

AYNH0 PARISH COUNCIL

Minutes of the Council Meeting held on Monday 6th October 2014 at 7.30 pm in the Village Hall

Present: Chair – Stephen Brook
Councillors – Hoddinott, Anderson, Belcher, and Leighton

In Attendance: Sadie Patamia (Clerk), and 0 members of the public.

1. Apologies for Absence

Apologies were received from Cllr Mann, James and Burge

2. Declarations of Interest

There was no planning on the agenda and therefore no declarations of interest

3. Minutes of the Council Meetings held on Monday 1st September 2014

It was proposed by Cllr Leighton seconded by Cllr Anderson and therefore agreed that the minutes of the meeting held on 1st September 2014 should be signed.

4. Matters arising not on the Agenda

The Clerk stated she had met with Adam Allen and received a quote of £615 for the tree work. This is as opposed to £685 by AGU. It was agreed that the AGU quote should be accepted – although higher it was felt they had the necessary equipment.

Action – Clerk to award AGU the tree work

The Clerk confirmed that she, the RFO and the Chair had all forwarded the documentation needed to the external auditors. The Chair confirmed he had received the external audit report and this would be discussed at the next meeting.

Action – External audit report to be discussed in November

The Clerk stated that the advertising boards were being looked at as a villager had complained about them directly to SNC

She has also reported the broken manhole cover to BT. Cllr Leighton stated this was still broken so the Clerk stated she would chase this up. In addition she informed SNC the wasps' nest was on their land and has heard no more either about ownership of the land or the wasps.

Action – Clerk to chase up BT re. broken manhole cover

The meeting on the new website for the societies and clubs within the village went ahead and the Clerk has booked the Chair onto the NCALC AGM.

The Chair announced that Cllr Shuckburgh has resigned from the Council leaving a casual vacancy which has been advertised. The Chair wished a note be made thanking Cllr Shuckburgh for his 18 month service.

The Chair confirmed that Aynhoe Park now had formal planning permission for the heritage centre and 3 new properties.

The Chair stated that the consultation for the conservation area is now open to the public. It was agreed that the keeping of the Glebe in it should be flagged up as SNC have stated they will not be keeping it within the Conservation Area. It was agreed a note concerning the matter would go into the newsletter.

Action – Clerk to highlight Conservation area consultation in newsletter

5. Finance, to include first look at the budget for 2015/16

It was proposed by Cllr Hoddinott, seconded by Cllr Anderson and therefore agreed that the cheques listed on the attached report (RW/09/14) should be signed.

The first draft of the budget for 2015/16 was discussed. It was agreed that in the absence of the RFO this would be discussed in November.

Action – Budget to be discussed in November

It was agreed that the Clerk should find out how many grass cuts were programmed in per year and to ask Mr Dempsey to let the APC know when the last one was approaching so a decision could be made as to whether any more were needed.

Action – Clerk to ask Mr Dempsey to inform her when the last cut of the season was done

6. Defibrillator

Cllr Anderson stated he had sent round his report about defibrillators. He confirmed that First Responders seemed to be too great a responsibility due to the commitment and training. It seems that having the defibrillator in a cabinet was the best option. It was agreed that a decision should be made on location and that Cllr Anderson would discuss this with the Village Hall Committee. The Chairman undertook to contact the Oxfordshire Hotel group about The Cartwright Hotel as as possible site.

Action – Chairman & Cllr Anderson

The Clerk stated she had researched the red phone box and found it was not possible for APC to formally adopt the box due to the fact it was still in use. Subsequent to the meeting she received an email containing information that it was, in fact, listed.

7. Risk and risk assessment

Cllr Hoddinott stated that there was a drain that looked like it was collapsing in School End. He believes it is in hand as it has been sprayed yellow and put a cone on it.

8. Parking, Highways and Transport , to include Speedwatch and Vehicle activated signs

The Chair reported that the yellow lines were now in place on the Charlton Road.

The Clerk enquired as to the way forward about speed activated signs now Cllr Shuckburgh, who was leading the project has left. It was agreed that Cllr Leighton would take this on.

Action – Clerk to sort through speed activated sign quotes and pass to Cllr Leighton

9. Maintenance

The Clerk confirmed that Adam Allen would be starting the work in the village this month.

10. Recreational Matters – to include trees on Sports Field, Playground, sports field, use of sports field and other APC resources and A.S.R.A

The Clerk stated that as Cllr Shuckburgh has resigned she has not met with him to discuss drawing up a policy for the use of Council resources.

It was agreed that the Clerk would speak to NCALC regarding policies such as this.

Cllr Anderson stated that he was interested in people's opinions on naming the play park after a former resident that has sadly died. It was agreed that views would be canvassed discreetly within the village.

It was agreed that the Clerk would find out whether there is any process that needs to be followed before formally naming things.

Action – Clerk to speak to NCALC re. policies

It was agreed that Cllr Belcher would look into the cost of supplying a Christmas Tree for the village this year.

Action – Cllr Belcher

Cllr Anderson suggested it may be worth putting a note in the village newsletter asking if anyone is doing the Duke of Edinburgh award as they may be willing to help do some volunteer work around the village.

Action – Clerk to put note in newsletter and on website to ask if anyone is doing a Duke of Edinburgh award

11. Communications to include discussion re. website

The Chair explained Gigaclear's proposal for Aynho and Croughton. A 30% uptake from both villages is needed for Gigaclear to provide the service.

A meeting is being held on the 16th October with Gigaclear.

It was agreed that it was important to get the word out to the village about this. It was agreed this should be done via the newsletter, website and actually knocking on doors.

The Chair stated that Cllr Leighton had continued with the website. It is looking extremely good and had progressed well. The Chair commented that he felt the website was more or less ready to go live.

It was discussed that a 'surgery' should be held in November to allow the village to see the new website, discuss Gigaclear, speed activated cameras and the conservation area. It was suggested that the 15th November is a good date. The Chair stated he would speak to the Cartwright re. booking the Apricot Room.

Action – Chair to book Apricot Room for 15th November

12. Meetings and Conferences

The Chair confirmed he would be attending the NCALC AGM.

13. Correspondence

Correspondence received this month includes – NCALC eUpdate

14. Any Other Business

There was no other business

15. Date of Next Meeting – Monday 3rd November 2014

This was agreed.

The meeting closed at 21.25