

## AYNHO PARISH COUNCIL

### **Minutes of the Council Meeting held on Monday 6<sup>th</sup> July 2015 at 7.30 pm in the Village Hall**

Present: Chair – Stephen Brook  
Councillors –Leighton, James, Burge, Anderson, Mann, and Beaumont

In Attendance: Sadie Patamia (Clerk), Roger Wertheimer (RFO) and 1 member of the public.

#### **1. Apologies for Absence**

Apologies were received from Cllr Maddocks-Born

#### **2. Declarations of Interest**

The were no declarations of interest

#### **3. Co-option of Council members**

The Chair introduced Chris Reynolds who outlined why he would like to become a Parish Councillor. A vote was taken and Cllr Reynolds was co-opted as a member of the PC.

#### **4. Minutes of the Council Meeting held on Monday 1<sup>st</sup> June 2015**

It was proposed by Cllr James seconded by Cllr Anderson and therefore agreed that the minutes of the meeting held on 1<sup>st</sup> June 2015 should be signed.

#### **5 Matters arising not on the Agenda**

The Clerk stated she had added the New Model Standing Orders to the agenda.

She also reported that she had now responded to the parking issues email.

The Clerk reported she had added the Asset Register to the agenda

She confirmed she had spoken to SNC about grants from the New Housing Bonus for the speed signs and passed this information to the Chair. She has also spoken to Came and Company re. insuring the speed sign. The cost of this will be £13.67 which, as it is under £25 will be waived until the next payment in 2016. The sign will be insured against vandalism as well as all normal risks and the Clerk will telephone the insurers when the sign is purchased. They will then confirm by email that it is included in the policy.

The Clerk confirmed she had asked SN Homes via email if they had any information on the wall alongside the Glebe but she has not heard back as of yet.

*Action – Clerk to chase SN Homes re. wall alongside The Glebe*

She confirmed she had filled in the relevant parts of the Biodiversity Grant application and forwarded it to SNC.

The Clerk apologised that she had not included the reminder that the play equipment is for the under 12s in the newsletter but that she would this month.

*Action – Clerk to place reminder that the play equipment is for the under 12s in the newsletter*

Cllr Anderson asked for an update on the movement of the dog waste bin. The Clerk stated she had written to AH Contracts supplying a map as to where it should be moved to and has asked them to let her know when they will do the work. He enquired as to why the decision had been taken to move it to the end of the Black Path? The Chair stated it had been discussed and agreed at a previous meeting and as the Black Path is the worst area in the village strategically placed bins should be put along the path.

*Action – Clerk to ensure dog waste bin movement occurs*

## **6 Finance**

It was proposed by Cllr James, seconded by Cllr Burge and therefore agreed that the cheques listed on the attached report (RW/07/15) should be formally approved.

The Clerk reminded the RFO that it was necessary to display the notice stating the accounts were available for examination. When this is available it will be published.

The RFO presented his draft of the updated asset register. He was provided with a couple of alternative examples and was asked to simplify it and present it at the next meeting.

*Action – RFO to amend asset register*

## **7 Planning –**

S/2015/1366/FUL, Land Adjacent to Aynho Fields, Croughton Road, Aynho, New dwelling

After hearing Cllr Burge's report it was agreed that the following response would be sent – Object - The PC are of the view that it constitutes new development in the open countryside and that as far as we are aware does not have any agricultural tie or NPPF paragraph 55 status and should not be approved.

S/2015/1422/FUL, 6 Blacksmiths Hill, Aynho, Replace & widen driveway with permeable paving by a maximum of 1.5m.

After hearing Cllr Burge's report it was agreed that this would be approved with the following comments Supported - APC have no objections to this application providing the driveway material is of the approval of SNC and in keeping with the conservation area and that the drainage channel is black.

It was agreed that the article Cllr Burge wrote on conservation areas should be put onto the website

*Action – Cllr Leighton and the Clerk to put article on conservation areas on the website*

## **8 Risk and risk assessment**

Cllr Beaumont mentioned some potholes she had spotted. The Chair asked her to email him the information.

*Action – Cllr Beaumont to email the Chair to with details of the potholes*

## **9 Review of asset register**

This has been discussed in Item 6

## 10 Adoption of New Model Standing Orders

The Clerk checked everyone had received the New Model Standing Orders she had emailed.

It was proposed by Cllr Anderson, seconded by Cllr Mann and therefore agreed that these should be adopted.

The New Standing Orders were signed by the Chair and the Clerk

## 11 Review of Freedom of Information request procedure

The Clerk checked everyone had received the Freedom of Information request procedure she had emailed.

It was agreed that the document would be put on the website.

*Action – Clerk and Cllr Leighton to place statement about FOI on website*

## 12 Parking, Highways and Transport

Cllr Leighton stated he had carried out further research into the Vehicle Activated Signs. Although the signs can be leased it does not seem that this would be an economic option.

Swarco are allowing the PC to trial a demo version which will be placed at the Croughton end of the road in mid-July for two weeks.

Cllr Beaumont suggested that a pedestrian crossing ought to be put on the road near to the bus stops. The Chair stated that in the PC's experience because there had never been a serious accident on the road the request would be unlikely to be supported by NCC Highways and it in climate of limited funding would unlikely to be successful. Cllrs Reynolds and James stated they felt it would also not in keeping with the village environment.

Cllr Reynolds enquired about the road closure that was advertised on the Charlton Road. Nobody is aware of what the work was.

*Action – Clerk to contact NCC Highways to ask for information on the road closure*

The Clerk asked if discussions with the PCC over the use of the car park were any further forward? The Chair stated that there was none – but he would do so.

*Action – Chair to speak to PCC*

The Chair stated he had researched styles of post to go around the village green. It was agreed that hard wood should be used. It was agreed the Chair should measure how many would be required and ask the company for a quote.

*Action - Chair*

Cllr Anderson asked whether it would be worth having lit bollards where the small crossing across the green would be.

*Action - Chair to measure how many would be required and ask the company for a quote.*

### 13 Maintenance

The Clerk confirmed that the branded dog poo bags had arrived and asked what should be done with them? It was agreed that they should be delivered to houses with a letter explaining why the poo bags were being delivered.

*Action – Cllr Anderson to draft words of letter and forward to the Clerk*

*Action – Letter to be delivered to all households*

*Action – Article to go on to website*

*Action – Article to be sent to all on email distribution list*

### 14 Recreational Matters – to include, Playground, sports field, the Park Club draw and A.S.R.A

The Park Club Draw was not made.

The Clerk stated that Mrs Anderson had emailed to say she had a quote to completely re-do the entrance gate area (at the play equipment entrance) on the playing field with a proper fence and new gate.

Simon Masey has quoted £400 to include materials and labour.

It was confirmed that Mrs Anderson should have this done.

*Action – Clerk to confirm with Mrs Anderson to go ahead*

It was commented that the bench was also broken and that this should be removed. It was agreed the Clerk would speak to Mrs Anderson about this.

*Action – Clerk to speak to Mrs Anderson re. the bench on the Sports Field*

### 15 Farming and Footpaths

Cllr Anderson stated that the footpath next to the Sports Field was impassable. It was agreed that this would be passed on to both the footpath warden and James Belcher who is the landowner.

*Action – Clerk to speak to James Belcher and the footpath warden re. the overgrown footpath*

### 16 Communications, to include Gigaclear

The Chair confirmed that Gigaclear would be meeting with NCC on 10<sup>th</sup> July and that work would recommence on or about 14<sup>th</sup> July.

It is predicted that the go live date will now be September which is about a month later than originally thought.

Gigaclear have been invited to the Ward meeting on 20<sup>th</sup> July.

It was agreed the following should go into the newsletter –

A reminder that the play equipment is for the under 12s in the newsletter

Article about dog fouling

Defibrillator update and advertisement for training day (1<sup>st</sup> August 10-12pm)

Update on Gigaclear

## 17 Defibrillator

The defibrillator is now in place and working.

It has been suggested that the training workshop should be on 1<sup>st</sup> August. It was suggested a second date should also be put in.

*Action – Posters to go up advertising workshop as well as on website and in newsletter*

*Action – Cllr Anderson to write update for newsletter*

Four people are needed to go on a rota to carry out weekly maintenance checks on the equipment. Cllrs Anderson and Reynolds and Amanda Limb have all offered to go on this rota. It was suggested that Cllr Maddocks-Born would probably be interested in going on this rota.

*Action – Cllr Anderson to arrange maintenance rota*

## 18 Meetings and Conferences

The Clerk reminded everyone that the Ward Meeting was on 20<sup>th</sup> July at 7.30pm. The agenda will be planned between the Chair and the Clerk.

The next Village Hall meeting will not be until October.

## 19 Correspondence

The following correspondence has been received this month –

Clerks and Councils Direct.  
NCALC E-Update

## 20 Any Other Business

There was no other business

## 21 Date of Next Meeting – Monday 3rd August 2015 (if needed), Monday 7th September 2015

This was agreed.

The meeting closed at 21.31