

AYNHO PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 5th July 2016 at 7.30 pm in the Village Hall

Present: Chair – Jeremy James
Councillors –Leighton, Reynolds, Mann and Dean

In Attendance: Sadie Patamia (Clerk), Roger Wertheimer (RFO),

1. Apologies for Absence

Apologies were accepted from Cllrs Burge, Brook, Anderson, and Maddocks-Born

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of the Council Meeting held on Monday 6th June 2016

It was proposed by Cllr Dean, seconded by Cllr Reynolds and therefore agreed that the minutes of the meeting held on Monday 6th June 2016 should be signed.

4. Matters arising not on the Agenda

The Clerk stated she had now sent the cheque for the dog posters so hoped to receive them this month

Action: Clerk to Monitor

She stated she had asked SNC to send a street sweeper to the village. She was also in the process of writing to the owners of the signs on the corner of Roundtown to remind them to take them in each night.

The Clerk stated she had looked into CCTV and sent round some suggestions. It was agreed that any decisions on this will be taken after the summer break.

She stated she had added all content requested to the newsletter

5. Finance, to include review of Internal Audit report

It was proposed by Cllr Reynolds, seconded by Cllr Dean and therefore agreed that the cheques listed on the attached report (RW/06/16) should be formally approved.

The Clerk checked everyone had read the Audit report that had been sent round. The report was read through and the following points noted –

- That the Risk Assessment must be formally reviewed and readopted – This is covered in this month's agenda
- That Financial Regulations must also be reviewed and adopted each year. These were adopted last month and will be reviewed in May 2017
- Two clear minutes must be made to indicate 1) that the budget has been presented and considered and that 2) a decision has been made to set the precept at a particular level. This was noted and will be reflected in the next minutes where budget and precept are discussed
- A column detailing s. 137 must be included in the accounts. This has been noted by the RFO and the accounts will reflect this going forward

- The way the ASRA account is managed must be addressed. This has been noted and further discussion and decisions will be made at the next full PC meeting
- Not all information required by the Transparency Code is on the website. This is being investigated by the Clerk and will be rectified forthwith.

It was agreed that these points would be acted on forthwith. It was agreed that the points about ASRA would be discussed more fully in September when all members of the PC were in attendance.

6. Planning

Cllr Reynolds stated that a lorry had come to his house in error to deliver a lift platform to Wendsden Buildings. He feels there are significant indications that development (including blue colour panelling) were going ahead. Cllr Dean stated that the planning application had been approved according to the website.

7. Risk and risk assessment, to include review of Risk Assessment

The Clerk checked everyone had received and reviewed the Risk Assessment that she had sent round.

It was reviewed within the meeting and agreed that it was satisfactory. It was duly signed by the Clerk and the (acting) Chair.

8. Review of Standing Orders (circulated in advance)

The Standing orders were reviewed and duly signed by the (acting) Chair and the Clerk.

9. Parking, Highways and Transport

The Clerk confirmed she had uploaded the survey responses.

Cllr Leighton stated that there were 58 responses out of 120 surveys sent out. He will get together a report to show what the responses show. There had been an additional 15 responses to the original survey which had been online only.

Two of the main points raised was that there was a feeling that parking bays would be helpful and that residents permits were a good idea. This will be discussed fully in September.

The VAS is currently situated on the Banbury Road. There is a feeling that the lower end of Charlton Road needs to be monitored. Unfortunately there is not a suitable pole there. This could be arranged for about £150. It was felt that extra street furniture was not necessarily a good thing.

10. Maintenance

The Clerk stated she had had a report that the bench in the bus shelter was damaged. Cllr Maddocks-Born has said he will have this repaired.

Action – Cllr Maddocks-Born to arrange repair of bench in bus shelter.

She has also received an email thanking Cllr Maddocks-Born for all the hard work he has undertaken edging the paths. Formal thanks to Cllr Maddocks-Born were recorded.

Cllr Reynolds stated he would weed kill the Charlton Road footpath before it was resurfaced. He will put a notice up to ensure dog owners are aware.

11. Recreational Matters – to include, Playground, sports field and A.S.R.A

The Clerk reported that the playground inspection will take place in July.

12. Farming and Footpaths

The footpath warden has reported that all is well.

13. Defibrillator

Cllr Anderson has had confirmation from SCAS that the defibrillator is on the CAD system. Cllr Mann stated he felt there should be a formal discussion re. how the defibrillator is being managed. It was suggested that someone from the Community Heartbeat Trust should come along to speak to the PC.

Action – Community Heartbeat Trust to be invited to a PC meeting

14. Communications

It was agreed that there was nothing of note to go into the newsletter.

15. Meetings and Conferences

The Clerk confirmed that the Ward Meeting is in Evenley on 18th July. It was agreed the following would be requested as agenda items –

- Defibrillators and joint training / discussions of health matters
- Use of VAS data
- Recent crime

16. Correspondence

The following has been received –

Clerks and Councils Direct

17. Any Other Business

There was no other business.

18. Date of Next Meeting – Monday 8th August 2016 (if needed)

Monday 5th September 2016

This was agreed.

The meeting closed at – 20.15