

Aynho Parish Council

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Minutes of the meeting of Aynho Parish Council held on **Monday 3rd December 2018** at 7:30pm.

Present: Chair: Leighton

Cllrs: Anderson, Burge, Dean, James, Mann, Reynolds.

In attendance: Chris Wilson (Clerk), Roger Wertheimer (RFO) and one member of public.

2018/

112. To receive and approve apologies for absence.

Cllrs. Brook and Moroney submitted apologies.

Resolved: That Cllrs. Brook and Moroney absence be approved.

113. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

There were no declarations of interest.

114. To receive and approve for signature the minutes of the meeting held on Monday 5th November 2018.

The minutes of the meeting held on Monday 5th November 2018 were proposed by Cllr. Dean and seconded by Cllr. Reynolds.

Resolved: That the minutes be signed by the chair as a correct record of the meeting.

115. To note any matters arising from the minutes not included on this agenda for report only.

2018/26d/vii: Registering Sportsfield: To register the sportsfield with land registry. The clerk reported this was ongoing.

Action: Clerk to report in February.

2018/39: New bank signatories: Chair to be added as signatory however they reported mandate lost.

Action: RFO to supply new mandate to Chair.

2018/52b: Communications: Cllr. Brook to enquire about getting Gigaclear at Sports Pavilion.

Action: Cllr. Brook to update in February.

2018/61: Pavilion: Exterior renovation. Cllr. Burge to ask colleague for survey.

Action: Cllr. Burge to report once complete.

2018/47a: Glebe Parking: £85 fundraised for with D. Lang.

Action: Ongoing, Chair to write.

2018/69c: Grit bins: Portway grit bin now has a plaque on stating PC responsible.

2018/62d: Peter Tustain, has confirmed his return and clerk compiling list of tasks for Jan 19.

Action: Clerk to meet Peter Tustain.

2018/62g: Mowing Grant: RFO submitting mowing grant end Oct.

Action: RFO to submit.

2018/100: Dog Waste Invoice: Cllr. Brook requested we need to have this received prior to Feb 19 Meeting for approval.

Action: Clerk to remind Marcus Landscapes.

2018/104a: New gates on Station Road: Cllr. Burge confirmed enforcement team looking into.

2018/109: Social Media presence. Facebook/twitter etc. Clerk reported this was ongoing.

Action: Clerk to set up facebook

116. Public participation session.

The Chair invited questions on any subject:

A member of the public brought to the council's attention that leaves and debris from trees drop into her garden in The Bothy. The owner of the trees Cllr. James, reported the lower branches had been cut back and the council agreed it was inevitable if you live next to a wood.

Finance:

117. To receive the financial statement and consider invoices to be paid.

The RFO circulated the financial statement and invoices RW/12/18 which were proposed by Cllr. Dean and seconded by Cllr. Reynolds.

Resolved: That the cheques listed should be formally approved.

118. To receive the budget 2019-20 and set precept.

The APC budget for 2019-20 was presented and it was noted that the increase was due to higher salaries of Clerk & RFO, the assumed loss of the grass cutting grant of £675 and general inflation increase of 2.3% (Sep 18 CPI) of £525. It was therefore proposed by Cllr. Mann and seconded by Cllr. Dean.

Resolved: That the APC budget 2019-20 should be formally approved.

The proposed £24,720 precept for 2019-20 was presented and the council noted this represented a 7.85% increase. The council also noted the Indicative Council Tax Base (number of council tax payers) for 2019-20 had dropped from 318 to 316. It was therefore proposed by Cllr. Reynolds and seconded by Cllr. Anderson.

Resolved: That the APC precept of £24,720 for 2019-20 should be formally approved.

Action: *Clerk to send precept to NCC.*

119. To approve renewal of Skittle Alley streetlight at cost of £1721.40 (ex VAT).

Cllr. Dean reported the light had been non-functional for nearly a year and would be delayed another 6 months if included in the streetlighting project. The council discussed the use of New Homes Bonus Local Community Grant to fund. It was therefore proposed by Cllr. Reynolds and seconded by Cllr. James.

Resolved: That the renewal of Skittle Alley streetlight should be formally approved.

Action: *Clerk and Cllr. Dean to discuss and order.*

120. To approve and apply to the Secretary of State for Housing, Communities and Local Government to apply for a Public Works Loan Board loan for the renewal of streetlights with a low energy LED system.

The council discussed and agreed to apply, therefore it was proposed by Cllr. Dean and seconded by Cllr. Reynolds.

It was **RESOLVED** to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £26,000 up to 10 years for replacement/upgrade of the Aynho Village Streetlights. The annual loan repayments will be approximately £2,960, it is not intended to increase the precept for the repayment of the loan.

Action: *Clerk, Cllr. Dean and Cllr. Brook to get PWLB loan paperwork together.*

121. To respond to the consultation of the New Homes Bonus Scheme and discuss options to use.

a. The council discussed the consultation and agreed to reply with the following responses to the consultation questions:

3. Does your organisation agree with SNC's proposal to create a single, district-wide fund for the New Homes Bonus Local Community Grant from April 2019?

Resolved: That the Council responds; No.

4. Do you have any comments around your answer above?

Resolved: That the Council responds; Aynho Parish Council are concerned large councils would apply for large grants and the policing of the approval process needs to take small councils into account.

5. Please tell us about your organisation's experience of and/or suggestions for changes to SNC's Community Grants.

Resolved: That the Council responds; Aynho Parish Council has applied and used the grants and have been a good and positive experience.

Action: *Clerk to submit responses to consultation.*

b. The council discussed options to use the NHBLCG including: Pavilion exterior renovation, outdoor exercise equipment and towards streetlights.

Action: *Cllr. Dean to cost for additional streetlights.*

122. To approve SWARCO maintenance contract at £220 (ex VAT) per year.

The Chair confirmed the unit had a firmware update and working. It was proposed by Cllr. Reynolds and seconded Cllr. Dean.

Resolved: That the maintenance contract be purchased.

Planning:

123. Planning application:

S/2018/2488/PA College Farm, Charlton Road, Aynho, OX17 3AW. Determination as to whether prior approval is required for the change of use of an agricultural building to flexible use (Use Class B1).

After hearing Cllr. Burge's report, it was agreed that the following response be sent. No Objection, no comment.

S/2018/2607/FUL2 Railway Cottage, Station Cottages, Station Road, Aynho, OX17 3BP.
Proposed first floor rear extension to accommodate bedroom with en-suite.

After hearing Cllr. Burge's report, it was agreed that the following response be sent. No Objection, supported.

Action: Clerk to submit responses to both applications.

124. Risk and Risk Assessment.

- a. Cllr. Anderson reported that a resident had tripped on the path in-front of The Glebe and that also the wall was bowing. The Clerk confirmed that the wall had been reported to Grand Union Housing in July 2018.

Action: Clerk to email again.

- b. Cllr. Burge informed she had moved and noted that councillors had areas of responsibility for noting potential risk around their residence.

Action: Review risk areas in Feb 2019.

- c. Cllr. James reported a recent event at Aynhoe Park House had used land on the Croughton Road for car parking and shuttle buses transported people to the house. The Council agreed prior knowledge of such events using the road would be helpful.

Action: Clerk to email Aynhoe Park House Butler.

Parking, Highways and Transport:

125. To discuss the rotation of the SWARCO sign.

The Council discussed the positioning of the sign now repaired.

Resolved: To position SWARCO sign fortnightly starting Charlton Rd (Wensden), Charlton Rd (Portway), Banbury Rd, Croughton Rd.

Action: Chair and Clerk to meet to position sign.

126. The Clerk to report on speeding and to discuss Charlton Road.

The Clerk reported the feedback from the 'safer roads' team about the Charlton Rd not 'looking and feeling' 30mph.

Action: Await data from SWARCO and discuss Feb 19.

127. The Clerk to report on the Aynho Shoppers' Bus.

The Clerk reported the following bus usage:

Thurs 1st Nov, 8 passengers, £40 taken, £20 to Kings Sutton PC

Fri 9th Nov, 6 passengers, £30 taken, £10 to KS PC

Thurs 15th Nov, 4 Passengers, £20 taken, £0 to KS PC

Fri 23rd Nov, 7 passengers, £35 taken, £15 to KS PC

Thurs 29th Nov, 3 passengers, £15 taken, £0 to KS PC

The Council discussed the benefits of the service, therefore it was proposed by Cllr. Reynolds and seconded by Cllr. Anderson to run the bus for January 2019 as long as Kings Sutton ran theirs.

Action: Clerk to contact Kings Sutton Clerk.

128. The Clerk to update on Little Lane.

The Clerk reported that sat nav/google maps and maps which support online mapping have been notified it is a path not a road. The Clerk and Chair have spoken to the owner at the top of lane and they are happy for a new sign to replace the wooden one, a draft is to be designed and then get her approval.

Action: Clerk to draft.

Maintenance:

129. To agree to invite tenders for the grass cutting contract.

The Council discussed the need to renew the contract in spring 2019, it was proposed a schedule of areas and timing should be drawn up.

Action: Clerk and Cllr. Reynolds to meet and schedule. Clerk to contact Michael Johnson over football field cuts.

130. The Clerk to update on village maintenance.

The Clerk reported Peter Tustain will be resuming maintenance January 2nd 2019 and a list of priorities had been collated.

Action: Clerk to meet Peter and discuss.

Streetlighting:

131. Cllr. Dean to update on latest developments.

Discussed previously see minute 2018/119

Health, Wellbeing and Community Matters:

132. Cllr. Anderson to report on latest developments on health, wellbeing and community matters. Including volunteer driver scheme and good neighbour schemes.

Cllr. Anderson reported a 'not for profit' Christmas day lunch was being organised, a raffle at the Cartwright Hotel had already raised £56. The Village Hall committee has informally approved 4 further free community matters bookings in 2019.

Action: Cllr. Anderson to update Feb 2019.

Recreational Matters – sportsfield, playground and Aynho Active:

133. To receive feedback from Aynho Active Questionnaire and highlight areas for future development.

Cllr. Moroney was absent and will be updated later. Cllr. Anderson asked for the old football goal to be removed now down.

Action: Cllr. Moroney to update Feb 2019. Clerk to contact scrap merchant.

134. The Council discussed the Park Club Draw and the need to revitalise this 2019. The team of collectors and new charges (£12 on standing order, £15 cash) needs to be decided. It was noted the winning number of Park Club Draw was #109.

Action: Chair to speak with Cllr. Moroney and formulate plan.

Farming and footpaths:

135. Update on Raincliffe path.

Cllr. Anderson clarified it is the Rainsborough Camp path and that there was nothing further to report.

Action: Cllrs. Anderson and James to discuss.

Communications:

136. To decide on Newsletter/website content.

The Council agreed to publish:

- Best wishes for the New Year.
- Notification of new precept.
- Park Club Draw.
- Shoppers' Bus for January
- Oxford/Brackley volunteer car schemes.

Action:

Clerk

Clerk

Chair, clerk and Cllr. Moroney

Clerk

Clerk

Meeting and conferences:

137. To confirm the date and agenda items for the Little Brook Ward meeting on Monday 28th January 2019, 7:30pm at Croughton Village Hall.

The Council discussed.

Resolved: That the Good Neighbour Scheme and Shoppers'/Community Bus be discussed.

Action: Clerk to contact Croughton Clerk.

138. To confirm date of the meetings in 2019: 4th Feb, 4th Mar, 1st Apr, 22nd April (AVM), 13th May, 3rd June, 1st July, 2nd Sep, 7th Oct, 4th Nov, 2nd Dec and close.

Resolved: That the dates are confirmed and meeting closed 9:48pm