

AYNHO PARISH COUNCIL

Minutes of the Council Meeting held on Monday 9th May 2016 at 7.30 pm in the Village Hall

Present:

Councillors –, Reynolds, James, Burge, Anderson, Brook and Dean

In Attendance: Sadie Patamia (Clerk), Roger Wertheimer (RFO),

1. Election of Chairman for 2017/18

Cllr James nominated Cllr Brook to be Chair. Cllr Brook stated he was happy to be Chair provided no other member wanted to do undertake the role. This was seconded by Cllr Reynolds. A vote was taken and Cllr Brook was unanimously voted as Chair.

2. Receipt of Chairman's Declaration of Acceptance of Office

The Chair signed the declaration of acceptance of office.

3. Election of Vice Chairman for 2017/18

Cllr Reynolds nominated Cllr Burge to be Vice-Chair. This was seconded by Cllr Anderson. A vote was taken Cllr Burge was voted as Vice-Chair.

4. Apologies for Absence

Apologies were accepted from Cllr Leighton and Cllr Mann

5. Declarations of Interest

There were no declarations of interest

6. Minutes of the Council Meetings held on Monday 3rd April 2017 and Monday 24th April 2017

It was proposed by Cllr Dean, seconded by Cllr Burge and therefore agreed that the minutes of 3rd April would be signed.

It was proposed by Cllr Reynolds, seconded by Cllr James and therefore agreed that the minutes of 24th April would be signed.

7. Matters arising not on the Agenda

The Clerk stated she continued to work on updating the website to incorporate Transparency Code items.

Action: Clerk

She reported she was in the process of speaking to the Land Agent re. the bank on Blacksmiths Hill. It was agreed that a meeting should be set up.

Action – Clerk to set up meeting between Chair, Cllr Burge and the Land Agent

The Chair stated he would send Cllr Dean the information he has on streetlights

Action – Chair to send Cllr Dean info on streetlights

8. Finance, to include review of 2016-17 Audit Return

It was proposed by Cllr James, seconded by Cllr Dean and therefore agreed that the cheques listed on the attached report (RW/05/17) should be formally approved.

The Chair stated a discussion would be needed on how the new ASRA Committee will be able to spend money.

The RFO presented the Annual Return for 2016/17

The Chair read out the Annual Governance Statement for 2016/17 and Aynho Parish Council agreed it. The RFO confirmed that all previous actions from the internal and external audits reports relating to the 2016/17 accounts had been actioned. It was proposed by Cllr James, seconded by Cllr Reynolds and therefore agreed that the Chair and Clerk should sign this document.

Following the full incorporation of ASRAs finance within APCs bank account it was proposed by the Chair, seconded by Cllr James and therefore resolved that as of today the ASRA monies will return to the Park Club Trustees and no longer form part of the APC accounts. As such the two banks account, in the name of Aynho Park Club with a total of £940.78 will now be under the full control of the Park Club Draw Trustee's.

9. Planning

S/2017/1061/FUL, College Farm, Banbury Road, Aynho, OX17 3FZ, Single storey rear extension
S/2017/1062/LBC, College Farm, Banbury Road, Aynho, OX17 3FZ, Single storey rear extension and minor internal alterations

After hearing Cllr Burge's report it was agreed that the following response should be sent –

The PC are surprised by the contemporary nature of the design of the building given its proximity to the listed building.

It was reported that the enforcement order on 25 The Glebe will be going to Magistrates Court soon. It was agreed that if necessary Cllr Burge will attend the court.

10. Feedback from Annual Village Meeting

It was felt that this had gone very well and feedback from attendees had been good.

The Clerk is compiling a list of issues that were raised to ensure they are dealt with.

Action – Clerk to compile list of village issues

11. Risk and risk assessment

Cllr Anderson reported that there was a tree on Black Path that looks like it may come over the path. It was agreed that Cllr Anderson would report this on Street Doctor.

Action – Cllr Anderson to report overhanging tree on Black Path

12. Parking, Highways and Transport

It was confirmed that the Church car park is now available for parking.

Cllr Burge showed the mock ups of the resident parking stickers. It was agreed that these should be ordered. When they are available they will be held at the Cartwright Hotel's reception.

Action – Cllr Burge to order stickers

The Chair stated that the bollards would be discussed with Cllr Leighton and a scheme designed which will be presented in due course. Cllr Anderson suggested that if the area is protected whilst grass seed is sewn it could be that bollards could be avoided.

13. Maintenance

The Clerk reported she had received quotes to have the tree work carried out. These were read out. It was agreed that Acremans should be appointed to carry out the work.

Action: Clerk

14. Recreational Matters – to include, Playground, sports field and A.S.R.A

Cllr Burge stated she had received a variety of quotes for the playground gates. These were all in the region of £2500 plus VAT to have all three gates replaced. It was agreed that all three gates are not needed so that one gate would be closed permanently; the Glebe one is fine and only one really needs replacing. Cllr Burge will ask for a quote for one gate and report back.

Action – Cllr Burge to get quote for one gate

The Park Club drawer was a made. Number 24 was drawn.

15. Farming and Footpaths

There was nothing to report on this

16. Communications

The following will be put into the newsletter this month –

- Advertisement for a maintenance person for 5 hours a week
- Note re. car parking and resident stickers

17. Meetings and Conferences

It was confirmed that Cllr Anderson will attend the May Village Hall Committee meeting

The Chair stated the PCC would be visiting on 9th June at 10am. Croughton Village Hall has been booked for this.

It was agreed that the lack of visibility of Police within the village should be raised as well as the lack of representation at the Annual Village Meeting. Also there is an issue with being villages on the border of two counties.

The Chair stated that he had been contacted by the producers of the Village of the Year television programme. Applications need to be in by Sunday. It was agreed that Caroline Parkes and Andrew Bellamy should be encouraged to put in the application.

Action – Chair to contact individuals to encourage them to apply

18. Correspondence

The following correspondence has been received this month –

- Clerks and Council Direct

19. Any Other Business

The Chair reported he had received a letter from a villager asking about the boulders outside College Farm. Cllr Burge stated she had spoken to the owner and he had stated he would change them. The villager has also mentioned the track down to the wharf. It was agreed that the Clerk will speak to the footpath warden.

*Action – Clerk to speak to footpath warden re. path down to the Wharf
Action – Clerk to reply to letter*

20. Date of Next Meeting – Monday 5th June 2017

This was agreed.

The meeting closed at 21.07