

## AYNH0 PARISH COUNCIL

### Minutes of the Council Meeting held on Monday 5<sup>th</sup> March 2018 at 7.30 pm in the Village Hall

Present: Chair – Cllr. Leighton  
Councillors – Anderson, Reynolds, Dean, Mann and Moroney  
In Attendance: Roger Wertheimer (RFO)

#### 1. Apologies for Absence

Apologies were accepted from Cllrs. James, Brook and Burge

#### 2. Declarations of Interest

Cllr. Moroney (In relation to planning application for 19 Blacksmiths Hill) and Cllr. Dean (in relation to planning application Swallows House).

#### 3. Minutes of the Council Meeting held on 5<sup>th</sup> February

It was proposed by Cllr. Dean and seconded by Cllr. Reynolds and therefore agreed that the minutes of 5<sup>th</sup> February 2018 would be signed.

#### 4. Matters arising not on the Agenda

- i. Dog waste stickers: The RFO confirmed payment had been made for the stickers. It was agreed to ask the Chair to check whether these had been handed over by Sadie Patamia (ex-Clerk).

Action: Chair

- ii. Cllr. Leighton confirmed the Chair had requested Peter Tustain to look at removing the tree stumps on Charlton Road.

Action: Clerk to Monitor

- iii. Cllr. Anderson updated the meeting of a community initiative addressing the issue of dog mess.

Action: No actions required

- iv. Cllr. Leighton confirmed the new Clerk (Chris Wilson) had accepted the position of Clerk to the Parish Council and would start in April. Actual date to be confirmed.

Action: Chair to confirm

#### 5. Finance

It was proposed by Cllr. Dean and seconded by Cllr. Reynolds and therefore agreed that the cheques listed on the attached reports (RW/03/18) should be formally approved.

#### 6. Planning

- i. S/2018/0476/LDP 3 The Butts Aynho OX17 3AN Certificate of Lawfulness for Proposed Development comprising of cladding to rear and gable ends

Action: the meeting duly noted the Notice.

- ii. S/2018/0444/FUL Swallows House Little Lane Aynho OX17 3BJ Replace 9 existing windows, front elevation with double glazed timber flush windows.

Action: Supported subject to approval by SNC Planning Department.

- iii. S/2018/0272/FUL Farriers 19 Blacksmiths Hill Aynho OX17 3AH Replacement single storey side and rear extensions.

Action: Supported subject to approval by SNC Planning Department.

- iv. S/2018/0273/LBC Farriers 19 Blacksmiths Hill Aynho OX17 3AH Replacement single storey side and rear extensions.

Action: Supported subject to approval by SNC Conservation Department.

The following Planning Notice was discussed as a late addition to the agenda:

- v. S/2018/0406/TCA Friars Well, Roundtown Aynho OX17 3BG Works to evergreen and for tree (uprooted)

Action: The meeting duly noted the Notice.

#### **7. Risk and risk assessment**

Given recent Councillor changes to the Parish Council it was agreed that geographic areas of responsibility and reporting would be reviewed and set at the next meeting, facilitating future reporting of risk and risk assessment.

Action: Chair to draft for approval at next APC meeting (April)

Cllr. Mann asked for clarification of the scope of the Parish's responsibilities to identify and report risk issues. It was agreed to seek advice and guidance from NCALC and, if available, purchase and make available to all Councillors any guidance notes.

Action: Clerk to address the issue once appointed (to role).

## **8. Parking, Highways and Transport**

Cllr. Leighton reported the bollards would probably be installed during March and early April by Peter Tustain, weather and other conditions allowing.

Action: Chair & Cllr.  
Leighton to meet with  
Peter Tustain to agree  
location and installation.

Cllr. Anderson updated the meeting of progress by Duncan Lang (1 The Glebe) following February's Parish Council meeting. It's anticipated that Mr Lang will provide further updates at April's meeting. In the meantime the Parish Council would email Mr Lang to confirm their continued willingness to support, as outlined at February's meeting.

Action: Chair to email Mr  
Lang.

## **9. Maintenance**

Cllr. Leighton confirmed the Chair had requested Peter Tustain to increase the hours to seven/weekly for village maintenance.

It was agreed the Parish Council would organise a Spring Village Clean Up day scheduled for April 22. Cllr. Moroney agreed to organise the event liaising with SNC regarding equipment and James Belcher with logistical support moving collected rubbish in black bags from roadside to a collection point at the Sports Field.

To encourage community involvement it was agreed that refreshments would be provided at the Sports Pavilion free of charge. The meeting agreed the Parish Council would provide £50 to cover refreshment costs.

Action: Cllr. Moroney

## **10. Street Lights Upgrade/Replacement**

Cllr. Dean outlined progress to date on options for street lighting upgrades and funding options.

In summary, the opportunity is to replace all street lights with new dimmable units capable of reducing electricity use by 90% with possible funding over 15 years as Interest Free Loan.

To unlock potential funding a survey of current street lights is required, which Cllr. Dean and Reynolds agreed to implement.

Action: Cllrs. Dean and  
Reynolds to implement

Additionally, Interest free funding might require approval of the wider village community.

Action: Cllr. Dean to report

It was agreed the Street Lighting initiative would be one of the main focus points at the upcoming Village Annual Meeting (23 April). Cllr. Dean agreed to try and get an example street light and to provide first detail of what's proposed with initial costs for the Village Annual Meet.

Action: Cllr. Dean to draft

## 11. Health

Councillor Anderson outlined that 4 events are planned within the Community Matters project organised by some villagers and APC as confirmed at the February meeting. Following his attendance at the Village Hall Committee meeting on 12<sup>th</sup> February, they had also agreed to support the project by making the hall available free for these events.

The first meeting is scheduled for 28-April (Environmental focus) and the second event scheduled for 02-June looking at issues of community health and well-being with (to date) South Central Ambulance Service agreeing to attend and discuss issues of using the Village's Defibrillator.

Cllr. Mann commented that he had ideas to enhance the community support for use of the defibrillator. It was agreed that Cllrs. Mann and Anderson would liaise ahead of the health and well-being event.

Action: Cllrs. Anderson and Mann to discuss

## 12. Recreational Matters – to include, Playground, Sports Field and Aynho Active

Cllr. Moroney confirmed the New Homes Bonus funding application and supplementary information had been submitted to SNC for monies to part fund the Pavilion redecoration.

Action: Cllr. Moroney to advise of progress

Cllr. Leighton advised the Chair was intending to write to commercial users of the Sport Field facilities, including the Tennis Courts, regarding the new charging policy.

Action: Chair

Cllr. Moroney confirmed a new Smart energy meter has been installed at the Pavilion.

Cllr. Moroney stated that subs for the Park Club Draw were being and continue to be collected for 2018. It was agreed that part-year subscriptions would be made available for anyone wishing to join during the year.

Action: Cllr. Moroney

The Park Club Draw for January and February were drawn, which were #04 [January) and #08 (February).

Cllr. Moroney stated the Pavilion had a burst mains water pipe during the recent cold weather and a plumber is booked to attend to fix the problem. It was agreed that lagging might help avoid future issues. And, given some issues of security of the Sports Fields from people accessing by car, a new padlock has been fitted to the gate.

After discussion on both issues it was agreed that Cllr. Moroney, Reynolds and Dean would look again at both issues to determine whether further action and costs needs to be implemented to further enhance current provisions on both issues.

Action: Cllrs. Moroney,  
Reynolds and Dean

It was agreed that at future Parish Council meetings a summary of bookings and income details for the prior month and Year to Date would be available for the meeting so helping understand income versus overheads.

Action: Cllr. Moroney to  
report monthly

**13. Farming and Footpaths**

Nothing to Report

**14. Communications**

It was agreed that the following would be put into the newsletter and Village web site:

- i. Village Clean Up Day (action Cllr. Moroney)
- ii. Annual Village Meeting (action Chair)
- iii. Environmental Meeting (action Cllr. Anderson)

**15. Meetings and Conferences**

The meeting discussed the agenda for the forthcoming Village Annual Meeting, scheduled for 23 April at 7.30pm in the Village Hall. It was agreed the Agenda points are:

- i. Apologies
- ii. Minutes of Annual Village Meeting 2017
- iii. Matters arising from the Minutes
- iv. County and District Council Reports
- v. Northants Police & Crime Commissioner or other Police representative, if available
- vi. APC Lighting Upgrade and Funding
- vii. Aynho Active – Facilities Update and Pricing
- viii. Community Matters Events (Environmental and Health and Well-Being
- ix. Resolutions from the Village

It was agreed that Cllrs. Dean (Lighting), Anderson (Community Matters) and Moroney (Aynho Active) will draft report text and PowerPoint slides by end- March and circulate to other Councillors for feedback.

Action: As above

**16. Correspondence**

Nothing to Report

**17. Date of Next Meeting – Monday 09 April 2018**

This was agreed. The meeting closed at 9.30pm