

## AYNHO PARISH COUNCIL

### **Minutes of the Council Meeting held on Monday 7<sup>th</sup> April 2014 at 7.30 pm in the Village Hall**

Present: Councillors – Hoddinott, Mann, Anderson, Shuckburgh, , James, and Burge

In Attendance: Sadie Patamia (Clerk), Roger Wertheimer (RFO) and 0 members of the public.

#### **1. Election of Chairman for 2014/15**

It was nominated by Cllr Burge , seconded by Cllr James and unanimously agreed that Cllr Brook should act as Chair for the next 12 months.

#### **2. Receipt of Chairman's Declaration of Acceptance of Office**

Due to Cllr Brook's absence it was agreed this would be deferred until June.

*Action – Cllr Brook to sign declaration of acceptance of office at June meeting*

#### **3. Election of Vice Chairman for 2014/15**

It was nominated by Cllr James , seconded by Cllr Anderson and unanimously agreed that Cllr should act as Vice Chair for the next 12 months.

*As the newly elected Chair was absent it was agreed that Cllr Burge should act as Chair at this meeting.*

#### **4. Apologies for Absence**

Apologies were accepted from Cllr Brook, Cllr Belcher and Cllr Leighton

#### **5. Declarations of Interest**

There were no declarations of interest

#### **6. Minutes of the Council Meetings held on Monday 7<sup>th</sup> April 2014**

It was proposed by Cllr Shuckburgh, seconded by Cllr Burge and therefore agreed that the minutes of the meeting held on 7<sup>th</sup> April 2014 should be signed subject to the following amendment – There was 1 member of the public present

#### **7. Matters arising not on the Agenda**

The Clerk had wanted to ask asked if Cllr Belcher had spoken to Mr Massey re. the work needed in the village. As Cllr Belcher was absent it was agreed that she would email him. If the answer was negative then alternative quotes would be looked for.

*Action – Clerk to e mail Cllr Belcher to ask for update*

*Action – Clerk to forward list of jobs that need doing*

The Clerk apologised that she had not put the information about Green Lane into the newsletter. She stated she would do so this month.

*Action – Clerk to put update on Green Lane into newsletter*

The Clerk stated she had also not yet had a response on the possibility of arrows on the Croughton Road turn or the raised footpath. She would chase this up.

*Action – Clerk to discuss raised footpath and arrows on road with Highways*

The Clerk confirmed she had asked the Parish Enhancement Gang for information on when they would come to the village and had been told she would be informed.

She has suggested to MGSWP that the Charlton Road is repaired before the yellow lines are painted on. She has also contacted eon re. streetlight 22 but is yet to receive a response.

The Clerk has contacted Thames Water re. the sewage smell.

*Action – Clerk to forward e mail response when it comes*

## **8. Finance**

It was proposed by Cllr Anderson, seconded by Cllr James and therefore agreed that the cheques listed on the attached report (RW/05/14) should be approved and signed.

The RFO stated he was concerned re. the opt in pension schemes that would be coming into place. He was informed that it should not cause any issues and would not come into effect for a 'company' as small as APC for quite some time.

The RFO stated the audit would take place in due course. The Clerk asked for a list of documents that would be required.

*Action – RFO to send list of documents for audit to Clerk.*

The RFO asked if he could have a receipt for the skip hire. The Clerk stated she had not received one but would chase it up.

*Action – Clerk to ask for receipt from the Skip Hire people.*

## **9. Insurance renewal**

The Clerk confirmed she had received two renewal quotes and that they had been passed onto Cllrs James and Leighton.

She stated that she had been informed by Zurich that it was not possible to bring the Village Hall's insurance into APC's policy as they were a separate entity.

It was agreed that in principal the insurance from Came and Company would be accepted. However, due to the late submission of the quote Cllr James would review it thoroughly and confirm it was an appropriate quote.

## **10. Risk and risk assessment**

Cllr Anderson stated there was a tree on Portway that would need observing over the coming year as it may begin to overhang the road.

## **11. Parking, Highways and Transport**

Cllr Hoddinott reported that the work on School End was almost complete.

## **12. Maintenance**

Cllr James stated he was concerned re. the large lorries using second crossing inappropriately. It was agreed Highways would be asked to investigate this.

Cllr Shuckburgh stated it also seemed to be an issue down Station Road.

*Action – Clerk to report lorries to Highways  
Action – Cllr Shuckburgh to discuss with Helen Howard*

It was also agreed that the Clerk would ask the Planning Enforcement Officer to look at the movements and restrictions out of Wensden Buildings

*Action – Clerk to discuss vehicular movements with Planning  
Action – Clerk to check planning restrictions for Wensden Buildings*

### **13. Recreational Matters – to include use of tennis courts, Playground, sports field and A.S.R.A**

Cllr Shuckburgh stated that he had received complaints about residents being unable to use the tennis court due to lessons taking place on it. The question was raised as to whether a business should be allowed to run on a public amenity.

It was agreed that a set of guidelines ought to be drawn up.

*Action – Guidelines to be drawn up for guidance on use of village facilities*

It was agreed that the Clerk would make enquires as to how other villages manage their facilities.

*Action – Clerk to make enquires as to how other villages manage their public facilities*

Cllr Burge reported that the playground was approaching completion and that an event would be planned as an opening event.

She stated that about 12 residents had attended to help lay matting. Cllr Anderson stated he felt this was not a very good turnout given how many residents are likely to use the facility.

### **14. Farming and Footpaths**

There was nothing to report on this item.

### **15. Village Plan 2014 – 2019**

The Clerk reported she had received very positive feedback from the village on the Village Meeting.

### **16. Village Hall meeting**

The Clerk stated that it was Cllr Leighton's turn to attend the Village Hall meeting according to the rota. As he was absent she will email him and let him know.

*Action – Clerk to let Cllr Leighton know he is due to go to the Village Hall meeting and to report to them about the insurance*

### **17. Communications**

It was agreed the following would be placed in the newsletter –

- The note about Green Lane
- Information about the playground

### **18. Meetings and Conferences**

There is nothing to report on this item.

### **19. Correspondence**

The following has been received this month –

Clerks and Councils Direct.

## **20. Any Other Business**

Cllr Burge reported 3 Bowman's Lea's has been refused but is likely to go to appeal. The house next door however have got permission for a large garage.

Cllr Shuckburgh is yet to have a chat with the residents at 1 Skittle Alley re. the structure in the garden.

Cllr Burge stated she had spoken to a resident about a planning issue on Cartwright Gardens. Again, a large structure has been erected in the garden. Cllr Shuckburgh will also speak to the resident about this.

*Action – Cllr Shuckburgh to speak to both residents about the structures in their gardens.*

Cllr Burge stated the Committee meeting had taken place to discuss the Aynhoe Park application. The results of this have not yet been published although it is likely it will be approved.

## **21. Date of Next Meeting – Monday 2<sup>nd</sup> June 2014**

This was agreed.

The meeting closed at 21.04