

AYNHO PARISH COUNCIL

Minutes of the Council Meeting held on Monday 2nd September 2013 at 7.30 pm in the Village Hall

Present: Chair – Stephen Brook

Councillors – Hoddinott, Belcher, James, Shuckburgh, Burge and Anderson

In Attendance: Sadie Patamia (Clerk), Roger Wertheimer (RFO) and 0 members of the public.

1. Apologies for Absence

Apologies were accepted from Cllr Mann.

2. Declarations of Interest

The Chair stated he was a neighbour of the property to be discussed in the planning section and as such signed the declaration of interest register.

3. Minutes of the Council Meetings held on 1st July 2013 and 5th August 2013

It was proposed by Cllr James, seconded by Cllr Shuckburgh and therefore agreed that the minutes of the meeting held on 1st July 2013 should be signed.

It was proposed by Cllr Burge, seconded by Cllr James and therefore agreed that the minutes of the meeting held on 5th August 2013 should be signed.

4. Matters arising not on the Agenda

The Clerk stated that as mentioned at the August meeting the work on the Weeping Beech had been carried out.

She also stated she had another PC's financial regulations for APC to look at and had e-mailed these around. This will be discussed in item 5.

5. Finance – adoption of financial regs

It was proposed by Cllr Anderson and seconded by Cllr Burge that the cheques listed on the attached financial report should be agreed and signed (RW/08/13).

Cllr James asked if APC ought to be concerned re. the financial situation the Co-Op bank find themselves in. It was agreed that everyone should have a look at the FSA website to check the information re. financial compensation should the Co-Op go bust.

Action – Cllrs to look at the FSA website to check the information re. financial compensation should the Co-Op go bust.

Cllr James stated he would investigate possible banking alternatives.

Action - Cllr James to investigate possible banking alternatives.

The example financial regulations found by the Clerk were discussed. It was agreed that at the October meeting the financial regulations would be adopted.

Action – Financial regulations to be adopted at October meeting.

The RFO stated that EON had written stating the APC contract was up for renewal. Cllr James agreed to look into this.

Action – Cllr James to investigate eon contract and alternatives.

The Clerk reminded the RFO that in October APC would expect to see the first draft of the budget for 2014/15.

Action – RFO to bring first draft of 2014/15 budget to October meeting.

6. Planning –

S/2013/1080/LBC - Refurbishment of a Grade II listed dwelling to return it to use with a single storey and 1.5 storey extension to rear, 6The Square, Aynho

S/2013/1079/FUL - Single storey and 1.5 storey extension to rear, 6The Square, Aynho

Cllr Burge submitted the attached planning report (FB/09/13)

After hearing the report it was agreed that the application would be supported with the comments that APC suggest as a minor comment that the rear 1.5 storey extension is built in a different material to the main house. APC feel timber would be appropriate rather than red brick.

The Clerk reported that another planning application had been submitted since the agenda was published last week and that as a consequence a quick planning meeting would be needed prior to 23rd September. It was agreed this would take place on Monday 9th September at 7.30pm.

7. Councillors' responsibilities

The Clerk confirmed she had sent the new list of councillor's responsibilities out. These were agreed.

8. Risk and risk assessment

The Clerk confirmed she had sent out the existing risk area map. The Chair had designed a new area map using areas rather than streets. The new map means that people will have specific areas local to them which they would cover. Cllrs will be responsible for reporting any risks, reporting items to Street Doctor and liaising with local residents in that area.

It was agreed that in principle this was a good idea. The Chair will send the map out, including to Cllrs that are absent today and it will be formally adopted in October.

Action – Chair to send new responsibility area map

Cllr Burge stated that she was concerned about the large yew tree in The Square. The Chair stated he would speak to the owner.

Action – Chair to discuss yew tree with owner

9. Highways and Transport

The Clerk reported that she had reported the hit dragon's tooth outside the Bothy to Street Doctor as it had been put in by NCC during the Right Tracks work.

10. Maintenance

Cllr James reported there was a considerable amount of rubbish in Second Crossing. The Clerk stated that fly tipping can be reported online. She will forward the links for this and Street Doctor to all.

Action – Clerk to forward links for reporting fly tipping and Street Doctor to all

It has been suggested that 19th October would be appropriate for an Autumn Village Clean up.

Action – Clerk to advertise and book skip for clean up on 19th October.

11. Parking

The Clerk stated that she had received an e mail from a villager raising questions re. Charlton Road and in particular the proposed introduction of parking restrictions. One of the questions surrounded recorded accidents on the Charlton Road. It was agreed the Clerk would enquire with the Police.

Action – Clerk to ask police how many recorded accidents there have been on the Charlton Road.

It was agreed that the e mail would be forwarded to Cllr Hoddinott and he would respond to the email.

Action – Clerk to forward e mail to Cllr Hoddinott so he can discuss the issues.

It was reported that the areas on The Glebe would be grass seeded when it was damper.

Cllr Hoddinott reported that there were some issues surrounding parking on School End due to people leaving their bins out.

The Chair thanked Cllr Hoddinott for all his work on the parking issues on The Glebe.

12. Recreational Matters – to include Playground, sports field and A.S.R.A

The Clerk stated that she had received the annual playground report. There were no major outstanding safety concerns

Cllr Burge stated that as was discussed in the August meeting APC have been offered a grant from Viridor. In order to receive the £40,000 grant we would need to provide £4000 as a third party contribution. This means as a village it will be necessary to raise approximately £6000 by 25th July 2014.

There is approximately £2500 currently in the fundraising fund.

The Clerk reported she had received a contribution from a family in the village of £100 towards the playground.

It was agreed that the PC should make a contribution towards the cost of the playground.

It was agreed that Cllr Burge would make a recommendation as to who the supplier should be at the October meeting.

It was agreed that Cllr Burge would go ahead and accept the grant.

Action – Cllr Burge to accept grant and make recommendation as to the best supplier.

It was reported that the Aynho Community Weekend would take place on 19th and 20th October. It was agreed that Cllrs would be present to engage with the village. Cllr Anderson suggested the newsletter should be used to make suggestions as to what people may wish to speak about.

Action – Chair to check about housing levy

13. Issues around the village to include trees and provision of refuse bin storage

The Clerk reported that she had received an email re. a small tree / shrub outside 15 Croughton Road. It seems the shrub is causing an obstruction to cars pulling out of the space close to the Grammar House. It has been reported by the complainant that the tree does not appear to belong to anyone. It was agreed that the Chair would discuss this with Dave Pratt when he attends to the apricot trees in November.

Cllr Hoddinott stated that there were a considerable number of bins on view on School End. It was agreed that he would research providing a screened area.

Action – Cllr Hoddinott to research a screening area to disguise wheelie bins on School End.

14. Travellers

The Clerk confirmed that she had had contact with the Countywide Traveller Unit re. the travellers in the layby on the Banbury Road. CTU have made a visit and at this stage do not intend to do anything. The Clerk stated she has had a few complaints reported to her from villagers.

It was agreed that the Chair would speak to Keith McLellan re. meeting with the travellers.

Action - Chair would speak to Keith McLellan re. meeting with the travellers

15. Farming and Footpaths

There was nothing to discuss on this matter.

16. History walk

The Clerk reported that she had spoken to Rupert Clarke re. the History Walk and that all seemed well but that he had stated he would get back to her in due course. The Clerk will keep APC informed of anything they needed to know re. the walk during the month.

17. Village Plan 2014 – 2019

The Chair reported that he would send out the last survey for discussion.

Action – Chair to send out previous survey for discussion.

18. Communications

It was agreed that the following should be put into the newsletter this month –

- Chair to write article re. Superfast Broadband
- Cllr Anderson to discuss advertising Community Weekend with Clerk
- Information about the new bin system
- Cllr Hoddinott to write about The Glebe matting work
- Thanks to Cllr Hoddinott and Cllr Burge for their recent work

19. Meetings and Conferences

The Clerk stated that it was the NCALC AGM on Saturday 19 October 2013 at the Saxon Hall, Raunds with business starting at 10:00 a.m. and ending by 1:00 p.m.

It was agreed that The Chair would attend.

Action – Clerk to book Chair onto NCALC AGM

20. Correspondence

The Clerk reported that she had received the following correspondence –

- LCR Review
- NCALC training programme for Autumn
- Clerks and Councils Direct
- NCALC E update
- An SNC guide to community grants

21. Any Other Business

Cllr Hoddinott reported that he had contacted the Street Doctor about a couple of issues and he found it to be very easy and useful.

22. Date of Next Meeting – Monday 7th October 2013

This was agreed.

The meeting closed at 21.07