

**AYNHO PARISH COUNCIL**

**Minutes of the Council Meeting held on Monday 3<sup>rd</sup> September 2018 at 7.30 pm in the Village Hall.**

Present: Chair – Leslie Leighton  
Councillors – Brook, Burge, Dean, James, Mann, Moroney, and Reynolds

In Attendance: Chris Wilson (Clerk) and Roger Wertheimer (RFO) and 3 members of the public.

**2018/**

**64. Apologies for Absence**

Apologies were accepted from Cllr. Anderson.

**65. Declarations of Interest**

There were no declarations of interest.

**66. Minutes of the Council Meetings held on Mon 2 July and Mon 13 August 2018**

It was proposed by Cllr. Brook, seconded by Cllr. Reynolds and therefore agreed that the minutes of 2<sup>nd</sup> July 2018 would be signed.

It was proposed by Cllr. Dean, seconded by Cllr. James and therefore agreed that the minutes of 13<sup>th</sup> August 2018 would be signed.

**67. Matters arising not on the Agenda**

- 2018/25a: Timber left on Charlton Road: Clerk been in contact with Acreman to remove.  
*Action: Clerk to monitor.*
- 2018/26a: Grass Grant: The RFO reported it was still outstanding payment.  
*Action: Clerk to chase.*
- 2018/26d/iii: Club Draw: Cllr. Brook reported he has yet to meet Valery Taylor.  
*Action: Cllr. Brook to arrange.*
- 2018/26d/vii: Registering Sportsfield, Green, playground: The Clerk reported this was still ongoing, original deeds at a Barclays vault.  
*Action: Clerk to contact Barclays.*
- 2018/39b: Change in signatories: The Chair reported he needed to return form to RFO.  
*Action: Chair to complete form.*
- 2018/47a: The Glebe: No further developments, the Chair hasn't contacted Duncan Lang yet.  
*Action: Chair to contact D Lang.*
- 2018/52b: Gigaclear at Pavilion: Cllr. Brook still to contact Gigaclear.  
*Action: Cllr. Brook to speak to Gigaclear.*

- 2018/59a: Winter Lunch Club: The Chair reported that Amanda Limb had thanked the Parish Council for the insurance cover and contribution towards hire.

## 68. Finance

### a. Approval of Monthly Payments

It was proposed by Cllr. James, seconded by Cllr. Brook and therefore agreed that the cheques listed on the attached reports (RW/08/18) should be formally approved.

It was proposed by Cllr. James, seconded by Cllr. Moroney and therefore agreed that the cheques listed on the attached reports (RW/09/18) should be formally approved.

- ### b. The RFO requested if he could authorise payments as contractors were requiring quicker payments than waiting for approval at council meeting. Cllr. Brook stated that all payments needed council approval before payment however a lot of those mentioned could be pre-approved at earlier meetings or as regular outgoings. The Chair thought this would be a more general issue ongoing and suggested to get advice.

*Action: Clerk to contact Ncalc for advice.*

- ### c. Auditors: The RFO reported there had been two questions from the auditors in relation to the accounts.

*Action: RFO and Cllr. Brook to meet and reply.*

- ### d. Budget: The Chair reported he will be absent from the next meeting therefore it was agreed that Cllr. Brook would meet with the Chair to draw up a draft budget.

*Action: Chair and SB to meet prior to Nov meeting.*

- ### e. Quarterly Payment Reconciliation: Cllr. Brook stated that all payments were scrutinised with the invoices when approved at the PC meeting. The Clerk stated that the outcome from the audit was this is required.

*Action: Cllr. Brook to meet RFO.*

## 69. Risk and risk assessment

- ### a. Blocked Drains: The Clerk reported 4 surface drains on School Lane, Little Lane, Hollow Way and Roundtown had been reported on South Northants StreetDoctor following recent thunderstorm. SNC had replied saying these were in a scheduled cycle for maintenance starting March 2019.

- ### b. Damage to Causeway: The Clerk reported this had been reported and fixed in a 5-day time frame by SNC.

- ### c. Grit Bins: The Clerk had circulated previously and reported that Northamptonshire Highways had written enquiring if Aynho Parish Council would adopt Grit bins listed. The Cllrs. discussed the use and locations and the Chair asked if the PC should adopt. It was proposed by Cllr. Brook and seconded by Cllr. Reynolds. Cllr. Dean suggested a bin should be located on Station Road/Roundtown junction as it would meet the criteria on the Highways letter.

*Action: Clerk to reply to SNC.*

## 70. Parking, Highways and Transport

- a. Electronic Speed Sign: The Chair reported the warranty had run out and required engineer.
- b. Potholes: The Chair reported some had been filled, however one on Aynhoe Park corner and Charlton Road/Butts Close still require attention.

## 71. Maintenance

- a. Keep Aynho Beautiful: The Clerk reported that they had been in touch with the environmental dept. at SNC and awaiting confirmation of availability of equipment for the planned event on Saturday 27<sup>th</sup> October 2018.

*Action: Clerk to confirm date.*

- b. Interim Maintenance Support: The Chair suggested that with Peter Tustain not being available at the moment, that some extra support should be found to do maintenance as required. Cllr. Moroney suggested speaking to Peter for suggestions. Cllr. Brook suggested advertising in Newsletter.

*Action: Clerk to post in Newsletter.*

- c. Aynho Court: Cllr. Brook reported that two estate agents had used the new posts outside Aynho Court for their advertising boards. Cllr. Brook reported that he had contacted both agents to remove and explained the posts didn't have deep enough footings and could pose a safety risk.

*Action: Cllr. Brook to monitor.*

## 72. Street Lights Upgrade/Replacement

- a. Cllr. Dean reported the survey of lights was now complete. Cllr. Brook reported that Evenley PC had kindly sent copies of their paperwork. The next stage was to get 3 quotes, apply for grant and then funds could be ring fenced as needed.

*Action: Cllr. Brook to meet with Cllrs. Dean and Reynolds and report back in November.*

## 73. Health, Wellbeing and Community Matters

- a. Community Heartbeat Trust: The Clerk reported Cllr. Anderson had received 3 years of invoices for maintenance of the defibrillator and had recently met with the CEO of the Community Heartbeat Trust. Cllr. Anderson had provided a written report stating, 'the CEO has agreed to another training session towards the end of October and this will also cover a wider community response system he outlined with me that includes good neighbour, first aid and 'disaster' support.'
- b. 'Silent Soldier' Campaign: The Clerk reported that Andrew Bellamy was looking to commemorate the end of the 1914-18 war where Aynho lost 14 men. He had emailed with some initial plans including 4 silhouettes (£168) and 14 named commemorative blocks (£140). It was agreed to support this campaign and approved £308.

*Action: Cllr. Brook to speak to Mr. Bellamy.*

#### **74. Recreational Matters – to include, Playground, sports field and Aynho Active**

The Chair suspended Standing Orders.

- a. The Park Club Draw was made for September; #58 drawn.

The Chair restored Standing Orders.

- b. Car Boot Bank Holiday Monday: Cllr. Moroney reported that the Car Boot had been successful and thanked those that volunteered to run the event. Cllr. Moroney reported there were 45 'Boots' and 300 cars, total takings £851.91, expenses £269.61 and £582.30 profit. The Cllrs. discussed whether this should be a regular or annual event as the consensus was that the event went well. Cllrs. thanked Cllr. Moroney for organising. Cllr. Mann suggested the success of event should be reported to the village.

*Action: Cllr. Moroney to post in N/L,  
Clerk to post pictures on website.*

- c. Aynho Active mini-questionnaire: The Chair provided a draft questionnaire and Cllrs. discussed whether it should be an individual or household response. Cllr. Moroney thought the <16 should get a response. Member of the public stated they felt they had 'no voice'. The Chair explained that the PC are looking to canvass the village hence the questionnaire and get ideas for the future.

*Action: Chair to finish questionnaire and  
distribute.*

- d. Bookings: The Clerk confirmed 4 tennis bookings.

- e. RoSPA report. Cllr. Burge reported this had been completed in July and the report received in August. A few minor issues needed attention.

*Action: Clerk to ask Mowing contractor  
to not strim close to play equipment  
woodwork.*

#### **75. Farming & Footpaths**

Nothing to report.

#### **76. Communications**

Items for the newsletter and website:

- Carboot
- Aynho Active Questionnaire
- Date for 'Keep Aynho Beautiful'
- Advertise for interim maintenance support

*Action: Clerk to post in N/L and website.*

## **77. Meetings and Conferences**

- a. The Clerk confirmed their training at NCLAC on 15<sup>th</sup> & 22<sup>nd</sup> September.

## **78. Correspondence**

The following correspondence has been received:

- MP Andrea Leadsom: Community Bus
- NCALC E-Update Aug 18
- Clerks & Councils Direct Aug 18
- Northampton Highways: Adoption of grit bins.

**79. Date of Next Meeting** – Monday 1 Oct 2018 at 7:30pm, in the Village Hall.

This was agreed.

The meeting closed at 9:16pm