

AYNHO PARISH COUNCIL

Minutes of the Council Meeting held on Monday 4TH November 2013 at 7.30 pm in the Village Hall

Present: Chair – Stephen Brook

Councillors – Hoddinott, Shuckburgh, James, Mann, Belcher and Burge

In Attendance: Sadie Patamia (Clerk), Roger Wertheimer (RFO) and 1 member of the public.

1. Apologies for Absence

Apologies were accepted from Cllr Anderson.

2. Declarations of Interest

There were no declarations of interest

3. Minutes of the Council Meetings held on 7th October 2013

It was proposed by Cllr Burge, seconded by Cllr Shuckburgh and therefore agreed that the minutes of the meeting held on 7th October 2013 should be signed.

4. Matters arising not on the Agenda

The Clerk confirmed she had written to CTU to ask if they inspected sites vacated by travellers. CTU responded that they did where possible but that any mess left should be reported to SNC

She confirmed she had written to the land agents of Station Yard to ask about the steps. She has been assured they belong to Railtrack so will be writing to them.

Action – Clerk to write to Railtrack re. steps in Station yard

The Clerk reported she had asked Mr Masey to weed kill and replace the Dragon's tooth, however she has not heard back from him. She will chase him up.

Action – Clerk to chase up Mr Masey

She stated she has written to MGWSP to acknowledge the notice and to request a 40mph limit from Second Crossing due to the entrances to the allotments and the sports field. As of yet she has not had a response. In addition she has forwarded Helen Howard's details to Cllr Shuckburgh as requested.

The Clerk has also requested a bin be placed at Second Crossing. She will report back on this when a response has been gained.

It was agreed that the Clerk should report to SNC the trees at the back of Yew Tree Cottage.

Action – Clerk to report trees to SNC

It was agreed to move item 6 up the agenda

6. Co-option of new Councillor

The Chair introduced Leslie Leighton who is interested in being co-opted onto APC. It was proposed by Cllr James and seconded by Cllr Burge to co-opt Mr Leighton onto APC.

5. Finance – first look at 2014/15 budget

It was proposed by Cllr James, seconded by Cllr Hoddinott and therefore agreed that the cheques listed on the attached report (RW/11/13) should be approved and signed.

The RFO produced the first draft of the budget for 2014/15. It was agreed that there were some refinements needed and that next month a discussion will be needed as to whether the precept should be raised.

The Chair stated that the Clerk is currently being paid lower than the bottom rate of pay recommended for Parish Clerks. He stated that he had consulted other PC Chairmen and had details sent from NALC. He recommended the clerk should be paid on NALC/SLCC Salary Scale LC1/SCP20 - £9.69 per hour and that this should be backdated to 1 Apr 14. This was agreed.

7. Planning –

S/2013/1291/FUL - The conversion of an unusable outhouse (other than for storage) into a self contained room. (retrospective), 7 The Square, Aynho

S/2013/1292/LBC - The conversion of an unusable outhouse (other than for storage) into a self contained room, 7 The Square, Aynho

After hearing Cllr report it was agreed that the application should be approved with the following comments –

- The roof light should be replaced with a conservation style roof light
- The house and outbuilding if sold or rented should be done so as a whole and the outbuilding accommodation should remain ancillary to the main house and not be sold or rented individually

Cllr Burge reported that the Wensden Buildings application had been withdrawn and that 2 Bowmens Lea's application had been refused but was going to appeal.

8. Risk and risk assessment

Cllr James stated there was still rubbish in Second Crossing after the clean up. It was agreed that this would be reported to SNC as would rubbish in the layby on the Banbury Road.

Action – Clerk to report rubbish in Second Crossing and Banbury Road

The Clerk handed a letter to Cllr Burge from a resident on Blacksmith's Hill. It was agreed that Cllr Burge would report back to the Clerk if any work is required.

Action – Cllr Burge to report any work to the Clerk as a result of the letter

It was agreed that two more Dragon's Teeth should be put on the smaller footpath on the green outside the Cartwright Hotel

Action – Clerk to order two more Dragon's Teeth

9. Parking, Highways and Transport

The Clerk stated that Cllr Anderson had mentioned via e mail how churned up the parking area in The Glebe was already becoming churned up. Cllr Hoddinott stated he would inspect this and report back.

Action – Cllr Hoddinott to inspect The Glebe and report back

Cllr James asked about the closure of Green Lane. The Clerk stated she had only received the notice on the day it was closed and had had enquiries from villagers too. It was agreed that a site visit should be arranged to discuss this.

Action – Clerk to arrange site visit with SNC to discuss Green Lane.

Cllr Shuckburgh stated he had spoken to Helen Howard and will be having a meeting with her to see where we are with works within the village.

The Clerk stated that she had spoken to the Community Speedwatch team and they would like to come and give a presentation to APC on 2nd December at 7pm. It was agreed that it would be preferable that the talk was done within the normal meeting time and that the talk was restricted to 15 minutes rather than the 30-40 minutes that had been proposed.

Cllr Hoddinott stated that there was a problem on School End both with the bins and the parking. He has come up with a proposal which is attached to these minutes. It was agreed that on principal this was a good idea but that further work was needed on the type of fence and planning consents.

Cllr Mann stated that he was still concerned re. the bottom of Charlton Road. The Chair stated that we were waiting for SNC to start their consultation on the double yellow lines. It was agreed that the Clerk would find out when the consultation was due to start. It was also suggested that Cllr Shuckburgh should speak to Helen Howard when he meets her.

Action – Clerk to find out when the consultation on the double yellow lines would begin

10. Maintenance

There was nothing to report on this.

11. Recreational Matters – to include Playground, sports field and A.S.R.A

Cllr Burge stated she would pick a supplier for the playground and report back next month.

12. Farming and Footpaths

The Clerk stated a villager had spoken to her at the community weekend about the footpath over the Belcher's field behind the sport's field. It was stated that the footpath would be trampled down by walkers as the crop grows.

Cllr Belcher stated it would soon be time to for the bird scarers to be used. It was agreed a note about this would be put into the newsletter.

Action – Note to be put into the newsletter about bird scarers

13. Village Plan 2014 – 2019

The Chair stated he had e mailed the draft village questionnaire to everyone. It was agreed that there were a few alterations to be made but by in large it was agreed that the content was good.

14. Village Hall meeting

The Clerk reminded APC that a representative was needed at each Village Hall meeting. The Chair is next on the rota to go in November. The meeting is always the Monday after APC's meeting.

15. Communications

The Clerk stated she had had a request to put another article about dog fouling into the newsletter as there have been several complaints.

16. Meetings and Conferences

The Chair confirmed he had attended the NCALC AGM. He had found it both useful and interesting.

17. Correspondence

The following correspondence has been received this month

A strategic plan from the Canal and Rivers Trust

An updated copy of the Good Councillor's Guide

18. Any Other Business

The Chair asked Cllr Belcher about supplying a Christmas tree for the village this year. Cllr Belcher stated he would help obtain one but that he would be unable to donate it this year. It was agreed that a formal switch on should be on Wednesday 4th.

The Chair wished to formally thank Cllr Burge and Kay Anderson for all their work on the Community Weekend.

19. Date of Next Meeting – Monday 2nd December 2013

This was agreed. The meeting closed at 21.47