

AYNHO PARISH COUNCIL

Minutes of the Council Meeting held on Monday 1st December 2014 at 7.30 pm in the Village Hall

Present: Chair – Stephen Brook
Councillors – Hoddinott, James, Burge, Belcher, Anderson, and Leighton

In Attendance: Sadie Patamia (Clerk), Roger Wertheimer (RFO) and 2 members of the public.

1. Apologies for Absence

Apologies were accepted from Cllr Mann

2. Declarations of Interest

The Chair stated an interest in the planning application and as such signed the register.

3. Minutes of the Council Meetings held on Monday 3rd November 2014 and Saturday 15th November 2014

It was proposed by Cllr James seconded by Cllr Burge and therefore agreed that the minutes of the meeting held on 3rd November 2014 should be signed.

It was proposed by Cllr Anderson seconded by Cllr Burge and therefore agreed that the minutes of the meeting held on 15th November 2014 should be signed.

4. Matters arising not on the Agenda

The Clerk stated she had asked NCALC about external audits. She reported that in 2017 Councils with a turnover of less than £25000 would be able to make their own audit arrangements. This will be looked at nearer the time.

She stated Adam Allen had completed the work requested.

The Chair stated that Amanda Limb has raised approximately £1700 towards the defibrillator and expects to raise a further £1000. She has information from Community Heartbeat Charity who are very helpful with the procurement of equipment, the legal framework and maintenance thereafter. The Chair suggested he felt that using the Community Heartbeat team to purchase the equipment was a good idea. He asked Cllr Anderson to also look at the documentation. It was agreed that APC would pay the registration fee to sign up with Community Heartbeat, if Cllr Anderson also felt on reviewing the Community Heartbeat's documentation, that this was the correct channel to use for procurement.

Action: Cllr Anderson

5. Finance, to include budget for 2015/16

It was proposed by Cllr Leighton, seconded by Cllr James and therefore agreed that the cheques listed on the attached report (RW/11/14) should be signed.

It was agreed that the PC would donate £125 towards the defibrillator fund in return for the donation of the village Christmas tree by Cllr Belcher.

The draft budget for 2015/16 was discussed. It was proposed by the Chair, seconded by Cllr James, and agreed by all other members that a precept of £21,388 would be requested. This is a 1.6% increase, which reflects the current rate of inflation. The increase is to ensure sufficient funds for Road Safety measures to be introduced in 2015/16.

The 2015/16 budget would be agreed at the next meeting after amendments are incorporated following discussion at the meeting.

Action: Chair/RFO

6. Planning

The Chairman handed over the meeting to Cllr Burge to Chair the next item as he had an interest in the planning application.

No 5 The Square, Aynho

S/2014/2156/LBC/ S/2014/2155/FUL

Demolition of single storey front extension and wooden porch and replacement with a two-and-a-half-storey front extension. Erection of single storey side extension. Insert two dormer windows to front and three roof lights to rear. Removal of rear window at ground/first floor level and replacement with two new windows at first and ground floor level. Removal of existing white UPVC windows and replacement with metal framed windows. Removal of UPVC rainwater goods with painted cast iron rainwater goods. Removal of existing front door and replace with casement window. Removal of existing front door in porch and block up doorway. Replace concrete roof tiles with replica stone tiles. Erection of bin store. Internal Alterations including: removal of partition walls and doors and insertion of new partitions and doors. Provision of an en-suite bathroom at first floor and two bathrooms in attic. Replace and lower floor in ground floor. Removal of existing staircase and replace with new staircase.

It was agreed after hearing Cllr Burge's report that the planning application would be supported in full.

Cllr Burge had contacted SNC about the building works at 25 The Glebe and in particular the replacements windows and painted lintels. She has found it very difficult to have an informal conversation with SNC. Cllr Burge is still looking into this. If Cllr Burge does not have any success with the planning officer then Cllr John Townsend will be contacted.

It was agreed that in the New Year Cllr Burge and the Clerk will write an article for the Newsletter about the conservation area and what it means for householders.

Action – Cllr Burge and the Clerk to write article on conservations areas in New Year

7 Risk and risk assessment to include review of risk register

The Clerk circulated a draft risk assessment. It was agreed that the format was correct but that it would need refinement and this would be better done between meetings

Action – Clerk – Risk Register to be updated and circulated for comment before next meeting.

8 Adoption of Equal Opportunities policy

The Clerk confirmed she had drafted an Equal Opportunities policy. It was agreed that this would be looked at in the New Year.

Action – Clerk to circulate for comment before next meeting,

9 Parking, Highways and Transport

The Chair stated that the sign that has been knocked over outside Friars Well has been reported to Street Doctor. The sign will be repaired.

It was suggested that the Church car park could be used for reserved residents parking with a nominal fee paid to the church by residents. It was agreed to approach Aynho PCC to discuss this in the New Year.

Action – Chair to approach PCC

It was stated that several residents have commented that they would be in favour of dragons' teeth being put all around the Village Green outside the Cartwright to prevent parking on the grass.

10 Maintenance

The Clerk reported that the streetlight that had had its fuse removed now needed to be removed in its entirety. It was agreed the Clerk would get a quote for this.

Action – Clerk to get quote for removal of streetlight on Charlton Road

Cllr Burge reported she was waiting for Eon to send quotes for streetlight 11 to be replaced.

Action – Cllr Burge

11 Recreational Matters – Playground and naming suggestions, sports field, use of sports field and other APC resources and A.S.R.A

The naming of the play park was discussed. The wording put forward by the family concerned was agreed. Cllr Anderson will check the cost implication of the plaque and report back if there is a cost to the PC.

Action – Cllr Anderson to cost implication of the plaque and report back if there is a cost to the PC.

12 Communications

The Chair thanked Cllr Leighton for all his work on the website. It has now gone live and looks great.

It was agreed that information about the new website should go into the newsletter.

13 Broadband – Gigaclear

The Chair confirmed the village meeting with Gigaclear had gone ahead to great success with over 65 residents attending. Up to 40% of the target uptake has now been reached. This is expected to increase quite quickly in the next few weeks as the Gigaclear sales team would be in the village.

14 Meetings and Conferences

There was nothing to report on this.

15 Correspondence

The following correspondence has been received this month

Clerks and Councils Direct

16 Any Other Business

Cllr Belcher stated he would be putting the Christmas tree up this week. The Chair and Cllr Anderson stated they would be able to help.

Cllr Belcher stated that the footpath on Charlton Road is in a poor state of repair.

17 Date of Next Meeting – Monday January 5th (if needed), Monday February 2nd

This was agreed.

The meeting closed at 20.55