

## AYNHO PARISH COUNCIL

### Minutes of the Council Meeting held on Monday 3<sup>rd</sup> October 2016 at 7.30 pm in the Village Hall

Present: Chair – Stephen Brook  
Councillors – Leighton, Dean. Mann, Maddocks-Born, James and Burge

In Attendance: Sadie Patamia (Clerk), Roger Wertheimer (RFO),

#### 1. Apologies for Absence

Apologies were accepted from Cllrs Anderson and Reynolds.

#### 2. Declarations of Interest

There were no declarations of interest.

#### 3. Minutes of the Council Meeting held on Monday 5<sup>th</sup> September 2016

It was proposed by Cllr James, seconded by Cllr Maddocks-Born and therefore agreed that the minutes of the meeting held on Monday 5<sup>th</sup> September 2016 should be signed.

#### 4. Matters arising not on the Agenda

The Clerk confirmed she placed all relevant items into the newsletter.

The Clerk stated she continued to work on updating the website to incorporate Transparency Code items

*Action: Clerk*

The Clerk stated she had asked SNC to clear the roadsides on the periphery of the village and has asked Cllr Maddocks-Born for the details of his discussions with the Parish Enhancement Gang.

The Clerk stated she had written to NCC Highways requesting that they review the road safety aspects in the 'Souldern Dip' near The Mill House/Upper Aynho Grounds.

The Clerk stated the Biodiversity Club had asked about the daffodil bulbs. She has asked them to provide a quote. The bulbs have in fact been ordered and Cllr Maddocks-Born will speak to the biodiversity group.

*Action: Cllr Maddocks-Born*

#### 5. Finance

It was proposed by Cllr James seconded by Cllr Dean and therefore agreed that the cheques listed on the attached report (RW/09/16) should be formally approved.

The RFO stated that the cheque issued for the VAS licence had still not been cashed and had therefore been cancelled. Cllr Leighton will discuss with SNC

*Action – Cllr Leighton to discuss VAS licence with SNC.*

The RFO presented the first draft of the 2017/18 budget. It was agreed that the Chair and Cllr James will meet with the RFO to discuss the budget.

*Action - Chair and Cllr James will meet with the RFO to discuss the budget*

*The Chair suspended Standing Orders to allow Kay Anderson to discuss the ASRA account.*

Mrs Anderson stated that she was having a meeting on Wednesday to discuss ASRA. It was generally felt that it would be better to incorporate ASRA fully into APC accounts. It was agreed that the topic would be revisited in November after the ASRA meeting.

*Action – ASRA on November agenda*

Mrs Anderson also suggested an event where all the societies were represented in the Village Hall would be a good idea.

*Standing orders were resumed*

## **6. Planning**

**S/2016/2164/FUL**, Single storey rear infill extension and incorporation of half a Barn, The Malt House, OX17 3BL

After hearing Cllr Burge's report it was agreed that no objection would be made with the following comments:

APC fully support the application as submitted and do not feel any harm is caused by the proposal. In particular in relation to the roof lights we support the plans as shown particularly as they are not visible to the main conservation area.

## **7. Risk and risk assessment**

There was nothing of note to report on this matter. The pavement is currently being repaired on the Charlton Road.

There is an area at the bottom of The Hill where soil has been dumped. It was agreed that the landscape gardeners responsible would be emailed. It was agreed Cllr Burge would let the Clerk know who appeared to be responsible.

*Action – Cllr Burge to tell the Clerk who to contact re. soil*

## **8. Parking, Highways and Transport**

Cllr Leighton stated he had received a request re. using the VAS at the end of Charlton Road.

*Action – Cllr Leighton to look into using VAS at the end of Charlton Road*

Cllr Leighton reported that he would put some info in the newsletter and on the website about the parking survey.

*Action – Cllr Leighton to put some info in the newsletter and on the website about the parking survey.*

The Clerk stated she had received a complaint about people parking on the verge outside Aynho Court. It was agreed that a reminder about not parking on the verges should go into the newsletter. The Clerk will also suggest the Aynho Court Association is contacted.

*Action – Clerk to respond to correspondence on parking on verge*

## **9. Maintenance, to include hedge on Sports Field**

The Clerk reported the hedge on the Sports Field needed cutting. Nigel Oakey or James Belcher usually arranges this. It was agreed the Clerk would contact them.

*Action – Clerk to contact Nigel Oakey and James Belcher to arrange the cutting of the hedge*

## **10. Recreational Matters – to include, Playground, sports field and A.S.R.A (including discussion re. internal audit report)**

Cllr Burge stated she was investigating quotes for new gates for the park. The Clerk stated she had received a report that they were no not able to close.

*Action – Cllr Burge to investigate quotes for new gates*

## **11. Farming and Footpaths**

There was nothing to discuss on this matter.

## **12. Defibrillator**

Cllr Mann stated he had met with Cllr Anderson to discuss the defibrillator. He outlined to concerns on its management to the PC members and stated he stated there was more to discuss and that they would meet again and he would then report back his idea.

*Action – Cllr Mann to meet again with Cllr Anderson*

## **13. Communications**

It was agreed the following should go into the newsletter –

Reminder about parking on verges  
Cllr Leighton to submit article re. parking survey

## **14. Meetings and Conferences**

The Clerk confirmed she had submitted the Chair as the attendant for the NCALC AGM.

## **15. Correspondence**

The Chair stated he had received a letter from the allotment committee requesting that the PC might consider paying towards the £400 needed to install a water point. It was agreed that £200 would be given and the group would be signposted towards sources of funding.

*Action – Chair to respond to allotment group*

The Chair reported that Roger Bradford has resigned as trustee of the Alms Houses. He stated that the PC has a responsibility under the terms of the Trust to appoint 2 representatives of the PC. It was agreed that Amanda Leigh should be supported as the new trustee for a 4 year term.

*Action – Chair to respond to Alms House*

The following correspondence has been received – Clerks and Councils Direct

## **16. Any Other Business**

There was no other business.

## **17. Date of Next Meeting – Monday 7<sup>th</sup> November 2016**

This was agreed.

The meeting closed at 20.51