

AYNHO PARISH COUNCIL

Minutes of the Council Meeting held on Monday 5th September 2016 at 7.30 pm in the Village Hall

Present: Chair – Stephen Brook
Councillors –Leighton, Reynolds, Mann, Maddocks-Born, Anderson, James and Burge

In Attendance: Sadie Patamia (Clerk), Roger Wertheimer (RFO),

1. Apologies for Absence

Apologies were accepted from Cllr Dean

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of the Council Meeting held on Tuesday 5th July 2016 and Monday 8th August 2016

It was proposed by Cllr Leighton, seconded by Cllr Reynolds and therefore agreed that the minutes of the meeting held on Tuesday 5th July 2016 should be signed.

It was proposed by Cllr Burge, seconded by Cllr Anderson and therefore agreed that the minutes of the meeting held on Monday 8th August 2016 should be signed.

4. Matters arising not on the Agenda

The Clerk confirmed she has received the dog poo posters. It was agreed that at this stage 3 would be positioned along the Black Path and that an item would be placed in the newsletter.

Action: Cllr Maddocks- Born, Clerk

The Clerk confirmed she had sent further information on CCTV to members. It was agreed that the situation on Black Path would be monitored after the installation of the new dog poo signs in the first instance before resorting to CCTV. There was also a feeling from members that use of CCTV would need very careful consideration and that at present members were not in favour of using CCTV. Further investigation would be required in any case concerning the use and management of CCTV.

The Clerk stated she had looked at the Transparency Code as per the Internal Audit report. She stated she felt most items were on the website and was working on those that were not.

Action: Clerk

The Clerk stated she had written to the businesses that had signs out on the corner of Station Road and Roundtown. There had been no replies.

5. Finance

It was proposed by Cllr James seconded by Cllr Reynolds and therefore agreed that the cheques listed on the attached report (RW/08/16) should be formally approved.

The RFO stated that the Annual Audit was now complete and had no comments or observations on it. The Chairman thanked both the RFO and Clerk for their work in regards to the Audit.

The Chair stated that he has received a request for the PCs support of the Winter Lunch Club. It was agreed that PC would formally support the Winter Lunch Club and as such its activities would be covered by the PC's Insurance. In the past the PC had also met the rental costs of hiring the hall in full

as all funds raised had gone to village activities. This year it had been proposed that some of the fund raising would be for non-village activities/charities. It was agreed that the PC would only cover the rental costs in proportion to the funds which are raised for village activities. The Chair would inform A Limb.

Action: Chair

6. Planning

S/2016/1900/LBC - Proposal Replacement roof, removal of brick chimney, repairs to walls, removal of garden wall to south east, replacement bi-folding door, new window and alterations to window positioning, new doorway to south east elevation, raise floor levels, remove section of wall, new gateway, new guttering - 10 Roundtown, Aynho

After hearing Cllr Reynold's report it was agreed that this application would be supported

S/2016/1973/FUL

Proposal Conversion of garage to form living space. Single storey front and rear extension. Pitched roof over existing garage - 11 The Butts, Aynho

After hearing Cllr Reynolds's report it was agreed that this application would be supported.

The Chair stated he had noticed that the wall on Aynhoe Park Corner from The Lodge down towards the farm entrance was starting to be repaired, but that they were being carried out in sections rather than all at once. It was suggested that Cllr Burge take a look at the conditions concerning this planning application and how they related to the restoring of the wall and verges. It was further agreed that when the verge from Aynho Lodge to the Farm entrance have been restored the PC would ensure the verge is mowed in same manner as the strip from Aynho Lodge to the Village Entrance.

Action: Cllr Burge

The Chair also stated that owners of 25 The Glebe has still not undertaken the work under the enforcement notice to the front of the house or the finishing of the exposed breeze block wall at the rear. It was agreed the PC should encourage SNC to be robust in their actions to ensure the enforcement notice is complied with given the position within the Conservation Area. The PC should write to SNC.

Action: Chair

7 Risk and risk assessment

There were no areas of particular concern

8 Parking, Highways and Transport to include car parking survey results

Cllr Leighton reported that he had analysed the parking survey. The outline results are attached to these minutes. The main conclusion is that there is in theory enough parking spaces for residents – provided there are no non-residents parking in the village and villagers are prepared to park in a slot which is not immediately outside their own house. The results would be discussed in full at the next meeting after members had a chance to review the results.

Action: All

It was agreed The Chair and Cllr Leighton should convene a meeting with the key stakeholders (Village Hall, Church, Aynhoe Park, Aynho Court and the Cartwright) to discuss potential procedural processes that could be put in place to help alleviate the issues when non-residents are visiting.

Action: Chair & Cllr Leighton

Cllr Reynolds stated there had been an accident at Souldern Dip. It was agreed that Highways NCC should be asked to review the street furniture and current speed limits to see if they are sufficient and safe.

Action – Clerk to ask Highways to review the road safety measures in the Souldern dip

9 Maintenance

Cllr Maddocks-Born reported that he had been away so had not carried out a great deal. He did state he thought a Village Clean-up was not required. The Clerk stated that she will ask SNC to clean the outlying areas. It was agreed that a cleanup was not considered necessary if SNC cleared the area.

Action – Clerk to ask SNC to clear outer areas of village.

Cllr Maddocks- Born stated the Parish Enhancement Gang had not attended despite the PC being informed they were due to visit. The Clerk stated she will speak to Highways about this.

Action – Clerk to speak to Highways re P.E.G.

10 Recreational Matters – to include, Playground, sports field and A.S.R.A (including discussion re. internal audit report)

It was reported that during the Internal Audit questions had been raised about how the ASRA accounts should be formally managed. It was made perfectly clear that there was no question whatsoever as to the propriety of the accounts, just the way in which they are supervised and their VAT treatment. Two options have been proposed - one which would see ASRA finances managed as an integral part of the PC normal funding, decision and approvals processes and a second option – which would envisage the sports field and Pavilion managed by ASRA as separate organisation which would 'rent' the land and facilities from the PC by way of a formal agreement with the PC.

After some initial discussion it was suggested that it would be preferable to incorporate ASRA fully into the PC as per option one. It was agreed that more information was needed and this would be revisited in October.

*Action – ASRA review to be discussed in October
Action – Kay Anderson to be invited to October Meeting*

Cllr Burge stated the RoSPA report had been received. All was well other than the wobble board and zip wire in the Sports Field. The Zip wire is now broken and not in use at all. It was agreed that all the equipment on the Sports Field should be replaced in the next few years. The gates in the small play area were commented on. They ought to be replaced. Cllr Burge will look into this.

Action – Cllr Burge to look at quotes for new gates

11 Farming and Footpaths

There was nothing to report on this.

12 Defibrillator

Cllr Mann stated he had some ideas on how to manage the defibrillator. It was agreed that Cllr Anderson and he would meet to discuss this and would report back.

Action: Cllr Mann & Cllr Anderson

Cllr Anderson will look at booking another training session.

Action – Cllr Anderson to book another training session

13 Communications,

It was agreed that the following should be submitted to the newsletter.

- Introduction of new dog signs and reminder of dog poo bag availability
- Remind people to clean up in the village and use Street Doctor

14 Meetings and Conferences

The Clerk stated that the NCALC AGM would be held on Saturday 8 October 2016 at Wootton Hall, Wootton Park, Northampton with business starting at 10:00 a.m. and ending by 1:00 p.m. It was agreed that the Chair will attend.

Action – Clerk to submit attendant to NCALC

15 Correspondence

The following has been received this month –

- Clerks and Councils Direct
- NCALC E-Update

16 Any Other Business

Cllr Maddocks-Born stated that it was time to plant the daffodils that had been discussed at the village meeting. It was agreed that the Biodiversity Group should be asked for proposals and potential costs.

Action – Clerk to speak to the Biodiversity Group about the daffodils

17 Date of Next Meeting – Monday 3rd October 2016

This was agreed.

The meeting closed at 21.25