> June 2018 would be signed.

#### **42. Matters arising not on the Agenda**

- 2018/25a: Timber left on Charlton Road: Awaiting Acreman to remove.  
*Action: Clerk to monitor.*
- 2018/25b: 'The good councillor's guide': Clerk reported the link had been emailed.
- 2018/26a: Grass Grant: The Clerk reported it had been chased and due for payment imminently.  
*Action: RFO to monitor.*
- 2018/26d/iii: Club Draw: Cllr. Brook reported he has yet to meet Valery Taylor.  
*Action: Cllr. Brook to arrange.*
- 2018/26d/iv: See 2018/43.
- 2018/26d/v: Minutes: The Clerk reported agenda pages are now numbered and items sequential.
- 2018/26d/vii: Registering Sportsfield, Green, playground: The Clerk reported this was still ongoing.  
*Action: Clerk to report at September Meeting.*
- 2018/26e: Dropbox: The Chair reported now in-place.  
*Action: Chair to send link out.*

- 2018/26f: Laptop: The Chair and Cllr. Brook reported they had looked and seen suitable laptops, its was agreed to increase the budget to £560.  
*Action: Clerk to order.*
- 2018/29b: Glebe parking: The Clerk reported Duncan Lang was due to attend today's meeting.
- 2018/30a: Grass Cutting: The Chair reported that the Clerk, Cllr. Reynolds and himself had met Mr Dempsey on 1<sup>st</sup> July, the chair reported that we had now clarified the frequency of cuts for each of the designated areas and that Mr Dempsey confirmed he would invoice more regularly.

*Action: Clerk to monitor invoices against schedule.*

#### **43. Finance**

##### a. Approval of Monthly Payments

It was proposed by Cllr. James, seconded by Cllr. Reynolds and therefore agreed that the cheques listed on the attached reports (RW/07/18) should be formally approved.

##### b. Approval of new bank account signatories

It was proposed by Cllr. Brook, seconded by Cllr. Burge and therefore agreed that the Chair be added to the list of signatories (currently Cllrs. Anderson, Brook, James and RFO).

*Action: RFO to register with bank.*

##### c. Approval of New Financial Regulations

The Clerk, having previously circulated to all Cllrs. by email, presented a copy of the Financial Regulations. It was proposed by Cllr. Moroney, seconded by Cllr. James and therefore agreed these should be formal adopted.

*Action: Clerk to post on website.*

- ##### d. The RFO reported that in the financial regulations there is an obligation for passwords for laptop, bank and other systems to be recorded and sealed in an envelope for the Chair in emergency situations.

*Action: RFO to seal password and give to chair.*

The Chair changed the Agenda order.

#### **50. Recreational Matters – to include, Playground, sports field and Aynho Active**

The Chair suspended Standing Orders.

- ##### a. Football Wall: Michael Johnson presented some pictures illustrating the look of the proposed wall and the proposed location next to tennis court. Cllr. Reynolds suggested it should be at right angles to Portway to lower the visual impact for residents there. Cllrs. had a discussion on the construction and cost and it was agreed to have the facility discussed and opinions sought at the 'user group' of the sports field in August.

- b. The Park Club Draw was made for July; #126 drawn and August; #18 drawn.

The Chair restored Standing Orders.

- c. Cllr. Moroney announced that the first meeting of the sportsfield user group was to be on Wednesday 8<sup>th</sup> August at the newly renovated sports pavilion.

*Action: Cllr. Moroney to advertise in Newsletter. Clerk to post on website.*

- d. Cllr. Anderson queried the system of booking the tennis court. It was discussed that these were approved in 2017 along with a rate card. On consultation with the councils public liability insurer any commercial user needs to be covered independent as well.

*Action: Clerk to consult with insurers.*

- e. Cllr. Moroney reported £72 income from last month's bookings.

- f. Cllr. Moroney confirmed Sportsfield is to be used as venue for car boot sale on Mon 27<sup>th</sup> August. It was discussed that suitable signage was needed to direct traffic to field, the likelihood of damage to the grass surface and whether the current public liability insurance was enough.

*Action: Clerk to publish post on website with fees.*

The Chair returned to Agenda order.

#### **44. Planning**

- a. S/2018/1442/MAF Aynhoe Park House, Aynho Park, Aynho OX17 3BQ Variation of condition 2 (plans) S/2015/0871/MAF (Variation of condition 2 (Drawings) to S/2013/1570/MAF To allow a revised house layout with attached garage block and an alteration to access gates) to plots 1 & 3 to construct basement garaging and rooftop shelter.  
After hearing Cllr. Burge's report it was agreed that the following response would be sent. Aynho PC Support the application.

#### **45. Risk and risk assessment**

- a. The Chair confirmed the locations of the areas of responsibility and this was marked on a map. Cllr. Anderson suggested this should be published in the newsletter with a small article introducing residents to each area and asking for any vulnerable residents to make contact their councillor. The purpose being if there is snow or alike they could be contacted.

*Action: Clerk to publish in Newsletter/Website.*

#### **46. Parking, Highways and Transport**

- a. 499 Bus: The Chair reported Northampton County Councils the last attempt to keep a service had gone to tender without any respondents. The service is due to close on 21<sup>st</sup> July 2018. The Clerk reported they had arranged an event in the village hall on 7<sup>th</sup> July

to get resident users and interested parties together to meet each other. The clerk reported they had contacted 4 main supermarkets, Banbury Guardian and placed posters up at all the bus stops. The Cllrs. discussed using the Cheney Travel school bus, however thought safe-guarding might be an issue.

#### **47. Maintenance**

- a. The Glebe: The Chair explained that until Duncan Lang has updated APC then there's no understanding of the current status and, as such, no actions can be discussed.

*Action: Chair to write to Duncan Lang.*

- b. The Green: The Chair confirmed the posts had been ordered and due deliver w/c 2<sup>nd</sup> July.

*Action: Clerk to arrange Peter Tustain to fit when suitable.*

- c. Sportsfield: Cllr. James reported the entrances to the sportsfield were rather overgrown. Cllr. Reynolds agreed to trim them back.

*Action: Cllr. Reynolds to do work w/c 2<sup>nd</sup> July.*

- d. The Green at Blacksmiths Hill: Cllr. Brook reported gutter full of debris.

*Action: Clerk to ask Peter Tustain to work in that area.*

- e. Sportsfield: Cllr. Moroney enquired if the rusty old goal post near to Charlton Road could be removed. It was agreed this should be done.

*Action: Clerk to ask Peter Tustain to arrange.*

#### **48. Street Lights Upgrade/Replacement**

- a. Cllr. Reynolds received a large scale map to plot streetlights.

*Action: Cllrs. Dean and Reynolds report on survey results in September.*

#### **49. Community Matters**

- a. Cllr. Anderson reported that the Community Heart Beat Trust had been in touch to start to put together a contact list in case help is needed when an emergency happens and the defibrillator is needed to be used.

*Action: Cllr. Anderson to report back in September.*

- b. Cllr. Anderson discussed the third Community Matters Event, it was discussed the focus could be on 'Well Being' and being active. Cllr. Anderson suggested that it could be same weekend as the Autumn 'Keep Aynho Beautiful'.

*Action: Cllr. Moroney to organise.*

## 51. Farming and Footpaths

- a. Cllr. Reynolds reported James Belcher is to erect a sign to say, 'Dogs on Lead'.
- b. Cllr. Reynolds reported he had spoken to a few farmers and they wondered if a meeting was necessary. Cllr. Reynolds thought erection of stiles on the Rainscliffe path would allow walkers but prevent horses and bicycles which create the worse damage.

*Action: Cllr. Reynolds to monitor.*

- c. Cllr. Anderson reported he had met a farmer in local fields and he mentioned people had been using these cut margins around the edge of fields as paths. Cllr. Anderson reported these are for the farmers benefit.

*Action: Cllr. Anderson to write article in Newsletter to monitor.*

## 52. Communications

- a. Email: The Chair confirmed with councillors the @aynho.org are the addresses to be used from now on.
- b. Cllr. Brook enquired as to whether it was possible to get gigaclear at the Sports Pavilion. The Chair agreed it was a benefit that would encourage more use of the facility.

*Action: Cllr. Brook to speak to gigaclear.*

## 53. Meetings and Conferences

- a. Ward Meeting – 23<sup>rd</sup> July 2018: The Clerk presented a draft agenda, this was discussed and finalised.

*Action: Clerk to send out to Croughton, and Evenley Clerks and other invitees.*

## 54. Correspondence

The following correspondence has been received:

- NCALC mini E-Update Jun 18
- Clerks & Councils Direct July 18

## 55. Date of Next Meeting – Monday 3 Sep 2018 at 7:30pm, in the Village Hall

This was agreed.

The meeting closed at 9:33pm